

Parks, Buildings and Grounds Commission MEETING MINUTES



July 13, 2026 - 5:30 PM
Mayor's Conference Room
3805 S. Casper Dr.

MINUTES

1. CALL TO ORDER

Mayor Ament called the meeting to order at 5:32 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Alderperson Kroupa, Commissioner Rafel, Commissioner Ferrante, and Mayor Ament.
Commissioner Wicihowski was excused. Staff attending: Josh Fabian & Dan Hogan.

3. APPROVAL OF MINUTES

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Ferrante
Second by: Alderperson Kroupa
Motion Passed 4-0

A. 06/08/2026 Meeting Minutes

4. NEW BUSINESS

A. Discussion and possible recommendation to the Common Council to transfer \$15,000 to account 15140000-56080 from Contingency for the purchase of a replacement OmniSpin Merry-go-round and Poured in Place surface at Biwer Park.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Rafel
Second by: Commissioner Ferrante
Motion Passed 4-0

B. Discussion and possible recommendation to the Common Council for approval to transfer \$115,000 in residual funds from the former Community Center demolition project to the New Berlin Ball Field Rehabilitation capital account.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Rafel
Second by: Alderperson Kroupa
Motion Passed 4-0

- C.** Discussion and possible recommendation to the Common Council for approval to amend and increase the 2026 CIP budget in the amount of \$160,000 for the rehabilitation of Pro Health Care Park Diamond #1.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Ferrante
Motion Passed 4-0

- D.** Discussion and possible recommendation to the Common Council to approve an agreement with Kujawa Enterprises, Inc. for the 2026 Athletic Field Renovation Project.

- E.** Discussion and possible recommendation to the Common Council to approve a donation agreement between the Boy Scouts of America and the City of New Berlin for an Eagle Scout Project by Noah R Seifert to build and provide two little free libraries with one bench and a concrete pad at the location specified in the project document.

- F.** Discussion and possible action to approve the operation of Romero's Taco Truck and The Fatty Patty Burger Food Truck at Weatherstone Park, 13355 W. Linfield Drive, during the private Weatherstone Homeowners Association Picnic on July 26, 2026, from 4:00 p.m. to 7:00 p.m., contingent upon the issuance of the required Direct Seller Food Truck Permits by the City Clerk's Office and approval of the Special Event Permit by the Department of Community Development.

5. UPDATES

6. ADJOURN

Parks, Buildings and Grounds Commission MEETING MINUTES



June 8, 2026 - 5:30 PM
Mayor's Conference Room
3805 S. Casper Dr.

MINUTES

1. CALL TO ORDER

Alderperson Kroupa called the meeting to order at 5:30PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Rafel, Commissioner Ferrante, Commissioner Wicihowski and Alderperson Kroupa, Mayor Ament was excused.
Staff attending: Lucas Pichler.

3. APPROVAL OF MINUTES

A. 05/11/2026 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicihowski
Second by: Commissioner Ferrante
Motion Passed 3-0

4. NEW BUSINESS

A. Recommend to Common Council to approve an extension of a debris removal contract with DRC Emergency Services.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicihowski
Second by: Commissioner Ferrante
Motion Passed 4-0

5. UPDATES

Lucas stated the project at Malone is progressing. The chiller at the Library and the fuel station are on track.

6. ADJOURN

MOTION: Motion to Adjourn

VOTE: Motion by: Commissioner Wicihowski
Second by: Commissioner Ferrante
Motion Passed 4-0

Meeting adjourned at 5:36 PM.

Respectfully Submitted,
Robert T. Rafel MBA
PB & G Commission Secretary