



Utility Committee MEETING MINUTES

June 23, 2026 - 4:45 PM
Council Chambers
3805 S. Casper Drive

MINUTES

1. CALL TO ORDER

Adlerman Harenda called the meeting to order at 4:50 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Administrative Specialist Norgie Metzinger took the roll call as follows:

Present: Alderperson Hopkins, Alderperson Harenda, Alderperson Kroupa

Excused: Commissioner Howard Nissen Jr., Commissioner Timothy Anderson

Staff Present: City Attorney Mark Blum, Administrative Specialist Norgie Metzinger, Utility Manager Alex Parker, DPW Director Lucas Pichler

The Administrative Specialist confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

A. 05/26/2026 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 3-0

4. NEW BUSINESS

NONE

5. CLOSED SESSION

- A.** The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:

- B.** Review of bids, bidder qualification statements and engineer's recommendation and analysis for the Jacobs Ridge Lift Station Project.

MOTION: Motion to Enter Closed Session at 4:52 PM

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Kroupa
Motion Passed 3-0

6. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 5:04 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 3-0

- A.** Discussion and possible recommendation to the Common Council to accept or reject the bid of presumptive low bidder.

MOTION: Motion to Reject the bid of lowest presumptive low bidder, Western Contractors, Inc., \$1,072,150.00.

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Kroupa
Motion Passed 3-0

- B.** Discussion and possible recommendation to the Common Council to award the bid for the construction of Jacob's Ridge Lift Station Project to the lowest responsive, responsible bidder.

MOTION: Motion to award the bid for the construction of Jacob's Ridge Lift Station to the next lowest responsive, responsible bidder, August Winter & Sons Inc, for \$1,297,000.00

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Kroupa
Motion Passed 3-0

7. UPDATES

NONE

8. ADJOURN

MOTION: Motion to Adjourn at 5:11 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 3-0

Meeting adjourned at 5:11 PM

Respectfully Submitted,
Norgie Metzinger, Administrative Specialist