



Recreation Commission MEETING MINUTES

July 20, 2026 - 6:00 PM
Activity & Recreation Center
15321 W. National Avenue

MINUTES

1. CALL TO ORDER

Alderman Harenda called the meeting to order at 6:00pm

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Recreation Manager Katie Roth took the roll call as follows:

Present: Alderperson Harenda, Commissioner Prei, Commissioner Woida, NBAA Rep Johnson, NBPS Rep Bush

Excused: Ashley Tietzen

Absent: Paul Kittson

Staff Present: Recreation Manager Katie Roth, Recreation Specialist TJ Watkins, Recreation Specialist Parker Dorothy, and Recreation Specialist Kelsey Stouffer

Katie Roth confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

A. 04/20/2026 Meeting Minutes

MOTION: Motion to Approve April 20th, 2026 Meeting Minutes

VOTE: Motion by: Commissioner Prei
Second by: NBAA Rep Johnson
Motion Passed 5-0

4. NEW BUSINESS

- #### A.
- Requested Action Statement for the recommendation of approval to the Common Council of the Room Rental Rates, Policies, and Procedures for the New Berlin Activity & Recreation Center (ARC) and Community Center at Hickory Grove.

MOTION: Motion to Approve

VOTE: Motion by: NBAA Rep Johnson
Second by: Commissioner Woida
Motion Passed 5-0

- B.** Requested Action Statement for the recommendation of approval to the Common Council of the Court Rental Rates, Policies, and Procedures for the New Berlin Activity & Recreation Center (ARC).

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Prei
Second by: Commissioner Woida
Motion Passed 5-0

- C.** Requested Action Statement for the approval of the creation of a Recreation Services Associate position for the Recreation Department.

MOTION: Motion to Approve

VOTE: Motion by: NBAA Rep Johnson
Second by: NBPS Rep Bush
Motion Passed 5-0

- D.** Requested Action Statement for the approval of Youth Enrichment Leagues (YEL!) Services Agreement.

MOTION: Motion to Approve

VOTE: Motion by: NBAA Rep Johnson
Second by: Commissioner Prei
Motion Passed 5-0

- E.** Requested Action Statement for the recommendation of approval to the Common Council of the vendor agreements with Hooper Hands to provide Instructional basketball programs.

MOTION: Motion to Approve

VOTE: Motion by: NBAA Rep Johnson
Second by: Commissioner Prei
Motion Passed 5-0

- F.** Requested Action Statement for the recommendation of approval to the Common Council of the vendor agreements with Amanda Doerr Dance to provide Ballroom Dance.

MOTION: Motion to Approve

VOTE: Motion by: NBPS Rep Bush
Second by: NBAA Rep Johnson
Motion Passed 5-0

- G.** Requested Action Statement for the recommendation of approval to the Common Council of the vendor agreements with Banks Family Consulting LLC to provide consulting services for small businesses and individuals, as well as personal athletic training.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Prei
Second by: Alderperson Harenda
Motion Passed 5-0

- H.** Requested Action Statement for the recommendation of approval to the Common Council of the vendor agreement with Robert W. Baird & Co. to provide adult education and enrichment programs.

MOTION: Motion to Approve

VOTE: Motion by: NBAA Rep Johnson
Second by: NBPS Rep Bush
Motion Passed 5-0

- I.** Approval of increased pickleball program fees.

MOTION: Motion to Approve

VOTE: Motion by: NBAA Rep Johnson
Second by: Commissioner Prei
Motion Passed 5-0

5. COMMUNICATION

- A.** 2026 Fall Activity Guide

Recreation Manager, Katie Roth, provided an update on Fall Activity Guide.

- B.** 2027 Membership Fees

Recreation Manager, Katie Roth, provided an update on potential changes to 2027 membership fees.

C. Youth Enrichment Division Update

Recreation Specialist, TJ Watkins provided an update on Summer Day Camp.

D. Youth Sports Division Update

Recreation Specialist, Kelsey Stouffer provided an update on NBYA Youth Leagues.

E. Adult Sports & Enrichment Division Update

Recreation Specialist, Parker Dorothy provided an update on Pickleball & Adult softball.

F. Special Events & Rentals Division Update

No items

G. Department Updates

Recreation Manager, Katie Roth, provided an update Recreation Department.

6. ADJOURN

MOTION: Motion to Adjourn at 7:17pm

VOTE: Motion by: NBAA Rep Johnson
Second by: Commissioner Prei
Motion Passed 5-0

Meeting adjourned at 7:17pm.

***Respectfully Submitted,
Recreation Manager Katie Roth***