

**MINUTES OF THE LANDMARKS COMMISSION MEETING
JULY 16, 2026
CITY HALL
CONFERENCE ROOM A/B**

I. Meeting was called to order by Chairperson Orzel at 6:04 PM.

Present: Chairperson Orzel, Alderperson Gardner, Commissioners Erdmann, Tyskiewicz and Warczak.

Excused: Vice-Chairperson Ament and Commissioner Marquardt.

II. Declaration of Quorum; Public Notice.

III. Approval of Minutes.

Landmarks Commission Minutes from June 18, 2026.

MOTION: Motion to Approve.

VOTE: Motion by Commissioner Warczak.
Second by Alderperson Gardner.

Motion passed unanimously.

IV. Treasurer's Report – Commissioner Warczak.

A. Commissioner Warczak submitted the Landmarks Commission's request for a budget of \$2,000 for 2027 to the City Treasurer.

B. Our current balance is \$1,686.73 following the reimbursements of \$152.39 for funeral flower arrangement (Former Landmark's Chairperson Hermann), and \$82.66 for Red/White & Scoops Ice Cream Social supplies.

C. Commissioner Warczak requested two additional reimbursements: Chairperson Orzel for postage of \$6.08 for mailing of information concerning the proposed Telecommunications Project, and \$44.48 for Commissioner Warczak's purchase of a new binder and additional dividers for archiving Landmarks documents.

MOTION: Motion to Approve Reimbursements to Chairperson Orzel and Commissioner Warczak as described in IV. C. above.

VOTE: Motion by Commissioner Tyskiewicz.
Second by Alderperson Gardner.

Motion passed unanimously.

V. Communications – Report from Chairperson Orzel.

A. Update regarding documentation of Landmark Properties – efforts are ongoing. There are inconsistencies between the paper copies of tax records, (contain "Landmark" designations), and the online copies, ("Landmark" designations not recorded).

B. Proposed Telecommunication Projects – status is ongoing.

VI. UNFINISHED BUSINESS.

A. Update on City Website Revisions – efforts to correct inconsistencies are ongoing, with Chairperson Orzel and various Commissioners making suggestions for additions and deletions.

B. QR Code Replacement at the Koeppen Home – status pending return of Commissioner Marquardt.

VII. NEW BUSINESS.

A. Ground-Penetrating Radar Proposal – Commissioner Erdmann- has authored a proposed ordinance to send to the Common Council regarding the need for Ground-Penetrating Radar (GPR) surveys to be performed on undeveloped land in the City of New Berlin if the land or adjacent areas are known or suspected to contain Native American artifacts or possible burial grounds.

MOTION: To Approve the Above-Referenced Proposed Ordinance for Presentation to the City of New Berlin Common Council.

VOTE: Motion by Commissioner Warczak.
Second by Commissioner Tyskiewicz.
Motion Passed Unanimously.

VIII. Set Meeting Date: August 20, 2026, at 6:00 PM, CITY HALL CONFERENCE ROOM A/B.

IX. Adjournment at 7:15 PM.

MOTION: Motion to Adjourn.

VOTE: Motion by Commissioner Erdmann.
Second by Commissioner Warczak.
Motion passed unanimously.

Respectfully submitted,
Jennifer Tyskiewicz
Landmarks Commission Secretary