

Architectural Review Committee MEETING MINUTES



June 1, 2026 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:00 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Deputy City Clerk Megan Godshall took the roll call as follows:

Present: Commissioner Felda, Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Staff Present: Deputy Director of Community Development Nikki Jones, Principal Planner Kelly Wall, Deputy City Clerk Megan Godshall, Community Development Office Assistant Kailyn Jackowick

The City Clerk confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

A. May 4, 2026 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Schulpius
Second by: Director of Community Development Kessler
Motion Passed 3-0 with Commissioner Anderson abstaining

4. NEW BUSINESS

A. (1) KW UA-2600705 Chris Madigan with Driven Brands - 15201 W. Greenfield Ave - Use, Site and Architecture approval for a 1,835 square foot building for Take 5 Automotive Oil Change.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Schulpius
Motion Passed 4-0

5. PENDING

No Items

6. ADJOURN

MOTION: Motion to Adjourn at 5:04 PM

VOTE: Motion by: Commissioner Felda
Second by: Director of Community Development Kessler
Motion Passed 4-0

**Respectfully Submitted,
Kailyn Jackowick, Community Development Office Assistant**