

# Architectural Review Committee Meeting Agenda

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June 1, 2026 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

Published: 5/27/2026

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. May 4, 2026 Meeting Minutes
4. **NEW BUSINESS**
  - A. (1) KW UA-2600705 Chris Madigan with Driven Brands - 15201 W. Greenfield Ave - Use, Site and Architecture approval for a 1,835 square foot building for Take 5 Automotive Oil Change.
5. **PENDING**
6. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

# Architectural Review Committee MEETING MINUTES

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May 4, 2026 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

## MINUTES

### 1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:01pm

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Schulpius, Director of Community Development Kessler

Excused: Commissioner Theodore Anderson

Staff Present: DCD Deputy Director Nikki Jones, Principal Planner Kelly Wall, DCD Office Assistant Kailyn Jackowick, City Clerk Rubina R. Medina

The City Clerk confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. 02/02/2026 Meeting Minutes

**MOTION:** Motion to Approve

**VOTE:** Motion by: Commissioner Schulpius  
Second by: Director of Community Development Kessler  
Motion Passed 3-0

### 4. NEW BUSINESS

A. (4) KW UA-2600340 Josh Obert with Walters Buildings on behalf of Workman Enterprise - 20203 W. Lawnsdale Road (Tax Key #: 1266.995) - Use, Site, and Architecture for a new 11,520 square foot agricultural building.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Commissioner Schulpius  
Second by: Director of Community Development Kessler  
Motion Passed 3-0

**5. PENDING**

None

**6. ADJOURN**

**MOTION:** Motion to Adjourn at 5:06pm

**VOTE:** Motion by: Commissioner Felda  
Second by: Director of Community Development Kessler  
Motion Passed 3-0

**Respectfully Submitted,  
Kailyn Jackowick, DCD Office Assistant**