

Police and Fire Commission Meeting Agenda



May 19, 2026 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Published: May 14, 2026

Amended: May 14, 2026

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. April 21, 2026 Meeting Minutes
4. **COMMUNICATIONS**
5. **BILLS**
 - A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.
6. **OLD BUSINESS**
7. **NEW BUSINESS**
 - A. Commissioners' WICAMS credentialing - Police Department
8. **CLOSED SESSION**
 - A. *The Police & Fire Commission may convene in closed session pursuant to Wis Stat. § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding:*
 - B. Consideration of Police Chief's recommendation to remove personnel from probationary status - Police Department
 - C. Consideration of Fire Chief's recommendation to remove personnel from probationary status - Fire Department
 - D. Interview candidate for promotion to the position of Lieutenant - Fire Department
9. **RECONVENE TO OPEN SESSION**
 - A. Discussion and possible action regarding Chief Hingiss' recommendation to remove personnel from probationary status - Police Department
 - B. Discussion and possible action regarding Chief Polzin's recommendation to remove personnel from probationary status - Fire Department

- C. Discussion and possible action regarding Chief Polzin's recommendation to promote Firefighter/EMS Personnel to the position of Lieutenant - Fire Department

10. ADJOURN

Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

Police and Fire Commission MEETING MINUTES



April 21, 2026 - 1:00 PM
Public Safety Building
16300 W. National Avenue

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:02 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Lanser, Commissioner Palechek, Commissioner Piontek, Commissioner Buer, Commissioner O'Donnell

Staff present: Fire Chief Mark Polzin

Staff excused: Police Chief Jeff Hingiss

3. APPROVAL OF MINUTES

A. March 17, 2026 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Buer
Motion Passed 4-0 (Commissioner Lanser Abstained)

4. COMMUNICATIONS

None

5. BILLS

A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.

Froedtert Health, Inc. Workforce Health Invoice No. 00023373-00 dated March 31, 2026, in the amount of \$1,912.00 (PO 26523120) for new employee physicals - Fire Department

MOTION: Motion to Approve

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Piontek
Motion Passed 5-0

6. OLD BUSINESS

None

7. NEW BUSINESS

None

8. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 1:06 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Lanser
Motion Passed 5-0

Note: Commissioner Lanser was excused from the meeting at 2:06 PM

- A.** The Police & Fire Commission may convene in closed session pursuant to Wis Stat. § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding:

- B.** Consideration of Fire Chief's recommendation to remove personnel from probationary status - Fire Department

- C.** Interview applicant for the position of Battalion Chief - Fire Department

- D.** Interview candidate for promotion to the position of Lieutenant - Fire Department

E. Interview applicants for the position of Firefighter/EMS Personnel - Fire Department

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 2:32 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Buer
Motion Passed 4-0

A. Discussion and possible action regarding Chief Polzin's recommendation to remove personnel from probationary status - Fire Department

Motion to ratify the recommendation of Chief Polzin to end the probationary period for Battalion Chief Ross Gscheidmeier and make his appointment permanent, effective April 14, 2026.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Piontek
Motion Passed 4-0

Motion to ratify the recommendation of Chief Polzin to end the probationary period for Firefighter/Paramedic Ryan David and make his appointment permanent, effective immediately.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Piontek
Second by: Commissioner Palechek
Motion Passed 4-0

B. Discussion and possible action regarding establishing an eligibility list for the position of Battalion Chief - Fire Department

Motion to establish an eligibility list for the position of Battalion Chief with the following name: James H. Ziech. The list is valid for a period of one (1) year. All newly hired personnel are subject to a probationary period as specified in the prevailing Rules & Regulations of the City of New Berlin Police and Fire Commission.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Piontek
Motion Passed 4-0

- C. Discussion and possible action regarding Chief Polzin's recommendation to promote Firefighter/EMS Personnel to the position of Lieutenant - Fire Department

Deferred - No action taken

- D. Discussion and possible action regarding establishing an eligibility list for the position of Firefighter/EMS Personnel - Fire Department

Motion to establish an eligibility list for the position of Firefighter/EMS Personnel with the following names: Kaylin L. Bergum, Joseph R. Fogeltanz, and Michael F. Kooi. The list is valid for a period of one (1) year. All newly hired personnel are subject to a probationary period as described in the prevailing Rules & Regulations of the City of New Berlin Police and Fire Commission.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Piontek
Motion Passed 4-0

10. ADJOURN

MOTION: Motion to Adjourn at 2:46 PM

VOTE: Motion by: Commissioner Buer
Second by: Commissioner Palechek
Motion Passed 4-0

***Respectfully Submitted,
Michael D. O'Donnell
PFC Recording Secretary***