



Library Board Meeting Agenda

April 20, 2026 - 6:00 PM
New Berlin Library
15105 W Library Lane

AGENDA

1. **PUBLIC COMMENT SESSION**
2. **CALL TO ORDER**
3. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
4. **COMMITTEE REPORTS**
 - A. Friends of New Berlin Library, Inc.
5. **CONSENT AGENDA**-----

Items under the Consent Agenda have passed unanimously by the Library Board. Items not passed by a unanimous vote will be removed from consent agenda and will be considered separately.

 - A. Approval of minutes
 - i. Monday, February 19, 2026
 - B. Next meeting date: Monday, May 18, 2026
 - C. Approval of Bills and Invoices
6. **END CONSENT AGENDA**-----
7. **ADMINISTRATIVE REPORTS**
 - A. President's Report
 - B. Director's March and April Reports
8. **UNFINISHED BUSINESS**
 - A. Waukesha County Library Services Plan 2027-2031
9. **NEW BUSINESS**
 - A. Annual Adjacent County Request for Reimbursements
 - B. Allowable Costs for Waukesha County Libraries
 - C. Appointment of Nomination Committee for Library Board Officers for 2026-2027
 - D. Establish Ad Hoc Committee for the annual Director evaluation process
 - E. Library HVAC Construction- Heat Advisory Guidelines for Operations
 - F. Brainstorming Discussion: Library Advocacy - Starting with SWOT
10. **ANNOUNCEMENTS**

11. ADJOURN

Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

**New Berlin Public Library Board Meeting
February 16, 2026, at 6:00 P.M.
New Berlin Public Library
Marion Onesti Board Room**

1. PUBLIC COMMENT SESSION

There were no public comments made at this meeting.

2. CALL MEETING TO ORDER

President Marek called the meeting to order at 6:02 P.M.

3. ROLL CALL; OF QUORUM: PUBLIC NOTICE

Present: Trustee Bock, Trustee Garrigues, Treasurer Jung, Vice-President Kawala, Trustee Kroupa,
President Marek, Secretary Orzel, and Trustee Uhen

Excused: Trustee Greenawalt

Staff Present: Library Director Natalie Beacom

Guests Present: None

President Marek confirmed that a quorum was present and that the meeting was properly posted in compliance with the open meetings law.

4. COMMITTEE REPORTS

A. Friends of New Berlin Library, Inc. (FOL)

Director Beacom announced that the FOL will be sponsoring a Mini-Pop-Up sale, from 10:00 A.M. to 2:00 P.M. on Saturday, February 21, 2026.

5. CONSENT AGENDA

Items under the Consent Agenda were passed unanimously by the Library Board. Items not passed by a unanimous vote will be removed from the Consent Agenda and will be considered separately.

A. Approval of minutes: Monday, January 19, 2026

B. Next meeting date: Monday, March 16, 2026, 6:00 P.M.

C. Approval of Bills and Invoices

6. END CONSENT AGENDA

MOTION: Motion to approve the consent agenda including bills and invoices pertinent only to the New Berlin Public Library.

VOTE: Motion by Bock
Second by Garrigues
Motion approved 8-0

7. ADMINISTRATIVE REPORTS

A. President's Report: No Report

B. Director's Report

Director Beacom provided the Board with an update regarding Budget; Buildings and Grounds; Circulation and Programming; Bridges Library System Involvement and Automation; Meetings/Outreach; and Personnel Issues. It was noted that there was a 5% increase in circulation and a 59% increase in visits to the Makerstudio when compared with statistics from January 2025. The full report can be reviewed in the agenda packet which is available on the City of New Berlin's website.

8. UNFINISHED BUSINESS

A. Meeting Space Policy Review

The policy was reviewed and approved by the City Attorney with minor corrections.

B. Library Circulation Policy Revisions

MOTION: Motion to remove the Library Circulation Policy Revisions from the table for discussion and consideration.

VOTE: Motion by Garrigues

Second by Kawala

Motion approved 8-0

MOTION: Motion to approve proposed Library Circulation Policy Revisions as outlined in the agenda packet.

VOTE: Motion by Kawala

Second by Bock

Motion approved 8-0

C. Waukesha County Community Foundation – 2025 Fund Summary

President Marek requested that a quarterly update of the funds available through the Foundation be made available to the Board members for their regular review.

9. New Business

A. Waukesha County Act 150 Recommendations for Minimum Standards and Distribution Formulas

MOTION: Motion to reject the endorsement of Waukesha County Act 150 Recommendations for Minimum Standards and Distribution Formulas as outlined in the Waukesha County Library Services Plan 2027 – 2031 as included in the agenda packet.

VOTE: Motion by Kawala

Second by Jung

Motion approved 7-0 with President Marek abstaining.

B. 2025 Annual Report Review

Motion: Motion to approve the 2025 Annual Report as included in the agenda packet.

VOTE: Motion by Jung
Second by Kawala
Motion approved 8-0.

ANNOUNCEMENTS

President Marek announced that time be allocated on the next agenda to brainstorm ways to generate positive awareness of the benefits provided by the New Berlin Public Library to community members of diverse age groups and backgrounds.

ADJOURN

MOTION: Motion to adjourn at 7:05 PM.

VOTE: Motion by Garrigues
Second by Kroupa
Motion approved 8-0.

**Respectfully submitted,
Patti Orzel, Secretary**

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/2 TO 2026/2											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION			
15810000											
15810000 53040											LIBRARY
302074 AT&T	1086723111	0	2026	2	INV P	532.79	022526	282165	TELEPHONE/CELL PHONE		
302074 AT&T	262785481702	0	2026	2	INV P	145.65	022526	282163	INTERNET-LIB 2/7/26		
						678.44			FONES/LANDLINE-LIB		
						678.44			ACCOUNT TOTAL		
15810000 54010											
021028 MILWAUKEE PLUMBING	581084	0	2026	2	INV P	2,295.00	022526	282232	R&M BLDGS & GROUNDS		
						2,295.00			WAER HEATER INSTALL		
						2,295.00			ACCOUNT TOTAL		
15810000 54030											
003228 BATZNER PEST CONTR	91623307	0	2026	2	INV P	135.85	022526	282167	MAINTENANCE CONTRACT		
014113 K-12 TECHNOLOGY GROU	97085	0	2026	2	INV P	692.52	022526	282218	SIMPLIFY IT-LIB 2/1		
						828.37			ACCOUNT TOTAL		
15810000 54060											
015580 AMAZON CAPITAL SERVI	1R77-FKG3-1HGN	0	2026	2	INV P	21.99	022526	282159	MARKETING		
015580 AMAZON CAPITAL SERVI	1YVG-VGG3-34X3	0	2026	2	INV P	19.96	022526	282159	VARIOUS TITLES-LIB		
						41.95			VARIOUS TITLES/PROG		
						41.95			ACCOUNT TOTAL		
15810000 54080											
362301 GREAT AMERICA FINANC	41283610	0	2026	2	INV P	459.86	022526	282203	LEASES EQUIPMENT		
						459.86			COPIER LEASE/USAGE-		
						459.86			ACCOUNT TOTAL		
15810000 54110											
015580 AMAZON CAPITAL SERVI	1R77-FKG3-1HGN	0	2026	2	INV P	87.88	022526	282159	SUPPLIES		
015580 AMAZON CAPITAL SERVI	1YVG-VGG3-34X3	0	2026	2	INV P	371.27	022526	282159	VARIOUS TITLES-LIB		
						459.15			VARIOUS TITLES/PROG		
						459.15			ACCOUNT TOTAL		
269611 FRIENDS OF NEW	FOL MEMBERSHIP PRIZE	0	2026	2	INV P	20.00	022526	282196	MEMBERSHIP PRIZE/PA		
						479.15			ACCOUNT TOTAL		
15810000 54230											
001613 GALE CENGAGE LEARNIN	999102298386	0	2026	2	INV P	166.44	022526	282198	LIBRARY MATERIALS		
001613 GALE CENGAGE LEARNIN	999102312660	0	2026	2	INV P	146.95	022526	282198	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999102312662	0	2026	2	INV P	149.20	022526	282198	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999102332349	0	2026	2	INV P	27.74	022526	282198	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999102337592	0	2026	2	INV P	51.73	022526	282198	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999102348147	0	2026	2	INV P	53.23	022526	282198	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999102348149	0	2026	2	INV P	78.72	022526	282198	VARIOUS TITLES-LIB		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/2 TO 2026/2												
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		PAYABLES	CHECK	DESCRIPTION			
							674.01					
011583	CAVENDISH SQUARE CAL354844I	0	2026 2	INV	P		186.03	022526	282170	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 16JN-CLVW-DKJQ	0	2026 2	INV	P		49.50	022526	282159	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 17QQ-F6D9-FHKY	0	2026 2	INV	P		19.61	022526	282159	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 1C1P-JMYQ-11YY	0	2026 2	INV	P		37.67	022526	282159	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 1FT7-QQFK-XLWF	0	2026 2	INV	P		43.52	022526	282159	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 1R77-FKG3-1HGN	0	2026 2	INV	P		404.06	022526	282159	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 1RT4-DRTQ-KY7L	0	2026 2	INV	P		7.30	022526	282159	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 1WH1-XCQT-WKGW	0	2026 2	INV	P		56.57	022526	282159	VARIOUS	TITLES-LIB	
015580	AMAZON CAPITAL SERVI 1YVG-VGG3-34X3	0	2026 2	INV	P		915.58	022526	282159	VARIOUS	TITLES/PROG	
015580	AMAZON CAPITAL SERVI 1YVJ-3YWN-TFWP	0	2026 2	INV	P		14.92	022526	282159	VARIOUS	TITLES-LIB	
							1,548.73					
350982	T-MOBILE 970673785 FEB2026	0	2026 2	INV	P		613.22	022526	282261	INTERNET/HOTSPOTS-L		
361291	MIDWEST TAPE 508111860	0	2026 2	INV	P		142.44	022526	282231	VARIOUS	TITLES-LIB	
361291	MIDWEST TAPE 508221730	0	2026 2	INV	P		14.99	022526	282231	VARIOUS	TITLES-LIB	
361291	MIDWEST TAPE 508371245	0	2026 2	INV	P		206.69	022526	282231	VARIOUS	TITLES-LIB	
361291	MIDWEST TAPE 508422399	0	2026 2	INV	P		581.36	022526	282231	VARIOUS	TITLES-LIB	
							945.48					
							ACCOUNT TOTAL					3,967.47
							ORG 15810000 TOTAL					8,750.24
FUND 0010 GENERAL FUND							TOTAL:					8,750.24

** END OF REPORT - Generated by Thu Van Hintz **

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/2 TO 2026/2										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION		
22810000										
22810000 54110										
331732 CREATIVE BRICK &	722632	0	2026 2	INV	P	104.59 022526	282177	COMMEMORATIVE BRICK		
						ACCOUNT TOTAL			104.59	
22810000 55100										
363758 KUNATH CHRISTIAN K &	2026 SPRING YOGA	0	2026 2	INV	P	400.00 022526	282220	2026SPRING YOGA PRE		
						ACCOUNT TOTAL			400.00	
						ORG 22810000 TOTAL			504.59	
FUND 0200 LIBRARY DONATION FUND						TOTAL:			504.59	

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
581 LIBRARY							
22810000 48040 DONATIONS	0	0	0	-10,415.05	.00	10,415.05	100.0%
22810000 54110 SUPPLIES	0	0	0	104.59	.00	-104.59	100.0%
22810000 55100 PROGRAMS-ADULT	0	0	0	400.00	.00	-400.00	100.0%
22810000 55100 FOL PROGRAMS-ADUL	0	0	0	1,750.00	.00	-1,750.00	100.0%
TOTAL LIBRARY	0	0	0	-8,160.46	.00	8,160.46	100.0%
TOTAL REVENUES	0	0	0	-10,415.05	.00	10,415.05	
TOTAL EXPENSES	0	0	0	2,254.59	.00	-2,254.59	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-8,160.46	.00	8,160.46	100.0%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	553,596	0	553,596	84,355.37	.00	469,240.63	15.2%
15810000	50020	SALARY-PART TIME	494,766	0	494,766	69,416.24	.00	425,349.76	14.0%
15810000	51010	RETIREMENT	54,238	0	54,238	8,202.17	.00	46,035.83	15.1%
15810000	51020	FICA	78,688	0	78,688	11,651.31	.00	67,036.69	14.8%
15810000	51030	HEALTH INSURANCE	75,327	0	75,327	10,465.86	.00	64,861.14	13.9%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	3,720	0	3,720	375.84	.00	3,344.16	10.1%
15810000	51070	LIFE INSURANCE	1,074	0	1,074	269.45	.00	804.55	25.1%
15810000	53010	ELECTRICITY	74,000	0	74,000	.00	.00	74,000.00	.0%
15810000	53020	WATER/SEWER	3,000	0	3,000	.00	.00	3,000.00	.0%
15810000	53040	TELEPHONE/CELL P	6,000	0	6,000	1,305.99	.00	4,694.01	21.8%
15810000	53050	HEATING FUEL	19,000	0	19,000	.00	.00	19,000.00	.0%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	9,995.27	.00	30,004.73	25.0%
15810000	54030	MAINTENANCE CONT	50,000	0	50,000	1,616.51	.00	48,383.49	3.2%
15810000	54060	MARKETING	1,000	0	1,000	292.84	.00	707.16	29.3%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	10,640.59	.00	37,359.41	22.2%
15810000	54110	SUPPLIES	27,000	0	27,000	1,149.65	.00	25,850.35	4.3%
15810000	54170	POSTAGE	700	0	700	.00	.00	700.00	.0%
15810000	54180	HOUSEKEEPING SUP	0	0	0	94.48	.00	-94.48	100.0%
15810000	54230	LIBRARY MATERIAL	219,480	0	219,480	16,187.93	.00	203,292.07	7.4%
15810000	54330	TRAINING EXPENSE	500	0	500	.00	.00	500.00	.0%
15810000	54521	TECHNOLOGY/SOFTW	39,000	0	39,000	.00	.00	39,000.00	.0%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	.00	.00	1,200.00	.0%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	.00	.00	1,800.00	.0%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	60.84	.00	1,139.16	5.1%
TOTAL LIBRARY			1,793,370	0	1,793,370	226,080.34	.00	1,567,289.66	12.6%
TOTAL EXPENSES			1,793,370	0	1,793,370	226,080.34	.00	1,567,289.66	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,793,370	0	1,793,370	226,080.34	.00	1,567,289.66	12.6%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS FOR: 000	UNDESIGNATED		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010400	44110	LIBRARY FINES	-45,000	0	-45,000	-2,520.73	.00	-42,479.27	5.6%
01010400	44111	LIBRARY-COPIES	-8,500	0	-8,500	-740.00	.00	-7,760.00	8.7%
01010400	44112	LIBRARY-OTHER SY	-28,415	0	-28,415	.00	.00	-28,415.00	.0%
TOTAL UNDESIGNATED			-81,915	0	-81,915	-3,260.73	.00	-78,654.27	4.0%
TOTAL REVENUES			-81,915	0	-81,915	-3,260.73	.00	-78,654.27	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	-81,915	0	-81,915	-3,260.73	.00	-78,654.27	4.0%	
** END OF REPORT - Generated by Thu Van Hintz **								

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/3 TO 2026/3											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION			
15810000								LIBRARY			
15810000	54010							R&M BLDGS & GROUNDS			
004049	FRISCH, MICHAEL J &	5012	0	2026	3	INV P	1,400.00	031126	282340	2ND FLOOR LIB WALL	
004049	FRISCH, MICHAEL J &	5014	0	2026	3	INV P	2,075.00	031126	282340	PAINTING/SUPPLIES-L	
							3,475.00				
							ACCOUNT TOTAL			3,475.00	
15810000	54030							MAINTENANCE CONTRACT			
026400	ITU ABSORB TECH	8685695	0	2026	3	INV P	94.48	031126	282362	MATS-LIB 2/23/26	
387851	SIEMENS INDUSTRY INC	5332316418	0	2026	3	INV P	1,371.00	031126	282403	CONTRACT/FIRE SERV	
							ACCOUNT TOTAL			1,465.48	
15810000	54060							MARKETING			
015580	AMAZON CAPITAL SERVI	113G-R4YN-NYMW	0	2026	3	INV P	32.43	031126	282305	VARIOUS TITLES/PROG	
015580	AMAZON CAPITAL SERVI	11F6-F3RQ-1N14	0	2026	3	INV P	34.47	031126	282305	VARIOUS TITLES/PROG	
							66.90				
							ACCOUNT TOTAL			66.90	
15810000	54110							SUPPLIES			
015580	AMAZON CAPITAL SERVI	113G-R4YN-NYMW	0	2026	3	INV P	238.44	031126	282305	VARIOUS TITLES/PROG	
015580	AMAZON CAPITAL SERVI	11F6-F3RQ-1N14	0	2026	3	INV P	118.58	031126	282305	VARIOUS TITLES/PROG	
							357.02				
							ACCOUNT TOTAL			357.02	
15810000	54230							LIBRARY MATERIALS			
001613	GALE CENGAGE LEARNIN	999102408979	0	2026	3	INV P	56.23	031126	282341	VARIOUS TITLES-LIB	
001613	GALE CENGAGE LEARNIN	999102444793	0	2026	3	INV P	48.00	031126	282341	VARIOUS TITLES-LIB	
							104.23				
008180	FINDAWAY WORLD	526513	0	2026	3	INV P	1,324.78	031126	282338	VARIOUS TITLES-LIB	
014379	THE WEEK	2026SUBSCRIP RENEWAL	0	2026	3	INV P	249.00	031126	282410	2026 SUBSCRIP RENEW	
015580	AMAZON CAPITAL SERVI	113G-R4YN-NYMW	0	2026	3	INV P	696.72	031126	282305	VARIOUS TITLES/PROG	
015580	AMAZON CAPITAL SERVI	14FK-NWKP-M1XT	0	2026	3	INV P	38.07	031126	282305	VARIOUS TITLES-LIB	
015580	AMAZON CAPITAL SERVI	14K4-WYLR-4V6X	0	2026	3	INV P	35.07	031126	282305	VARIOUS TITLES-LIB	
015580	AMAZON CAPITAL SERVI	14XX-4RW4-GN6Q	0	2026	3	INV P	12.99	031126	282305	VARIOUS TITLES-LIB	
015580	AMAZON CAPITAL SERVI	17FQ-7PXG-GMCG	0	2026	3	INV P	15.40	031126	282305	VARIOUS TITLES-LIB	
015580	AMAZON CAPITAL SERVI	19K1-KNKF-HMN1	0	2026	3	INV P	48.54	031126	282305	VARIOUS TITLES-LIB	
015580	AMAZON CAPITAL SERVI	19N3-G69D-L4C7	0	2026	3	INV P	74.67	031126	282305	VARIOUS TITLES-LIB	
015580	AMAZON CAPITAL SERVI	1CNN-NL7H-XYTT	0	2026	3	INV P	25.33	031126	282305	VARIOUS TITLES-LIB	
015580	AMAZON CAPITAL SERVI	1D99-PH7T-Q4Q7	0	2026	3	CRM P	-15.48	031126	282305	RET PURCH CRDIT-LIB	
015580	AMAZON CAPITAL SERVI	1FMY-QMLG-LVNQ	0	2026	3	INV P	35.19	031126	282305	VARIOUS TITLES-LIB	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/3 TO 2026/3													
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION					
015580 AMAZON CAPITAL SERVI	1K4C-KY1P-WWR9	0	2026 3	INV	P	14.27 031126	282305	VARIOUS TITLES-LIB					
015580 AMAZON CAPITAL SERVI	1LF6-F3RQ-1N14	0	2026 3	INV	P	682.40 031126	282305	VARIOUS TITLES/PROG					
015580 AMAZON CAPITAL SERVI	1RHC-XD1M-4WGN	0	2026 3	INV	P	39.60 031126	282305	VARIOUS TITLES-LIB					
015580 AMAZON CAPITAL SERVI	1VH6-X6GT-4GJ9	0	2026 3	INV	P	15.37 031126	282305	VARIOUS TITLES-LIB					
015580 AMAZON CAPITAL SERVI	1W69-PQVQ-7YDD	0	2026 3	CRM	P	-7.34 031126	282305	RET PURCH CRDIT-LIB					
						1,710.80							
361291 MIDWEST TAPE	508459309	0	2026 3	INV	P	203.58 031126	282377	VARIOUS TITLES-LIB					
361291 MIDWEST TAPE	508491494	0	2026 3	INV	P	276.58 031126	282377	VARIOUS TITLES-LIB					
						480.16							
ACCOUNT TOTAL						3,868.97							
15810000 55100								PROGRAMS-ADULT					
015580 AMAZON CAPITAL SERVI	113G-R4YN-NYMW	0	2026 3	INV	P	26.93 031126	282305	VARIOUS TITLES/PROG					
ACCOUNT TOTAL						26.93							
ORG 15810000 TOTAL						9,260.30							
FUND 0010 GENERAL FUND						TOTAL:	9,260.30						

** END OF REPORT - Generated by Thu Van Hintz **

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/3 TO 2026/3										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION		
15810000										LIBRARY
15810000 53040										TELEPHONE/CELL PHONE
302074 AT&T	1592014111	0	2026 3	INV	P	532.79	032526	282478		ROUTERS-LIB 3/7/26
302074 AT&T	262785481703	0	2026 3	INV	P	145.65	032526	282477		PHONES-LIB 3/4/26
						678.44				
						ACCOUNT TOTAL			678.44	
15810000 54010										R&M BLDGS & GROUNDS
004049 FRISCH, MICHAEL J &	5016	0	2026 3	INV	P	910.00	032526	282518		PAINTING/HERITAGE R
						ACCOUNT TOTAL			910.00	
15810000 54030										MAINTENANCE CONTRACT
003228 BATZNER PEST CONTR	92881717	0	2026 3	INV	P	135.85	032526	282482		PESTCNTRL-LIB 3/2/2
						ACCOUNT TOTAL			135.85	
15810000 54060										MARKETING
015580 AMAZON CAPITAL SERVI	19CC-9NW9-34H1	0	2026 3	INV	P	13.99	032526	282473		VARIOUS TITLES/SUPP
015580 AMAZON CAPITAL SERVI	19JL-TL73-1R4W	0	2026 3	INV	P	290.68	032526	282473		VARIOUS TITLES/PROG
						304.67				
						ACCOUNT TOTAL			304.67	
15810000 54080										LEASES EQUIPMENT
362301 GREAT AMERICA FINANC	41420287	0	2026 3	INV	P	521.66	032526	282529		COPIER LEASE/USAGE-
						ACCOUNT TOTAL			521.66	
15810000 54110										SUPPLIES
013800 DEMCO INC	7775632	0	2026 3	INV	P	68.83	032526	282504		VARIOUS TITLES/SUPP
015580 AMAZON CAPITAL SERVI	19CC-9NW9-34H1	0	2026 3	INV	P	294.22	032526	282473		VARIOUS TITLES/SUPP
015580 AMAZON CAPITAL SERVI	19JL-TL73-1R4W	0	2026 3	INV	P	21.78	032526	282473		VARIOUS TITLES/PROG
						316.00				
021021 BAYSCAN TECHNOLOGIES	82316	0	2026 3	INV	P	248.74	032526	282483		EQPMT-LIB 2/20/26
						ACCOUNT TOTAL			633.57	
15810000 54170										POSTAGE
348554 PURCHASE POWER	3/6/26POSTAGE	0	2026 3	INV	P	100.00	032526	282579		8000-9000-1111-0198
						ACCOUNT TOTAL			100.00	
15810000 54230										LIBRARY MATERIALS
001613 GALE CENGAGE LEARNIN	999102486231	0	2026 3	INV	P	227.92	032526	282520		VARIOUS TITLES-LIB
001613 GALE CENGAGE LEARNIN	999102489573	0	2026 3	INV	P	120.71	032526	282520		VARIOUS TITLES-LIB

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/3 TO 2026/3													
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION					
001613 GALE CENGAGE LEARNIN	999102490884	0	2026 3	INV	P	146.95	032526	282520	VARIOUS	TITLES-LIB			
001613 GALE CENGAGE LEARNIN	999102499128	0	2026 3	INV	P	107.21	032526	282520	VARIOUS	TITLES-LIB			
						602.79							
008180 FINDAWAY WORLD	526935	0	2026 3	INV	P	64.99	032526	282515	VARIOUS	TITLES-LIB			
008180 FINDAWAY WORLD	527185	0	2026 3	INV	P	137.98	032526	282515	VARIOUS	TITLES-LIB			
						202.97							
013800 DEMCO INC	7775632	0	2026 3	INV	P	147.56	032526	282504	VARIOUS	TITLES/SUPP			
015580 AMAZON CAPITAL SERVI	17WY-KFWK-J61G	0	2026 3	INV	P	12.34	032526	282473	VARIOUS	TITLES-LIB			
015580 AMAZON CAPITAL SERVI	19CC-9NW9-34H1	0	2026 3	INV	P	1,822.66	032526	282473	VARIOUS	TITLES/SUPP			
015580 AMAZON CAPITAL SERVI	19JL-TL73-1R4W	0	2026 3	INV	P	2,723.15	032526	282473	VARIOUS	TITLES/PROG			
015580 AMAZON CAPITAL SERVI	1RX7-9RM1-NY97	0	2026 3	INV	P	49.99	032526	282473	VARIOUS	TITLES-LIB			
						4,608.14							
350982 T-MOBILE	970673785 MAR2026	0	2026 3	INV	P	613.22	032526	282602	INTERNET	HOTSPOT-LI			
353213 CHILDREN'S PLUS INC	275399	0	2026 3	INV	P	975.66	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275400	0	2026 3	INV	P	296.86	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275402	0	2026 3	INV	P	327.25	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275404	0	2026 3	INV	P	245.14	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275405	0	2026 3	INV	P	90.75	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275406	0	2026 3	INV	P	1,281.55	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275562	0	2026 3	INV	P	50.12	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275570	0	2026 3	INV	P	22.19	032526	282497	VARIOUS	TITLES-LIB			
353213 CHILDREN'S PLUS INC	275624	0	2026 3	INV	P	53.97	032526	282497	VARIOUS	TITLES-LIB			
						3,343.49							
361291 MIDWEST TAPE	508507420	0	2026 3	INV	P	310.61	032526	282562	VARIOUS	TITLES-LIB			
361291 MIDWEST TAPE	508551207	0	2026 3	INV	P	320.58	032526	282562	VARIOUS	TITLES-LIB			
						631.19							
						ACCOUNT TOTAL							10,149.36
15810000 55090													
015580 AMAZON CAPITAL SERVI	19CC-9NW9-34H1	0	2026 3	INV	P	28.18	032526	282473	VARIOUS	TITLES/SUPP			
						ACCOUNT TOTAL							28.18
15810000 55095													
015580 AMAZON CAPITAL SERVI	19JL-TL73-1R4W	0	2026 3	INV	P	70.92	032526	282473	VARIOUS	TITLES/PROG			
						ACCOUNT TOTAL							70.92
						ORG 15810000 TOTAL							13,532.65

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/3 TO 2026/3	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	PAYABLES	CHECK	DESCRIPTION
FUND 0010 GENERAL FUND			TOTAL:		13,532.65			

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	553,596	0	553,596	105,549.91	.00	448,046.09	19.1%
15810000	50020	SALARY-PART TIME	494,766	0	494,766	87,681.25	.00	407,084.75	17.7%
15810000	51010	RETIREMENT	54,238	0	54,238	10,267.59	.00	43,970.41	18.9%
15810000	51020	FICA	78,688	0	78,688	14,633.92	.00	64,054.08	18.6%
15810000	51030	HEALTH INSURANCE	75,327	0	75,327	13,554.48	.00	61,772.52	18.0%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	3,720	0	3,720	501.12	.00	3,218.88	13.5%
15810000	51070	LIFE INSURANCE	1,074	0	1,074	359.92	.00	714.08	33.5%
15810000	53010	ELECTRICITY	74,000	0	74,000	.00	.00	74,000.00	.0%
15810000	53020	WATER/SEWER	3,000	0	3,000	.00	.00	3,000.00	.0%
15810000	53040	TELEPHONE/CELL P	6,000	0	6,000	1,305.99	.00	4,694.01	21.8%
15810000	53050	HEATING FUEL	19,000	0	19,000	.00	.00	19,000.00	.0%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	13,470.27	.00	26,529.73	33.7%
15810000	54030	MAINTENANCE CONT	50,000	0	50,000	3,081.99	.00	46,918.01	6.2%
15810000	54060	MARKETING	1,000	0	1,000	359.74	.00	640.26	36.0%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	10,640.59	.00	37,359.41	22.2%
15810000	54110	SUPPLIES	27,000	0	27,000	1,506.67	.00	25,493.33	5.6%
15810000	54170	POSTAGE	700	0	700	.00	.00	700.00	.0%
15810000	54180	HOUSEKEEPING SUP	0	0	0	94.48	.00	-94.48	100.0%
15810000	54230	LIBRARY MATERIAL	219,480	0	219,480	20,056.90	.00	199,423.10	9.1%
15810000	54330	TRAINING EXPENSE	500	0	500	.00	.00	500.00	.0%
15810000	54521	TECHNOLOGY/SOFTW	39,000	0	39,000	.00	.00	39,000.00	.0%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	.00	.00	1,200.00	.0%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	.00	.00	1,800.00	.0%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	87.77	.00	1,112.23	7.3%
TOTAL LIBRARY			1,793,370	0	1,793,370	283,152.59	.00	1,510,217.41	15.8%
TOTAL EXPENSES			1,793,370	0	1,793,370	283,152.59	.00	1,510,217.41	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,793,370	0	1,793,370	283,152.59	.00	1,510,217.41	15.8%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	553,596	0	553,596	126,744.43	.00	426,851.57	22.9%
15810000	50020	SALARY-PART TIME	494,766	0	494,766	105,394.78	.00	389,371.22	21.3%
15810000	51010	RETIREMENT	54,238	0	54,238	12,295.89	.00	41,942.11	22.7%
15810000	51020	FICA	78,688	0	78,688	17,574.32	.00	61,113.68	22.3%
15810000	51030	HEALTH INSURANCE	75,327	0	75,327	16,643.10	.00	58,683.90	22.1%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	3,720	0	3,720	626.40	.00	3,093.60	16.8%
15810000	51070	LIFE INSURANCE	1,074	0	1,074	450.39	.00	623.61	41.9%
15810000	53010	ELECTRICITY	74,000	0	74,000	5,414.45	.00	68,585.55	7.3%
15810000	53020	WATER/SEWER	3,000	0	3,000	.00	.00	3,000.00	.0%
15810000	53040	TELEPHONE/CELL P	6,000	0	6,000	1,984.43	.00	4,015.57	33.1%
15810000	53050	HEATING FUEL	19,000	0	19,000	2,340.91	.00	16,659.09	12.3%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	14,380.27	.00	25,619.73	36.0%
15810000	54030	MAINTENANCE CONT	50,000	0	50,000	3,217.84	.00	46,782.16	6.4%
15810000	54060	MARKETING	1,000	0	1,000	664.41	.00	335.59	66.4%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	11,162.25	.00	36,837.75	23.3%
15810000	54110	SUPPLIES	27,000	0	27,000	2,160.23	.00	24,839.77	8.0%
15810000	54170	POSTAGE	700	0	700	100.00	.00	600.00	14.3%
15810000	54180	HOUSEKEEPING SUP	0	0	0	94.48	.00	-94.48	100.0%
15810000	54230	LIBRARY MATERIAL	219,480	0	219,480	33,439.94	.00	186,040.06	15.2%
15810000	54330	TRAINING EXPENSE	500	0	500	270.00	.00	230.00	54.0%
15810000	54521	TECHNOLOGY/SOFTW	39,000	0	39,000	.00	.00	39,000.00	.0%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	344.22	.00	855.78	28.7%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	70.92	.00	1,729.08	3.9%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	147.14	.00	1,052.86	12.3%
TOTAL LIBRARY			1,793,370	0	1,793,370	355,520.80	.00	1,437,849.20	19.8%
TOTAL EXPENSES			1,793,370	0	1,793,370	355,520.80	.00	1,437,849.20	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	1,793,370	0	1,793,370	355,520.80	.00	1,437,849.20	19.8%	
** END OF REPORT - Generated by Thu Van Hintz **								

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2026/3											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION			
22810000								LIBRARY DONATION			
22810000 55100 FOL								PROGRAMS-ADULT			
016712 CAIRDE, CEOL	3/14/26LIB PROG	0	2026 3	INV	P	425.00 032526	282493	FOL#2604/PRESENTER			
269611 FRIENDS OF NEW	3/10/26GIFT CERTS	0	2026 3	INV	P	50.00 032526	282517	FOL#2604/FIVE GC-LI			
						ACCOUNT TOTAL		475.00			
						ORG 22810000 TOTAL		475.00			
FUND 0200 LIBRARY DONATION FUND						TOTAL:		475.00			

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03								
ACCOUNTS FOR:	LIBRARY	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
22810000	48040	DONATIONS	0	0	-22,780.11	.00	22,780.11	100.0%
22810000	54110	SUPPLIES	0	0	104.59	.00	-104.59	100.0%
22810000	55090	FOL PROGRAMS-JUVE	0	0	17.84	.00	-17.84	100.0%
22810000	55100	PROGRAMS-ADULT	0	0	400.00	.00	-400.00	100.0%
22810000	55100	FOL PROGRAMS-ADUL	0	0	2,225.00	.00	-2,225.00	100.0%
TOTAL LIBRARY			0	0	-20,032.68	.00	20,032.68	100.0%
		TOTAL REVENUES	0	0	-22,780.11	.00	22,780.11	
		TOTAL EXPENSES	0	0	2,747.43	.00	-2,747.43	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-20,032.68	.00	20,032.68	100.0%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03			ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS	FOR:		APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
000	UNDESIGNATED								
01010400	44110	LIBRARY FINES	-45,000	0	-45,000	-4,828.84	.00	-40,171.16	10.7%
01010400	44111	LIBRARY-COPIES	-8,500	0	-8,500	-1,477.90	.00	-7,022.10	17.4%
01010400	44112	LIBRARY-OTHER SY	-28,415	0	-28,415	.00	.00	-28,415.00	.0%
TOTAL UNDESIGNATED			-81,915	0	-81,915	-6,306.74	.00	-75,608.26	7.7%
TOTAL REVENUES			-81,915	0	-81,915	-6,306.74	.00	-75,608.26	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	-81,915	0	-81,915	-6,306.74	.00	-75,608.26	7.7%

** END OF REPORT - Generated by Thu Van Hintz **

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/4 TO 2026/4		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION
15810000			LIBRARY							
15810000	54010				R&M BLDGS & GROUNDS					
	021033	CORNERSTONE ONE LLC	9945	0	2026	4	INV P	3,300.00	041526	282706 MAINT/RPAIRS-LIB 4/
	026400	ITU ABSORB TECH	8700378	0	2026	4	INV P	94.48	041526	282747 MATS-LIB 3/23/26
	035850	MENARDS	73076	0	2026	4	INV P	108.60	041526	282771 MAINT-LIB 3/24/26
	311839	HOME DEPOT CREDIT SE	5011984	0	2026	4	INV P	10.84	041526	282743 MAINT/RPAIRS-LIB 4/
					ACCOUNT TOTAL			3,513.92		
15810000	54030				MAINTENANCE CONTRACT					
	359157	OTIS ELEVATOR COMPAN	100402260161	0	2026	4	INV P	232.26	041526	282782 ELEVATOR MAINT-LIB
					ACCOUNT TOTAL			232.26		
15810000	54060				MARKETING					
	015580	AMAZON CAPITAL SERVI	1HXD-H7HG-FMTF	0	2026	4	INV P	17.42	041526	282683 FOL#2535/PROG SUPPL
	015580	AMAZON CAPITAL SERVI	1P33-PLRY-VFCC	0	2026	4	INV P	14.99	041526	282683 VARIOUS TITLES/PROG
								32.41		
					ACCOUNT TOTAL			32.41		
15810000	54080				LEASES EQUIPMENT					
	362301	GREAT AMERICA FINANC	41522160	0	2026	4	INV P	421.26	041526	282737 COPIER LEASE/USAGE-
	362301	GREAT AMERICA FINANC	41656233	0	2026	4	INV P	483.70	041526	282737 COPIER LEASE/USAGE-
								904.96		
					ACCOUNT TOTAL			904.96		
15810000	54110				SUPPLIES					
	015580	AMAZON CAPITAL SERVI	1HXD-H7HG-FMTF	0	2026	4	INV P	174.65	041526	282683 FOL#2535/PROG SUPPL
	015580	AMAZON CAPITAL SERVI	1P33-PLRY-VFCC	0	2026	4	INV P	4.92	041526	282683 VARIOUS TITLES/PROG
	015580	AMAZON CAPITAL SERVI	1QML-JNFK-JWJ6	0	2026	4	INV P	261.54	041526	282683 SUPPLIES/VARIOUS TI
								441.11		
	331732	CREATIVE BRICK &	722760	0	2026	4	INV P	64.50	041526	282708 GIFT BRICKS-LIB 3/2
					ACCOUNT TOTAL			505.61		
15810000	54230				LIBRARY MATERIALS					
	001613	GALE CENGAGE LEARNIN	999102505568	0	2026	4	INV P	81.72	041526	282728 VARIOUS TITLES-LIB
	001613	GALE CENGAGE LEARNIN	999102505570	0	2026	4	INV P	78.72	041526	282728 VARIOUS TITLES-LIB
	001613	GALE CENGAGE LEARNIN	999102532671	0	2026	4	INV P	28.49	041526	282728 VARIOUS TITLES-LIB
	001613	GALE CENGAGE LEARNIN	999102532672	0	2026	4	INV P	56.23	041526	282728 VARIOUS TITLES-LIB
	001613	GALE CENGAGE LEARNIN	999102555868	0	2026	4	INV P	87.72	041526	282728 VARIOUS TITLES-LIB
	001613	GALE CENGAGE LEARNIN	999102555870	0	2026	4	INV P	59.23	041526	282728 VARIOUS TITLES-LIB
	001613	GALE CENGAGE LEARNIN	999102560457	0	2026	4	INV P	26.99	041526	282728 VARIOUS TITLES-LIB

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/4 TO 2026/4												
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		PAYABLES	CHECK	DESCRIPTION			
001613 GALE CENGAGE LEARNIN	999102560459	0	2026 4	INV	P		28.49 041526	282728	VARIOUS TITLES-LIB			
							447.59					
015580 AMAZON CAPITAL SERVI	14NL-6HGJ-6FJQ	0	2026 4	INV	P		61.53 041526	282683	VARIOUS TITLES-LIB			
015580 AMAZON CAPITAL SERVI	1971-LTFJ-VJXG	0	2026 4	INV	P		19.47 041526	282683	VARIOUS TITLES-LIB			
015580 AMAZON CAPITAL SERVI	1F9N-PR4F-LQGH	0	2026 4	INV	P		49.36 041526	282683	VARIOUS TITLES-LIB			
015580 AMAZON CAPITAL SERVI	1HXD-H7HG-FMTF	0	2026 4	INV	P		1,471.75 041526	282683	FOL#2535/PROG SUPPL			
015580 AMAZON CAPITAL SERVI	1L4J-NH9N-MMPX	0	2026 4	INV	P		24.68 041526	282683	VARIOUS TITLES-LIB			
015580 AMAZON CAPITAL SERVI	1M7C-64ML-DTYH	0	2026 4	INV	P		15.99 041526	282683	VARIOUS TITLES-LIB			
015580 AMAZON CAPITAL SERVI	1MTR-H1LD-DFNM	0	2026 4	INV	P		12.34 041526	282683	VARIOUS TITLES-LIB			
015580 AMAZON CAPITAL SERVI	1P33-PLRY-VFCC	0	2026 4	INV	P		679.54 041526	282683	VARIOUS TITLES/PROG			
015580 AMAZON CAPITAL SERVI	1Q34-H3GF-C1C7	0	2026 4	INV	P		25.98 041526	282683	VARIOUS TITLES-LIB			
015580 AMAZON CAPITAL SERVI	1QML-JNFK-JWJ6	0	2026 4	INV	P		1,018.37 041526	282683	SUPPLIES/VARIOUS TI			
015580 AMAZON CAPITAL SERVI	1RYD-XFPR-NKQH	0	2026 4	INV	P		13.62 041526	282683	VARIOUS TITLES-LIB			
							3,392.63					
224529 BLACKSTONE PUBLISHIN	2228996	0	2026 4	INV	P		210.25 041526	282691	VARIOUS TITLES-LIB			
224537 EBSCO	1813485	0	2026 4	INV	P		7,277.21 041526	282717	VARIOUS TITLES-LIB			
224537 EBSCO	2600230	0	2026 4	CRM	P		-68.98 041526	282717	RET PURCH CRDIT-LIB			
224537 EBSCO	2602070	0	2026 4	CRM	P		-39.90 041526	282717	RET PURCH CRDIT-LIB			
224537 EBSCO	2602624	0	2026 4	CRM	P		-689.95 041526	282717	RET PURCH CRDIT-LIB			
224537 EBSCO	2603150	0	2026 4	CRM	P		-19.98 041526	282717	RET PURCH CRDIT-LIB			
							6,458.40					
361291 MIDWEST TAPE	508589881	0	2026 4	INV	P		87.70 041526	282772	VARIOUS TITLES-LIB			
361291 MIDWEST TAPE	508606664	0	2026 4	INV	P		284.14 041526	282772	VARIOUS TITLES-LIB			
361291 MIDWEST TAPE	508651429	0	2026 4	INV	P		243.50 041526	282772	VARIOUS TITLES-LIB			
							615.34					
			ACCOUNT TOTAL				11,124.21					
15810000 55100			PROGRAMS-ADULT									
008547 WELKE HOUSE OF ROSES	4/9/26MEMORY CAFE	0	2026 4	INV	P		550.00 041526	282842	MEMORY CAFE-NEW BER			
			ACCOUNT TOTAL				550.00					
			ORG 15810000 TOTAL				16,863.37					
FUND 0010 GENERAL FUND							TOTAL :	16,863.37				

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	553,596	0	553,596	169,133.46	.00	384,462.54	30.6%
15810000	50020	SALARY-PART TIME	494,766	0	494,766	142,434.84	.00	352,331.16	28.8%
15810000	51010	RETIREMENT	54,238	0	54,238	16,420.67	.00	37,817.33	30.3%
15810000	51020	FICA	78,688	0	78,688	23,578.52	.00	55,109.48	30.0%
15810000	51030	HEALTH INSURANCE	75,327	0	75,327	22,820.34	.00	52,506.66	30.3%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	3,720	0	3,720	876.96	.00	2,843.04	23.6%
15810000	51070	LIFE INSURANCE	1,074	0	1,074	631.33	.00	442.67	58.8%
15810000	53010	ELECTRICITY	74,000	0	74,000	5,414.45	.00	68,585.55	7.3%
15810000	53020	WATER/SEWER	3,000	0	3,000	.00	.00	3,000.00	.0%
15810000	53040	TELEPHONE/CELL P	6,000	0	6,000	1,984.43	.00	4,015.57	33.1%
15810000	53050	HEATING FUEL	19,000	0	19,000	2,340.91	.00	16,659.09	12.3%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	17,894.19	.00	22,105.81	44.7%
15810000	54030	MAINTENANCE CONT	50,000	0	50,000	3,450.10	.00	46,549.90	6.9%
15810000	54060	MARKETING	1,000	0	1,000	696.82	.00	303.18	69.7%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	12,067.21	.00	35,932.79	25.1%
15810000	54110	SUPPLIES	27,000	0	27,000	2,821.40	.00	24,178.60	10.4%
15810000	54170	POSTAGE	700	0	700	100.00	.00	600.00	14.3%
15810000	54180	HOUSEKEEPING SUP	0	0	0	94.48	.00	-94.48	100.0%
15810000	54230	LIBRARY MATERIAL	219,480	0	219,480	47,418.35	.00	172,061.65	21.6%
15810000	54330	TRAINING EXPENSE	500	0	500	270.00	.00	230.00	54.0%
15810000	54521	TECHNOLOGY/SOFTW	39,000	0	39,000	.00	.00	39,000.00	.0%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	344.22	.00	855.78	28.7%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	70.92	.00	1,729.08	3.9%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	697.14	.00	502.86	58.1%
TOTAL LIBRARY			1,793,370	0	1,793,370	471,560.74	.00	1,321,809.26	26.3%
TOTAL EXPENSES			1,793,370	0	1,793,370	471,560.74	.00	1,321,809.26	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	1,793,370	0	1,793,370	471,560.74	.00	1,321,809.26	26.3%	
** END OF REPORT - Generated by Thu Van Hintz **								

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/4 TO 2026/4										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION		
22810000								LIBRARY DONATION		
22810000 54110 FOL								SUPPLIES		
015580 AMAZON CAPITAL SERVI	1HXD-H7HG-FMTF	0	2026 4	INV	P	126.52 041526	282683	FOL#2535/PROG SUPPL		
						ACCOUNT TOTAL		126.52		
22810000 55100 FOL								PROGRAMS-ADULT		
258385 VAN DUNK GREG	4/11/26 LIB PROGRAM	0	2026 4	INV	P	300.00 041526	282832	FOL#2606/PROGRAM PR		
						ACCOUNT TOTAL		300.00		
						ORG 22810000 TOTAL		426.52		
FUND 0200 LIBRARY DONATION FUND						TOTAL:		426.52		

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04								
ACCOUNTS FOR:	LIBRARY	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
22810000	48040	DONATIONS	0	0	-34,233.79	.00	34,233.79	100.0%
22810000	54110	SUPPLIES	0	0	104.59	.00	-104.59	100.0%
22810000	54110	FOL SUPPLIES	0	0	126.52	.00	-126.52	100.0%
22810000	55090	FOL PROGRAMS-JUVE	0	0	37.78	.00	-37.78	100.0%
22810000	55100	PROGRAMS-ADULT	0	0	400.00	.00	-400.00	100.0%
22810000	55100	FOL PROGRAMS-ADUL	0	0	2,525.00	.00	-2,525.00	100.0%
TOTAL LIBRARY			0	0	-31,039.90	.00	31,039.90	100.0%
		TOTAL REVENUES	0	0	-34,233.79	.00	34,233.79	
		TOTAL EXPENSES	0	0	3,193.89	.00	-3,193.89	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-31,039.90	.00	31,039.90	100.0%

** END OF REPORT - Generated by Thu Van Hintz **



Director's Report-February and March 2026

Natalie Beacom, Library Director

Attendance and Circulation: The Library welcomed **17,823** visitors in February, up **7%** from 2025. Circulation totaled **26,523** in February, another lucky increase of **7%** from 2025. Libby downloads for materials totaled, **6,392**, a **17%** increase from last February. MakerStudio welcomed **1,436** visitors, which is another significant increase in users, by **48%** from last February.

Bridges Library System Updates

The Database Committee will be meeting in the next few weeks to determine the available BLS Database offerings for 2027. We encountered an internet outage from complications to Bridges Library System network bandwidth upgrade. The outage caused considerable disruption of services on 3/11/26, but we were able to maintain basic operations with hotspots to avoid closure. The team and supervisors, adapted with the interruption professionally to help patrons with their needs.

Financials: We are on target for our first quarter of the 2026 operating budget. The FOL have supported the library with funding for a new display table in the Youth Services Department, funding for the 2026 Summer Reading Program, MakerStudio supplies and equipment, and spring and summer concerts with Ceol Cairde and the Souvenirs. Primary acquisitions for library materials through Libraria stalled, with our first February orders. We are ordering through Amazon, and will augment with Libraria until their sourcing and infrastructure is able to fulfill our orders.

Buildings and Grounds: Cornerstone Plumbing will be repairing our boiler unit. The supplies have been ordered and we are hoping to see the repairs complete in March. Replacement of the Library's chiller unit is on schedule. This is a DPW project and will require the removal/replacement of all piping from the handler, by the garbage containment unit, to the basement equipment. During the construction, the Library's drive-up window and drop- boxes will be closed. We will ask that patrons plan on returning their materials in the building during the construction. We have communication prepared and will begin pushing this out to library users as the constructions dates are confirmed. We've hired Overland Roofing and Remodeling, LLC., to begin working on the gutter maintenance this spring. The Library's sorter system was caught up in Customs from Germany, so we anticipate that project to be ready to start the week of March 23rd. Our painter, Mike Fritsch wrapped up to areas of the building, finishing the fiction section and the Heritage Room. He will move ahead to the YS Study Rooms, Family Restroom and Gift Shop over the next few weeks.

Meetings & Outreach: NBPL staff met for Community Relations, Safety, Wellness, Department Head, Senior Center, APL and various System meet-ups, in February and March. The Library's Home Delivery Program reached 45 patrons with 232 items.

Patron Feedback: We received a few notes this month of thanks for our Home Delivery Program and the continuation of Chair Yoga at the Library. I regularly hear comments from patrons about the friendly staff at the library. Copybaras are also a crowd pleaser!

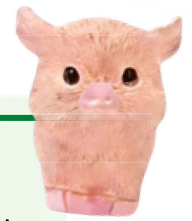
Programming: February and March programming has been active. Virtual author talks, story times, collage journal crafting, birding education programs, art lectures, chair yoga, and a visit by First Stage for a Frozen Party and Ceol Cairde for an evening of Irish music. The new library gumball machine, which allows users to adopt reading buddies for 25 cents, continues to be a big hit. March's buddy was a mini capybara. The Library along with the Library Lane Quilters, lost a founding member in February, Sally Nehm. Sally worked as a Circulation Aide at the Library for many years before retiring, and will be missed. The 2026 Library Lane Quilt Exhibit is named in her honor.

Staffing Updates: We've started the annual cycle for staff evaluations. We will continue to follow the City's evaluation process with our team. Evaluations will be completed and sent to HR by June 1.

Trustee Updates: The Waukesha County Library Services Plan Minimum Standards for 2027-2031 did not receive the adequate number of Waukesha County Library Board endorsements to proceed to the County Board. The Act 150 Committee are reviewing feedback from Bridges Libraries and I will bring any changes to their recommendations to the NB Library Board's April meeting for consideration.

Director Report-April

"This intrepid suburban library is about as useful an expenditure of tax dollars as I've seen lately." Rohan D., *Yelp Review*



April's Reading Buddy
"Read **Pig** at the Library!"

Library Visits: 18,014



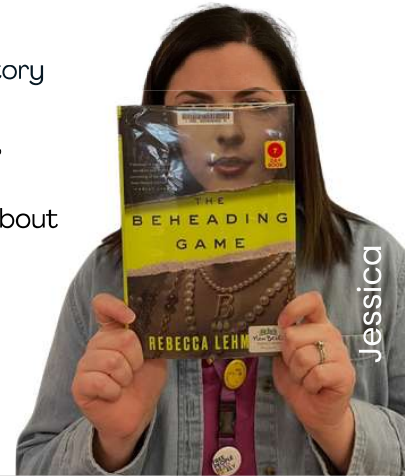
**The Library Team
Spring Pastel Power!**



**MakerStudio Visits
1,249**

Program Highlights

- Collaborated with the Recreation team to provide a spring break destination- an indoor story walk at the ARC!
- Hosted a Memory Cafe involved spring florals and lots of colorful fun.
- Partnered with WE energies to host Melinda Myer's webinar "Growing a Bountiful Harvest"
- Participated in the election as a polling location!
- Learning about the culinary experiences aboard the Titanic with author Veronica Hinke & about the life and art of Monet with art historian, Karri Fitz-Klaus
- Started the Jurassic Journey Reading Challenge!
- Jammed out with the music of John Prine with the band "The Souvenirs"
- Held the 3rd Annual People's Eggsibition!
- Connected readers with 4 authors talks with our Author consortium database, LSC, and played bird trivia!



Building Updates

- The new sorter, named Sophie, by the staff is operating well & very quietly!
- The Library's leaking boiler unit was replaced on Friday, April 3rd
- The HVAC chiller replacement is on schedule for April and May.
- Repaving of the Library parking area will be bumped to later this year, but is still expected in 2026.
- The exterior railing repair has been planned, and will start off a larger scale maintenance review for the front courtyard.
- We began researching solar power for the Library and the compost in our garden is ready!

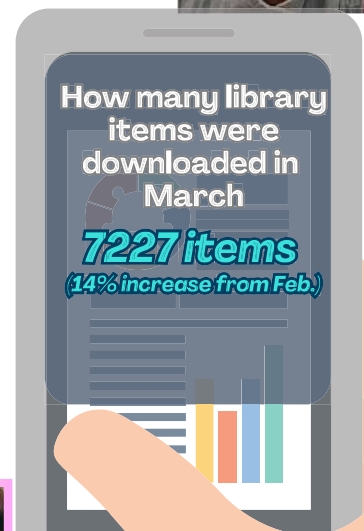
Staffing Updates

- We completed our spring Staff Development Day and were able to complete micro-trainings with each department, as well as drill evacuation procedures, and discuss "Hold", "Secure" and "Lockdown" scenarios as a group.
- We posted positions for Circulation Aide and Public Services Manager. We wish Laura a wonderful retirement!
- We shared our baby pictures with social media to give our patrons a giggle. **Can you guess which staff member this little one is?**



A look ahead...

- April 27th, construction for HVAC repair begins. Book drop lane will be unavailable for 4-6 weeks.
- FOL Student Scholarships will be awarded in May to 4 New Berlin students.
- Celebration of National Library Week -April 19-25 with a cool "Zine" program in the MakerStudio.



Sneak Peak:
The *Beheading Game* author, Rebecca Lehmann, visits the NBPL **June 8th!**

Home Delivery
46 Patrons & 237 Items!

Submitted by:
Natalie Beacom
Library Director





741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

To: Waukesha County Library Boards
From: Brittany Larson, Bridges Library System Director
Date: April 7, 2026
Re: Proposed Library Standards for Waukesha County Library Board Endorsement Consideration

Waukesha County Board Chair James Heinrich appointed a Library Planning Committee in the summer of 2025 based on the need to update the County Library Services Plan as set forth in Wis. Stat. 43.11. The 13-member Committee worked on the Plan from August 2025 through April 2026. Within the plan includes a proposed revision of county library standards. These proposed standards go into effect if adopted by the Waukesha County Board of Supervisors and the Waukesha County libraries, following the parameters outlined in Wis. Stat. 43.11(3)(d):

The plan of library services for a county may include minimum standards of operation for public libraries in the county. The county shall hold a public hearing on any standards proposed under this paragraph. The standards shall take effect if they are approved by the county and the public library boards of at least 50 percent of the participating municipalities in the county that contain, according to the most recent estimate prepared under s. 16.96, at least 80 percent of the population of participating municipalities in the county.

A public hearing was held on February 3rd. The first draft of standards within the plan proposed to the Waukesha County Library Boards was not endorsed by enough libraries that represented enough of the population per statute. The Committee met again in March to consider library board feedback provided on the standards. A common theme of concern in this feedback across many library boards was the FTE reduction. The Committee heard this feedback and restored the FTE back to the current values. A new five-year County Library Services Plan was endorsed by the Committee on April 6, 2026, after a second public hearing was held, moving the FTE standard back to its original level.

In summary, this endorsed Plan proposes a reduction to three of the numerical *Minimum to Exempt Standards* measures and maintaining the levels of three others. Each of these was reviewed carefully by the Committee. Table 1 below shows a summary of the recommended *Minimum to Exempt Standards*.

Table 1: Minimum to Exempt Standards Measures and Status

Measure	Status
Materials Expenditures per Capita	Reduced, see pages 22-23 of plan draft
Hours Open	Maintained, see pages 24-25 of plan draft
Full-time Equivalent Staff (FTE)	Maintained, see pages 26-27 of plan draft
Collection Size	Reduced, see pages 28-29 of plan draft
Internet Connected Public Computers/Devices	Reduced, see pages 29-30 of plan draft
Wireless Internet Access	Maintained, see page 31 of plan draft
OPTIONAL: Library Service Effort Ratio (LSER) (Replaces all <i>Minimum to Exempt Standards</i> listed above.)	Maintained, see pages 19-21 of plan draft

It is important to note that these proposed numeric benchmarks remain *Minimum to Exempt Standards*. They are not proposed as aspirational goals, but baseline expectations.

The proposed plan also calls for a continuation of the six *Quality Assurance Standards* to help ensure the County libraries are well managed and accountable (see page 31 of the plan draft).

Below are the *Quality Assurance Standards* the library board would be asked to certify annually:

- Library board members receive an orientation upon appointment to a library board.
- The library’s website includes contact information of key staff and board members as well as board agendas and minutes.
- The library board conducts an annual review of its library director.
- The library budget includes funding to ensure professional development for the library director and staff.
- The library has an active strategic plan.
- The library adopts the core policies included in the *Wisconsin Public Library Tier One Standards*: 1) Circulation, 2) Collection Management, 3) Computer/Internet Use, 4) Meeting Room Use (as necessary), 5) Public Behavior (Rules of Conduct), and 6) Personnel.

In order for a library’s municipality(ies) to qualify for exemption from the county library tax levy, the library must meet all of the *Quality Assurance Standards* above, as well as the first six numerical *Minimums to Exempt Standards* or the optional LSER in Table 1. The LSER is a mathematical calculation of the residents’ use of libraries other than their own. If a library meets its target ratio, its municipal residents are not imposing an undue burden on neighboring libraries.

While the goal of the Plan is to assure that all libraries are operating at or above the *Minimums to Exempt* and are meeting all *Quality Assurance Standards*, the Plan recognizes that some libraries may suffer an occasional one-year setback. Therefore, the Plan allows a library a one-time exception during this county library plan cycle from meeting each of the *Minimums to Exempt* standards and *Quality Assurance Standards*. The Plan also allows for additional exceptions for unanticipated events such as a worldwide pandemic. However, if the LSER is chosen by a library in lieu of meeting the first six numerical *Minimums to Exempt*, an exception may not be applied to meeting the LSER target ratio.

Finally, all standards requirements are in addition to the library's municipal requirement to meet or exceed the county library tax rate as required in Wis. Stats. 43.64 (2) or, in the case of a joint library, to fund its library at not less than the average of the previous three years as allowed in 43.64 (2) (c).

To assist you in understanding what your library's 2027 requirements would be, your library's *Minimums to Exempt* (based on 2025 Wisconsin Department of Administration population data) are shown in Appendix D of the plan draft (pages 48-53). A sample of how the LSER calculation works (using the most recent data available: 2025 circulation data for 2026 levy exemption) is also shown on pages 19-20 of the plan draft. Appendix C of the plan (pages 44-48) shows the Minimums to Exempt criteria along with the requirements across the entire graduated population range should you wish to project your community's growth over the next five years.

Because we hope to have the new plan in effect for the 2027 budget planning process, I request your library board consider these standards for possible endorsement at your April meeting. I would like to take this opportunity to thank your library director for their continued engagement in this important process, as well as those library directors, trustees, municipal officials, and citizens that sat on the committee or participated in thoughtful discussions throughout this planning term. Thank you for your consideration. Please don't hesitate to contact me if you have any questions.

Waukesha County Library Standards Endorsement

Please fill out and return to the System office by April 23, 2026.

Endorsement: (Please check one)	<input type="checkbox"/> The library board DOES endorse the proposed standards <input type="checkbox"/> The library board DOES NOT endorse the proposed standards
Comments: (Please provide comments if a “no” endorsement is selected)	
Library	
Date	
Name of Board President	
Signature of Board President	
Name of Library Director	
Signature of Library Director	

**Report to Dodge County for any Library requesting payment in 2026 to be paid to Library in 2027
Adjacent Library Request
(Per Wisconsin Statute 43.12)**

Name of Library:	New Berlin Public Library		*Note: you may only type in the gray shaded areas. Please fill in shaded areas as applicable.	
Mailing Address:	15105 Library Lane			
City:	New Berlin	Zip Code:		53151
Director:	Natalie Beacom			
Phone Number:	262-785-4980	Email:		nbeacom@newberlinlibrary.org

Report 2024 Circulation by jurisdiction in those that are eligible to be reimbursed by Dodge County

Towns	# of Circulations in 2025	Villages	# of Circulations in 2025
Ashippun		Clyman	
Beaver Dam	17	Kekoskee	
Burnett		Lowell	
Calamus		Neosho	
Chester			
Clyman			
Elba			
Emmet			
Fox Lake			
Herman			
Hubbard			
Lebanon			
Leroy			
Lomira			
Lowell			
Oak Grove	1		
Portland			
Rubicon			
Shields			
Trenton			
Westford			
		Grand Total	35

Rural Dodge (Non-specific) Option: 0

Grand total Dodge County **reimbursable** circulations 35

(Note: must match section XI, item 9 on DPI Annual Report or you must provide documentation of discrepancy)

Please report the following from your 2025 Wisconsin Dept. of Public Instruction Annual Report

2025 Total Circulation: 386,156

(Note: must match section III, item 1.a. on DPI Annual Report or you must provide documentation of discrepancy)

2025 Operational Expenditures (minus federal funds): \$1,762,107.00

(Note: must match section VI, item 6 minus item 7 or you must provide documentation of discrepancy)

Unit Cost:	4.5600
Total of Cost of Service:	\$159.60
70 % of Total Cost of Service:	\$111.72

Natalie Beacom

Signature of Library Director

Please submit this form with a copy of the entire 2025 DPI Annual Report by July 1, 2026 to:
Dodge County Clerk, Danielle J. Van Egtern
Administrative Building
127 E. Oak St., Juneau, WI 53039
920-386-3605
clerk@co.dodge.wi.us

Request for Reimbursement - Washington County

Name of Library: _____

Address: _____

Contact Person: _____

Phone: _____

Email: _____

2025 Circulations **ELIGIBLE** for Reimbursement (by Municipality)

Towns	Number of Circs
Town of Addison	
Town of Barton	
Town of Erin	
Town of Farmington	
Town of Germantown	
Town of Hartford	
Town of Jackson	
Town of Kewaskum	
Town of Polk	
Town of Trenton	
Town of Wayne	
Town of West Bend	

Villages	Number of Circs
Village of Jackson	
Village of Newburg	
Village of Richfield	

Total TOWNS eligible	
Total VILLAGES eligible	

Total number of circulations ELIGIBLE for reimbursement	
--	--

2025 Circulations **NOT** ELIGIBLE for Reimbursement (*Municipalities served by a Library*)

	Number of Circs
Village of Germantown	
Village of Kewaskum	
Village of Slinger	

	Number of Circs
City of Hartford	
City of West Bend	

2025 Operating Expenditures	\$ _____
Less Federal Sources	\$(_____)
Total Eligible Operating Expenditures	\$ _____
2025 Total Circulation	_____
Unit Cost (Total Elig Op Exp/Total Circs)	\$ ____ . ____ ____ ____ (carry to 4 decimal places)
Total Circs to Wash Cty NON-SERVED Residents	_____
Total Cost of Service	\$ _____
70% of Total Cost of Service (Reimbursement Request)	\$ _____

Signature _____
Your typed signature is a legal signature

Date _____

Print Name and Title _____

TO REQUEST REIMBURSEMENT, please submit this form, *along with a complete copy of your signed 2025 Annual Report* to: ashley.reichert@washcowisco.gov OR mail to: Ashley Reichert, Washington County Clerk, 432 E. Washington St., West Bend, WI 53095. Phone inquiries: 262-335-4301

****Request must be received in the Office of the County Clerk *no later than* July 1, 2026**

**Request for Reimbursement to Jefferson County
Reimbursement made in 2027 based on 2025 data (per Wis. Statute 43.12.)**

Name of Library:	New Berlin Public Library	
Address:	15105 Library Lane, New Berlin, WI 53151	
Contact Person:	Natalie Beacom	
Phone:	262-785-4980	
Email:	nbeacom@newberlinlibrary.org	

Report 2025 Circulations Eligible for Reimbursement (by Municipality)

Name of Municipality	# Circulations	Name of Municipality	# Circulations
Aztalan, Town	1	Milford, Town	
Cold Spring, Town		Oakland, Town	
Concord, Town		Palmyra, Town	13
Farmington, Town	41	Sullivan, Town	1
Hebron, Town		Sullivan, Village	
Ixonia, Town	7	Sumner, Town	
Jefferson, Town		Waterloo, Town	
Koshkonong, Town	1	Watertown, Town	21
Lac La Belle, Village (Jeff. Co. only)		Total circulations eligible for reimbursement	86
Lake Mills, Town	1		

Report 2025 Circulations NOT Eligible for Reimbursement (Municipalities served by a Library)

Name of Municipality	# Circulations	Name of Municipality	# Circulations
Cambridge, Village (Jeff. Co. only)		Palmyra, Village	
Fort Atkinson, City	18	Waterloo, City	1
Jefferson, City	53	Watertown, City (Jeff. Co. only)	61
Johnson Creek, Village		Whitewater, City (Jeff. Co. only)	1
Lake Mills, City	27		

Total Jefferson Co. REIMBURSABLE Circulations (Section XI, item 9. on DPI Annual Report):	86
Total Circulation (Section III, item 1.a. on DPI Annual Report):	386,156
Operational Expenditures (Section VI, item 6. on DPI Annual Report):	\$1,763,907
Total Expenditures from Federal Sources (Section VI, item 7. on DPI Annual Report):	1800
Op. Expenditures less federal funding	\$1,762,107

Unit Cost (Cost per Circulation):	\$4.56
Cost to Provide Service to Jefferson Co. Residents:	\$392
Jefferson Co. Reimbursement Amt (70% of Cost of Service):	\$275

Natalie Beacom

 Signature of Library Director
 Natalie Beacom
 For questions contact:
 Brittany Larson
 Director
 262-896-8081

**Please submit this form with a copy of the library's entire
 2025 DPI Annual Report by July 1, 2026 to:**
 Director
 Bridges Library System
 741 N. Grand Ave., #210
 Waukesha, WI 53186
blarson@bridgeslibrarysystem.org

Forms may be submitted electronically, via delivery, or via US Mail. You will receive confirmation of receipt. If no acknowledgement is received, please follow-up prior to July 1, 2026 to ensure funding in 2027.

Allowable Costs Worksheet for Waukesha County Libraries - in Bridges Library System

Instructions: Fill out the following financial information as they pertain to prior year actuals and the current year budget. For prior year actual information, please verify that all applicable information matches the reference fields certified in the annual report. For current year adopted budget information, please reflect the numbers adopted by your municipal entity, effective January 1.

Library Name:	New Berlin			
Description	Annual Report Reference	2025 Actuals (Per Annual Report)	2026 Municipal Adopted Budget	Library Notes or Comments
Revenues				
Local Municipal Library Operating Revenue	Section V, 1 (for 2025) and Section V, 9 (for 2026)	\$1,754,876	\$1,793,370	
Home County Operating Revenue	Section V, 2(a)	\$19,490	\$22,850	
Other County Payments for Library Services	Section V, 2(b)	\$3,934	\$6,163	
State Funds (e.g. Innovation & Hoopla Grants)	Section V, 3	\$10,757	\$8,714	
Federal Funds	Section V, 4	\$1,800	\$0	
Contract Income	Section V, 5	\$0	\$0	
Funds Carried Forward for Operations	Section V, 6	\$0	\$0	
All Other Operating Income	Section V, 7	\$62,744	\$65,484	
Indirect Cost Funding (If applicable and if not already counted in Municipal Operating Revenue)	N/A - Field should match Indirect Cost field in Expenditures listed below			
Total Revenues		\$1,853,601	\$1,896,581	
Expenditures				
Operating Expenditures	Section VI, 6	\$1,763,907	\$1,808,370	
Indirect Costs (If applicable and if not already counted in another field)	N/A - Field should match Indirect Cost Funding in Revenues listed above			
Total Operating Expenditures		\$1,763,907	\$1,808,370	
Library Capital and Debt	Section VII (1 & 2)	\$20,542	\$23,816	
Total Expenditures		\$1,784,449	\$1,832,186	

The information listed above is a correct statement of the Library's spending for 2025 actuals and 2026 budget. Please provide any additional comments in the box below.

Board President

Date

Library Director

Date

SWOT Analysis Worksheet: Defining Your Library's Strengths, Weaknesses, Opportunities & Threats

Fill out the worksheet below to identify and organize your ideas about the library's strengths, weaknesses, opportunities, and threats.

<p style="text-align: center;"><u>STRENGTHS</u></p> <p>What are your library's strongest contributions to your community?</p> <p>What does your library do that no one else does?</p> <p>What do your users like best about your library?</p>	<p style="text-align: center;"><u>WEAKNESSES</u></p> <p>In what areas does your library have fewer resources than you need?</p> <p>What else needs improvement?</p> <p>What do your users wish you did better?</p>
<p style="text-align: center;"><u>OPPORTUNITIES</u></p> <p>What could you do if only your library had the resources to do it?</p> <p>What is happening in the world now that you would like to take advantage of?</p> <p>How can your strengths open doors to opportunities for your library?</p>	<p style="text-align: center;"><u>THREATS</u></p> <p>What is happening in the world that could impact your library negatively?</p> <p>What library services are provided elsewhere with greater ease for users?</p> <p>What weaknesses leave you vulnerable to cuts in or competition for your services?</p>