

# Police and Fire Commission Meeting Agenda

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March 17, 2026 - 1:00 PM  
Public Safety Building  
16300 W. National Avenue

Published: March 5, 2026

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. January 20, 2026 Meeting Minutes
4. **COMMUNICATIONS**
5. **BILLS**
  - A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting
6. **OLD BUSINESS**
7. **NEW BUSINESS**
  - A. Presentation and Discussion of 2026 Department Goals and Objectives - Police Department
8. **CLOSED SESSION**
  - A. The Police & Fire Commission may convene in closed session pursuant to Wis Stat. § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding:
  - B. Consideration of Fire Chief's recommendation to remove personnel from probationary status - Fire Department
  - C. Interview applicants for the position of Battalion Chief - Fire Department
  - D. Interview applicants for the position of Firefighter/EMS Personnel - Fire Department
9. **RECONVENE TO OPEN SESSION**
  - A. Discussion and possible action regarding Chief Polzin's recommendation to remove personnel from probationary status - Fire Department
  - B. Discussion and possible action regarding establishing an eligibility list for the position of Battalion Chief - Fire Department
  - C. Discussion and possible action regarding establishing an eligibility list for the position of Firefighter/EMS Personnel - Fire Department
10. **ADJOURN**

**Additional Information**

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

# Police and Fire Commission MEETING MINUTES



January 20, 2026 - 1:00 PM  
Public Safety Building  
16300 W. National Avenue

## MINUTES

### 1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:01 PM

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Lanser, Commissioner Palechek, Commissioner Piontek, Commissioner Buer, Commissioner O'Donnell

Staff Present: Fire Chief Mark Polzin

### 3. APPROVAL OF MINUTES

#### A. November 18, 2025 Meeting Minutes

**MOTION:** Motion to Approve

**VOTE:** Motion by: Commissioner Palechek  
Second by: Commissioner Lanser  
Motion Passed 5-0

### 4. COMMUNICATIONS

None

### 5. BILLS

#### A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.

A. Fire & Police Selection, Inc., Invoice No. 22775 dated December 1, 2025 (PO 25523420) in the amount of \$350.00 for 14 online FACT test credits - Fire Department

B. Fire & Police Selection, Inc., Invoice No. 22847 dated January 5, 2026 (PO 255234453)

in the amount of \$950.00 for 38 online FACT test credits - Fire Department

**MOTION:** Motion to Approve

**VOTE:** Motion by: Commissioner Lanser  
Second by: Commissioner Palechek  
Motion Passed 5-0

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

None

**8. CLOSED SESSION**

- A.** The Police & Fire Commission may convene in closed session pursuant to Wis Stat. § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding:
  
- B.** Consideration of Fire Chief's recommendations to remove personnel from probationary status - Fire Department
  
- C.** Personnel updates - Fire Department

**MOTION:** Motion to Enter Closed Session at 1:06 PM

**VOTE:** Motion by: Commissioner Palechek  
Second by: Commissioner O'Donnell  
Motion Passed 5-0

**9. RECONVENE TO OPEN SESSION**

**MOTION:** Motion to Return to open session at 1:33 PM

**VOTE:** Motion by: Commissioner Buer  
Second by: Commissioner Palechek  
Motion Passed 5-0

- A.** Discussion and possible action regarding Chief Polzin's recommendations to remove personnel from probationary status-Fire Department

A motion was made to ratify the recommendations of Chief Polzin to end the probationary periods of the following personnel and grant them permanent status, effective immediately: Cesar Cervantes, Matt Conrad, and Israel Santa Maria.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Commissioner Lanser  
Second by: Commissioner Palechek  
Motion Passed 5-0

- B.** Discussion and possible action regarding personnel updates - Fire Department

No action taken.

**10. ADJOURN**

**MOTION:** Motion to Adjourn at 1:35 PM

**VOTE:** Motion by: Commissioner O'Donnell  
Second by: Commissioner Piontek  
Motion Passed 5-0

*Respectfully Submitted,  
Michael D. O'Donnell  
PFC Secretary*