

Safety Saturday Commission MEETING MINUTES



February 9, 2026 - 6:30 PM
Public Safety Building
16300 W. National Ave

MINUTES

1. CALL TO ORDER

Chairman Scrima called the meeting to order at 6:30PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Community Services Officer Erica Komorowski, Commissioners; Alderman Hopkins, Cheryl Warczak, Kate Buer, John Roots, Nick Kozak (non-voting member), Heather Scrima, and Ned Kellermann

Also Present: From the New Berlin Public Library - Michelle Neubauer and Special Services Officer Tony Fus

Excused: Bill Sullivan

3. APPROVAL OF MINUTES

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Commissioner Kellermann
Motion Passed 7-0

A. 1/12/2026 Meeting Minutes

4. SAFETY SATURDAY

A. Discussion pertaining to the May 16, 2026, Event Planning

- Discussion pertaining to the event vendors
- Discussion pertaining to the date of the event

A. Discussion pertaining to the 2026 event planning

The Safety Saturday Committee assists in the planning and organization of Safety Saturday. The mission of Safety Saturday is to provide a free and safe event for the community. The Safety Saturday event for is scheduled for May 16, 2026 from 9 AM to 1 PM at the Children's Hospital Site-New Berlin Campus.

Commissioners were asked to invite exhibitors with a focus on safety/wellness that may be interested in participating. For more information, please contact Officer Tony Fus at fus@nbpolice.org or Officer Erica Komorowski at ekomorowski@newberlinwi.gov.

B. Discussion pertaining to the 2026 event vendors

Officer Komorowski reported that invitation letters have been sent out and the majority of the vendors will be returning for 2026 such as; the inflatable attractions, DJ, Nice Bites ice cream, chairs, generators, and demonstrations. Natty Oaks will operate their food truck for the event. They will also offer dinosaur chicken tenders along with smashed burgers. The necessary permits will be obtained from City Hall.

Volunteers will be needed to; chaperone the inflatable attractions, set-up, take-down, traffic control, collect garbage, and assist with hand-outs. Vendors will also be asked to bring weights to hold down their tents in case of high winds. 520 bike helmets have been ordered and delivered. The search for a face-painting vendor still continues. Banners, tote bags and Port-a-Johns still need to be ordered. A grant request has been submitted to Froedtert.

The City Attorney has approved the signing of contracts with GNO Productions & Fun Events. Appropriate certificates of insurance have been obtained from the carrier. Alderman Hopkins will contact Johns Disposal Service regarding garbage and recycling disposal.

5. TREASURER'S REPORT

A. Discussion pertaining to the 2026 Event Budget

Officer Komorowski reported the balance of the Safety Saturday account is \$3,028.00. There were \$6,358.00 paid to vendors.

6. OLD BUSINESS

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A. Status of Police Department Community Programs

- Midnight Basketball continues on Fridays at New Berlin West High School.
- The Citizens' Academy Spring session is March through mid-May. Classes meet Tuesday night 6:00 PM – 8:30 PM. Anyone in the community that is interested in attending should contact Officer Tony Fus at fus@nbpolice.org or Officer Erica Komorowski at ekomorowski@newberlinwi.gov.

B. Update on Revision to Safety Saturday Committee By-Laws – Alderman Hopkins

- Change Meeting Dates to 2nd Monday of each Month
- 2026 Meeting Dates:
 - March 9, 2026, 6:30PM
 - April 13, 2026, 6:30PM
 - May 11, 2026, 6:30PM
 - June 8, 2026, 6:30PM

Alderman Hopkins reported the Common Council approved to revise the By-Laws of the Safety Saturday Committee to reflect; the day change of the meeting dates to the 2nd Monday of each month from January through June or as needed since a quorum is easier to obtain the 2nd Monday of the month. Also to revise the By-Laws of the Safety Saturday Committee to reflect; the election for the Officers of the Committee to be held in January since the meetings will be held January through June.

7. NEW BUSINESS

A. Monthly PD update

- Continuing presentations for several requests regarding Active Shooter training
- Coffee with Cops program at Senior Citizen Center
- Participated in Special Olympics Polar Plunge at the Zoo
- Police Chief Executive Assistant Kaye Giesege retired after 26 years of service
- New SRO (School Resource Officers) have been assigned to NB West

B. Next meeting March 9, 2026, 6:30PM

- Commissioner Scrima is excused

8. ADJOURN

MOTION: Motion to Adjourn

VOTE: Motion by: Commissioner Kellermann
Second by: Alderperson Hopkins
Motion Passed 7-0

Meeting adjourned at 7:20PM

Respectfully Submitted, Norgie Metzinger, Administrative Specialist

Special Safety Saturday Commission MEETING MINUTES



January 12, 2026 - 6:30 PM
Public Safety Building
16300 W. National Ave

MINUTES

1. CALL TO ORDER

Chairman Scrima called the meeting to order at 6:32 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Special Services Officer Tony Fus, Officer Erica Komorowski, Commissioners; Alderman Hopkins, Chairman Heather Scrima, Cheryl Warczak, Kate Buer, Ned Kellermann, and John Roots
Excused: Commissioner Nick Kozak, Commissioner Roger Wilde, Commissioner William Sullivan

Staff Present: New Berlin Public Library - Michelle Neubauer

A quorum was present and the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Buer
Second by: Alderperson Hopkins
Motion Passed 7-0

A. April 21, 2025 Meeting Minutes

4. ELECTION OF OFFICERS

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Buer
Second by: Alderperson Hopkins
Motion Passed 7-0

A. Chairperson

Heather Scrima elected as Chairman

B. Treasurer

Erica Komorowski elected as Treasurer

C. Secretary

Cheryl Warczak elected as Secretary

5. SAFETY SATURDAY

- A. Discussion with possible action pertaining to the May 16, 2026 Event Planning
- Discussion pertaining to event vendors
 - Discussion pertaining to date of the event

6. TREASURER'S REPORT

- A. Discussion pertaining to 2026 Event Budget

Officer Komorowski reported the balance of Safety Saturday account is \$9,386.00. There were no expenses paid to date.

7. OLD BUSINESS

- A. Status of Police Dept Community Programs

The Citizens' Academy Spring session is March through mid-May. Classes meet Tuesday night 6:00 PM – 8:30 PM. Anyone in the community that is interested in attending should contact Officer Tony Fus at fus@nbpolice.org or Officer Erica Komorowski at ekomorowski@newberlinwi.gov.

8. NEW BUSINESS

- A.
- Discussion and possible action to recommend to the Common Council revision to Safety Saturday Committee By-Laws
 - Change Meeting Dates to 2nd Monday of each Month
 - 2026 Meeting Dates:
 - January 12, 2026 6:30 PM
 - February 9, 2026 6:30 PM
 - March 9, 2026 6:30 PM
 - April 13, 2026 6:30 PM
 - May 11, 2026 6:30 PM
 - June 8, 2026 6:30 PM

- B. Monthly PD Update

Midnight Basketball has started Fridays at New Berlin West High School.

- C. Next Meeting February 9, 2026 at 6:30 PM

9. ADJOURN

MOTION: Motion to Adjourn

VOTE: Motion by: Alderperson Hopkins
Second by: Commissioner Kellermann
Motion Passed 7-0

Meeting adjourned at 7:17 PM