

Police and Fire Commission MEETING MINUTES



January 20, 2026 - 1:00 PM
Public Safety Building
16300 W. National Avenue

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:01 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Lanser, Commissioner Palechek, Commissioner Piontek, Commissioner Buer, Commissioner O'Donnell

Staff Present: Fire Chief Mark Polzin

3. APPROVAL OF MINUTES

A. November 18, 2025 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Lanser
Motion Passed 5-0

4. COMMUNICATIONS

None

5. BILLS

A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.

A. Fire & Police Selection, Inc., Invoice No. 22775 dated December 1, 2025 (PO 25523420) in the amount of \$350.00 for 14 online FACT test credits - Fire Department

B. Fire & Police Selection, Inc., Invoice No. 22847 dated January 5, 2026 (PO 255234453)

in the amount of \$950.00 for 38 online FACT test credits - Fire Department

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek
Motion Passed 5-0

6. OLD BUSINESS

None

7. NEW BUSINESS

None

8. CLOSED SESSION

- A.** The Police & Fire Commission may convene in closed session pursuant to Wis Stat. § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding:

- B.** Consideration of Fire Chief's recommendations to remove personnel from probationary status - Fire Department

- C.** Personnel updates - Fire Department

MOTION: Motion to Enter Closed Session at 1:06 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner O'Donnell
Motion Passed 5-0

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 1:33 PM

VOTE: Motion by: Commissioner Buer
Second by: Commissioner Palechek
Motion Passed 5-0

- A.** Discussion and possible action regarding Chief Polzin's recommendations to remove personnel from probationary status-Fire Department

A motion was made to ratify the recommendations of Chief Polzin to end the probationary periods of the following personnel and grant them permanent status, effective immediately: Cesar Cervantes, Matt Conrad, and Israel Santa Maria.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek
Motion Passed 5-0

- B.** Discussion and possible action regarding personnel updates - Fire Department

No action taken.

10. ADJOURN

MOTION: Motion to Adjourn at 1:35 PM

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Piontek
Motion Passed 5-0

*Respectfully Submitted,
Michael D. O'Donnell
PFC Secretary*