



Common Council Meeting Agenda

January 13, 2026 - 6:05 PM
(Following the Committee of the Whole Meeting)
City Hall Council Chambers

PUBLISHED: 1/9/2026

AGENDA

1. PRIVILEGE OF THE FLOOR

Each speaker will be limited to three (3) minutes. The Privilege of the Floor session shall not exceed a total of thirty (30) minutes, unless extended by the Common Council.

2. CALL TO ORDER, PLEDGE OF ALLEGIANCE

3. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

4. APPROVAL OF MINUTES

A. December 9, 2025, Common Council Meeting Minutes

5. REPORTS

A. City Clerk

B. Council President

C. Mayor

6. COMMUNICATIONS

7. PLAN COMMISSION

A. Discussion and possible recommendation to the Common Council to approve (4) GK/NJ LD-2502142 Patrick Vanderburgh with Milwaukee Rescue Mission - New Journey House - 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002) - 1-Lot Certified Survey Map.

- **Suggested Motion:** *"I move to approve LD-2502142 Patrick Vanderburgh with Milwaukee Rescue Mission - New Journey House - 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002) - 1-Lot Certified Survey Map, as outlined in the agenda packet and approved unanimously by the Plan Commission on December 8, 2025."*

B. Discussion and possible action to recommend to Common Council approval of (7) KH LD-2502371 George M Woelfel Survivor Trust – Tax Key #: 1215.995.001 - 2 Lot Certified Survey Map

- **Suggested Motion:** *"I move to approve LD-2502371 George M Woelfel Survivor Trust – Tax Key #: 1215.995.001 - 2 Lot Certified Survey Map, as outlined in the agenda packet and approved unanimously by the Plan Commission on January 7, 2026."*

8. WATER RESOURCE MANAGEMENT

A. WRM 04-25 Municipal Flood Control Grant - Property Acquisition

- **Suggested Motion:** "I move to approve Resolution 2025-23 authorizing submission of a Municipal Flood Control Grant application as outlined in the agenda packet to the DNR and, if awarded, authorizing acquisition of the identified floodway properties and the City's cost participation not to exceed 50%, as unanimously recommended by the Water Resource Management Committee on November 18, 2025."

B. WRM 05-25 WPDES Salt Reduction Calibration Equipment

- **Suggested Motion:** "I move to approve the purchase of de-icing controllers, as unanimously recommended by the Water Resource Management Committee on November 18, 2025."

C. WRM 06-25 CCTV Equipment Purchase

- **Suggested Motion:** "I move to approve the purchase of CCTV equipment for Water Resource Management Utility Use, as unanimously recommended by the Water Resource Management Committee on November 18, 2025."

9. DEFERRED, REFERRED & TABLED ITEMS

10. ITEMS REMOVED FROM CONSENT AGENDA, if any

11. CONSENT AGENDA-----

Items under the Consent Agenda have passed unanimously by the Committee of the Whole. Items not passed by a unanimous vote will be removed from consent agenda and will be considered separately.

12. MINUTES

- A.** December 9, 2025, Committee of the Whole Meeting Minutes

13. UTILITY & FINANCE

- A.** Discussion and possible recommendation to the Common Council to approve the December 24, 2025, Water Utility claims in the amount of \$6,034.28, Sewer Utility claims in the amount of \$10,569.76, and General City claims in the amount of \$792,812.52, including a We Energies EFT payment of \$45,319.79
- B.** Discussion and possible recommendation to the Common Council to approve the January 14, 2026, Water Utility claims in the amount of \$960.11, and General City claims in the amount of \$183,644.97

14. LICENSES & PERMITS

- A.** Discussion and possible recommendation to the Common Council to approve the 2026 Garbage Hauler License for WM Franklin Hauling

15. MISCELLANEOUS

- A.** Discussion and possible recommendation to the Common Council to approve Resolution No. 2026-1, a Resolution Designating Polling Places for the City of New Berlin
- B.** Discussion and possible recommendation to the Common Council to recommend approval for the Director of Finance to sign the Declaration of Official Intent for the 2026 Debt Issue, not to exceed the approved 2026 Capital Improvement Budget amounts plus projected issue costs
- C.** Discussion and possible recommendation to the Common Council to approve the 2026 Salary Grade Table effective January 13, 2026

16. END CONSENT AGENDA-----

17. ADJOURN

Additional Information

- The agenda packet with supplemental information related to the agenda items is available online at www.NewBerlinWi.gov. Once finalized by the governing body, approved meeting minutes are also posted online.
- The governing body may consider agenda items out of order
- Members, and potentially a quorum of other governmental bodies of the municipality, may be present at the meeting to gather information. No action will be taken by any governmental body other than the one referenced in this notice.
- With reasonable notice, accommodations will be provided under the Americans with Disabilities Act to meet the needs of individuals with disabilities through appropriate aids and services. For more information or to request assistance, please contact the Office of the City Clerk at (262) 786-8610.



Common Council MEETING MINUTES

December 9, 2025 - 6:20 PM
City Hall Council Chambers

MINUTES

1. PRIVILEGE OF THE FLOOR

Each speaker will be limited to three (3) minutes. The Privilege of the Floor session shall not exceed a total of thirty (30) minutes, unless extended by the Common Council.

No members of the public (or attendees) spoke during this portion of the meeting.

2. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mayor Ament called the meeting to order at 7:46 PM

3. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina R. Medina took the roll call as follows:

Present: Alderperson Hopkins, Alderperson Maxey, Alderperson La Fever, Alderperson Harenda, Alderperson Stribl, Alderperson Horbinski, Alderperson Kroupa

Excused: None

Staff Present: Mayor Dave Ament, City Attorney Thomas Schmitzer, City Clerk Rubina R. Medina

The City Clerk confirmed that a quorum was present and that the meeting was properly posted in compliance with the open meetings law.

4. APPROVAL OF MINUTES

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Horbinski
Second by: Alderperson La Fever
Motion Passed 7-0

A. November 18, 2025, Common Council Meeting Minutes

5. REPORTS

A. City Clerk

No Report.

B. Council President

No Report.

C. Mayor

No Report.

6. COMMUNICATIONS

7. GOLF COURSE COMMISSOIN

- A.** Discussion and possible recommendation to the Common Council to approve the proposed 2026 golf course rates

- **Suggested Motion:** *"I move to approve the proposed 2026 golf course rates, as outlined in the agenda packet and approved by the Golf Course Commission on October 13, 2025."*

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Horbinski
Motion Passed 7-0

8. UTILITY COMMITTEE

- A.** UT 16-25 Recommend to the Common Council to approve the Milwaukee Metro Sewerage District (MMSD) Funding Agreement for the Private Property Infiltration and Inflow (PPI/I) in an amount not to exceed \$236,000.00.

- **Suggested Motion:** *"I move to approve the Milwaukee Metropolitan Sewerage District (MMSD) Funding Agreement for the Private Property Infiltration and Inflow (PPI/I) Program in an amount not to exceed \$236,000, as recommended by the Utility Committee on December 2, 2025."*

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Harenda
Second by: Alderperson Maxey
Motion Passed 7-0

- B.** UT 17-25 Recommend to the Common Council the awarding of a Professional Services Agreement to Clark Dietz, Inc. for consulting services related to plan design, bidding, and construction phases of generator additions. Project not to exceed \$52,200.00.

- **Suggested Motion:** *"I move to approve awarding a Professional Services Agreement to Clark Dietz, Inc. for consulting services related to plan design, bidding, and construction phases of generator additions, in an amount not to exceed \$52,200, as recommended by the Utility Committee on December 2, 2025."*

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Harenda
Second by: Alderperson Stribl
Motion Passed 7-0

9. MAYORAL APPOINTMENTS

- A. Discussion and Possible Action to approve the Mayoral Appointments per the list as presented

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Horbinski
Second by: Alderperson Kroupa
Motion Passed 7-0

10. DEFERRED, REFERRED & TABLED ITEMS

11. ITEMS REMOVED FROM CONSENT AGENDA, if any

Item 15C was removed from the consent agenda as several amendments were made.

MOTION: Motion to Approve item 15 C as amended by the Committee of the Whole

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Maxey
Motion Passed 7-0

12. CONSENT AGENDA

Items under the Consent Agenda have passed unanimously by the Committee of the Whole. Items not passed by a unanimous vote will be removed from consent agenda and will be considered separately.

MOTION: Motion to Approve consent agenda as presented

VOTE: Motion by: Alderperson Horbinski
Second by: Alderperson Kroupa
Motion Passed 7-0

13. MINUTES

- A. November 18, 2025, Committee of the Whole Meeting Minutes

14. UTILITY & FINANCE

- A. Discussion and possible recommendation to the Common Council to approve the November 26, 2025, Water Utility claims in the amount of \$510,831.08, Sewer Utility claims in the amount of \$177,535.25, and General City claims in the amount of \$744,835.51, including a We Energies EFT payment of \$84,961.30 and a US Bank VISA EFT of \$26,098.32

15. MISCELLANEOUS

- A. Utility Department Update

- B. Department of Public Works Update

- C. Discussion and possible recommendation to the Common Council to approve the proposed 2026 CIP budget

- D. Discussion and possible recommendation to the Common Council to approve the proposed 2026 Special Revenue Budget

- E. Discussion and recommendation to the Common Council for approval of Resolution 25-26, a resolution for nomination and appointment of election officials for the City of New Berlin, Aldermanic Districts 1 through 7, for a two-year term beginning January 1, 2026, and ending December 31, 2027, as outlined in Exhibit A

- F. Discussion and possible recommendation to the Common Council to approve the City Clerk's reappointment of Ty Foren, Kathy Marek, and Mary Koranda to the Board of Canvassers for the 2026-2027 election cycle

- G. Discussion and possible recommendation to the Common Council to approve a public hearing to be set for January 7, 2026, at 6:00 PM to be held before the Plan Commission to rezone the property located at 3820 S. Woelfel Road (Tax Key #: 1216.991.003) from A-1 and C-1 to A-2, R-1/R-2 and C-1.

- H. Discussion and possible action to approve the designation of the Luthi Family Barn as a City of New Berlin Historic Landmark. This item is before the Common Council after it was determined that formal Council action was not completed following the Landmarks Commission's recommendation and public hearing held on May 21, 2009

- I. Discussion and possible recommendation to the Common Council to approve holding the March 24, 2026, July 28, 2026, and October 27, 2026, Committee of the Whole and Common Council meetings via electronic means due to In-Person Absentee Voting taking place in the City Hall Council Chambers.

16. END CONSENT AGENDA

17. CLOSED SESSION

18. RECONVENE TO OPEN SESSION

19. ADJOURN

MOTION: Motion to Adjourn at 7:52 PM

VOTE: Motion by: Alderperson La Fever
Second by: Alderperson Kroupa
Motion Passed 7-0

**Respectfully Submitted,
Rubina R. Medina, City Clerk**

STAFF REPORT EXECUTIVE SUMMARY

APPLICANT/PROJECT: Patrick Vanderburgh with Milwaukee Rescue Mission – New Journey / CSM

LOCATION: 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002)

REQUEST: 1-Lot Certified Survey Map

REVIEW SCHEDULE:

CSM Received:	10/24/2025
Completeness Determination:	10/24/2025
90-day time limit expires:	1/22/2025
Final Common Council Action (expected):	1/13/2026

D.R.C. RECOMMENDATION: Recommend to Common Council approval of the 1-Lot Certified Survey Map located at 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002), subject to the application, plans on file and the following conditions:

1. Applicant shall correct all drafting errors and requested changes identified by Staff on the final CSM prior to the City signing.
2. The existing 33 ft wide public access easement. should read, to be, vacated.
3. Applicant shall address any comments from Waukesha County.
4. A final copy of the CSM shall be submitted and reviewed prior to City signing. All owners and surveyor must sign prior to City signing the CSM. Surveyor Stamp is required.
5. The CSM shall be recorded with Waukesha County Register of Deeds prior to the issuance of any new zoning or building permits.
6. Applicant and/or new property owners shall apply for and obtain appropriate building, plumbing and electrical permits prior to any construction on any parcel.

DETAILS IN ATTACHED STAFF REPORT:

CITY OF NEW BERLIN
DEPARTMENT OF COMMUNITY DEVELOPMENT
PLAN COMMISSION STAFF REPORT

Meeting of December 8, 2025

Patrick Vanderburgh with Milwaukee Rescue Mission – New Journey
1-Lot Certified Survey Map
5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002)

DATE STAFF REPORT PREPARED: October 31, 2025

APPLICANT / OWNER(S): Patrick Vanderburgh with Milwaukee Rescue Mission New Journey / Moorland Hospitality Group, LLC

REQUEST / DESCRIPTION OF PROJECT: Approval of the 1-Lot Certified Survey Map located at 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002).

DATE OF APPLICATION / DATE FILED WITH CITY CLERK: 10/24/25

DATE OF COMPLETENESS DETERMINATION: 10/24/25

PRE-APPLICATION CONFERENCE HELD: Yes
Date(s) of Meeting(s): 5/20/25, 7/9/25 & 10/16/25

CONCEPTUAL PLAN: Yes, CSM is attached.

SIZE OF DEVELOPMENT / PARCEL(S): 5.67 acres (once CSM is approved).

CURRENT ZONING: M-1 (Light Manufacturing District)

CURRENT LAND USE: Vacant former Single-family residential / home was taken down 10/25/24.

PROPOSED ZONING: N/A

PROPOSED LAND USE: Construction of a 57,010 sq. ft. rehabilitative development. (See File #: UA-2502143).

PROPOSED LOT SIZES: Lot 1: 5.6858 Acres

PROPOSED DENSITY: N/A

ADJACENT ZONING AND LAND USE:

North: Zoning: N/A
South: Zoning: M-1

East: Zoning: M-1
West: Zoning: N/A

Land Use: Interstate 43
Land Use: Light Manufacturing (Nassco Inc. & Pieper Automation, Apria Healthcare LLC & Renewable Energy & Drives - US)
Land Use: Light Manufacturing (Roadrunner Express Car Wash)
Land Use: Interstate 43

CONFORMANCE WITH COMPREHENSIVE PLAN AND MUNICIPAL CODE: Yes

Chapter 18: Neighborhood H: Westridge & Moorland Road

Planning Context / Vision / Development Policies:

Neighborhood H:

- *Westridge/Towne Corporate Business Park should be expanded as a major economic center for the City. The Business Park should continue to set an example of high standards in architecture, site planning, and sustainable practices. Primary uses should promote light manufacturing and office complexes. Hotels, clinics, entertainment (i.e. restaurants, shopping center, and cinemas), and retail should serve as supporting uses.*
- *The vision for the South Moorland Road Corridor includes the following elements that have been incorporated into the development of the plan:*
 - ✓ *A business community that focuses on sustainable site and building design.*
 - ✓ *Emphasis on preservation of significant environmental features such as: wetlands, woodlands, tree rows, floodplain and environmental corridors.*
 - ✓ *Focus on green infrastructure and creative storm water management elements.*
 - ✓ *A system of meaningful pedestrian connections to create a walkable and connected community.*
 - ✓ *Focus on sound planning and architecture practices.*
 - ✓ *Layout that includes a mix of retail, commercial, office and light manufacturing within the Business Park/Industrial area.*
 - ✓ *Allow for flexible site design for both residential and nonresidential development by creating Zoning Code standards that promote creativity and sustainability.*
 - ✓ *Require significant buffers between contrasting uses and main thoroughfares.*

Development Policies:

- *Emphasize mixed use developments with light industrial and office as the dominant land uses. Supporting hospitality related uses (i.e., hotels and table service restaurants) should complement the primary uses.*
- *Use low-intensity office or neighborhood-oriented retail as a buffer between the industrial areas and the residential areas to the north and west.*
- *Require traffic impact studies to be submitted for new construction as indicated in the City Zoning Code requirements. The City should ensure that impact studies include consideration of the surrounding area at full build-out.*
- *Require coordinated, pre-planned concepts/development proposals to ensure a cohesive and coordinated development pattern. Developments must take into consideration how adjacent parcels would be developed.*
- *Development proposals shall include appropriate utility easements and/or roadway reservations or dedications to ensure public infrastructure (utility or roadway) extensions/connections and a coordinated development pattern are achieved.*
- *Any future development requiring coordinated access and/or utility extensions in this area may require the applicant to submit a surety instrument to the City to cover future public improvements and cost contributions.*

Land Use

- *Future Land Use Map: Business Park Industrial*

ZONING CODE (Chapter 275): Yes, this request is consistent with Section 275-35B(4) of the Zoning Code.

DEVELOPMENT CODE (CHAPTER 235): Yes

REZONING REQUIRED: No

CONDITIONAL USE REQUIRED: No

PUBLIC HEARING REQUIRED: No

USE / SITE / ARCHITECTURAL REVIEW:

Use Approval Required: No

Site Plan Required: Yes, a Certified Survey Map was submitted.

Architectural Review Required: No

PROPOSED ARCHITECTURE: N/A

UNIQUE SITE CHARACTERISTICS:

Environmental Corridor: Yes, the majority of the site is considered environmental corridor. However, much of the site has already been clear cut / disturbed many years ago.

Wetland On Property: Yes, applicant completed a wetland delineation on May 23, 2025 by Wetland & Waterway Consulting, LLC. The report indicates the complex flagged during the current delineation remains the same as that flagged during the 2019 delineation. Wetlands were registered on the City's Zoning Map. (See File #: WD-1903347).

Conservancy Districts (C-1, C-2): No

NRCS Map Classification: Not Inventoried

Floodplain: No

Topography / Geologic: Site slopes to the southeast.

BIKE & PEDESTRIAN FACILITIES PLAN: None identified.

PARK & OPEN SPACE PLAN: None identified.

NATURAL RESOURCES PROTECTION:

Limits of Disturbance (LOD): Yes, applicant will provide an erosion control plan.

Woodland, Tree, and Vegetation Protection: The applicant has submitted a Tree Inventory along with a landscape plan and tree-planting schedule.

Wildlife Habitat Protection: N/A

Wildlife Management Plan: N/A

ENVIRONMENTAL IMPACT: Applicant completed a wetland delineation on May 23, 2025 by Wetland & Waterway Consulting, LLC. The report indicates the complex flagged during the current delineation remains the same as that flagged during the 2019 delineation. Wetlands were registered on the City's Zoning Map. (See File #: WD-1903347).

STORMWATER MANAGEMENT / DRAINAGE PLAN: Applicant is required to adhere to all City of New Berlin Codes, Ordinances and Plans regarding storm water conveyance and maintenance as identified by the Department of Community Development. A stormwater management plans as been included.

SANITARY SEWER PROVISION:

Within Current Sewer Service Area: Yes

Basin Capacity Available: Yes

Adequate Linkage: Yes

Onsite System Required: No

WATER USAGE CALC.: Will be furthered reviewed at the time of building permit.

TRAFFIC IMPACT: Applicant submitted a TIA prepared by TADI on September 17, 2025. This is on file with DCD.

SCHOOL DISTRICT IMPACT: N/A

PREVIOUS ACTION:

3/2/2020 Plan Commission approved a 2-Lot CSM and a Hampton Inn Hotel.
3/10/2020 Common Council approved a 2-Lot CSM.
3/1/2021 The Plan Commission approved a 12-month extension.
2/7/2022 The Plan Commission approved a limited extension through May 31, 2022.

CONSISTENCY WITH PREVIOUS ACTION: Yes

FINDINGS:

1. The applicant has simultaneously applied for a Use Approval to construct a 57,010 sq. ft. rehabilitative development. (See File #: UA-2502143).
2. Applicant completed a wetland delineation on May 23, 2025 by Wetland & Waterway Consulting, LLC. The report indicates the complex flagged during the current delineation remains the same as that flagged during the 2019 delineation. Wetlands were registered on the City's Zoning Map. (See File #: WD-1903347).

STAFF RECOMMENDATION:

Recommend to Common Council approval of the 1-Lot Certified Survey Map located at 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002), subject to the application, plans on file and the following conditions: **See Executive Summary.**

ATTACHMENTS:

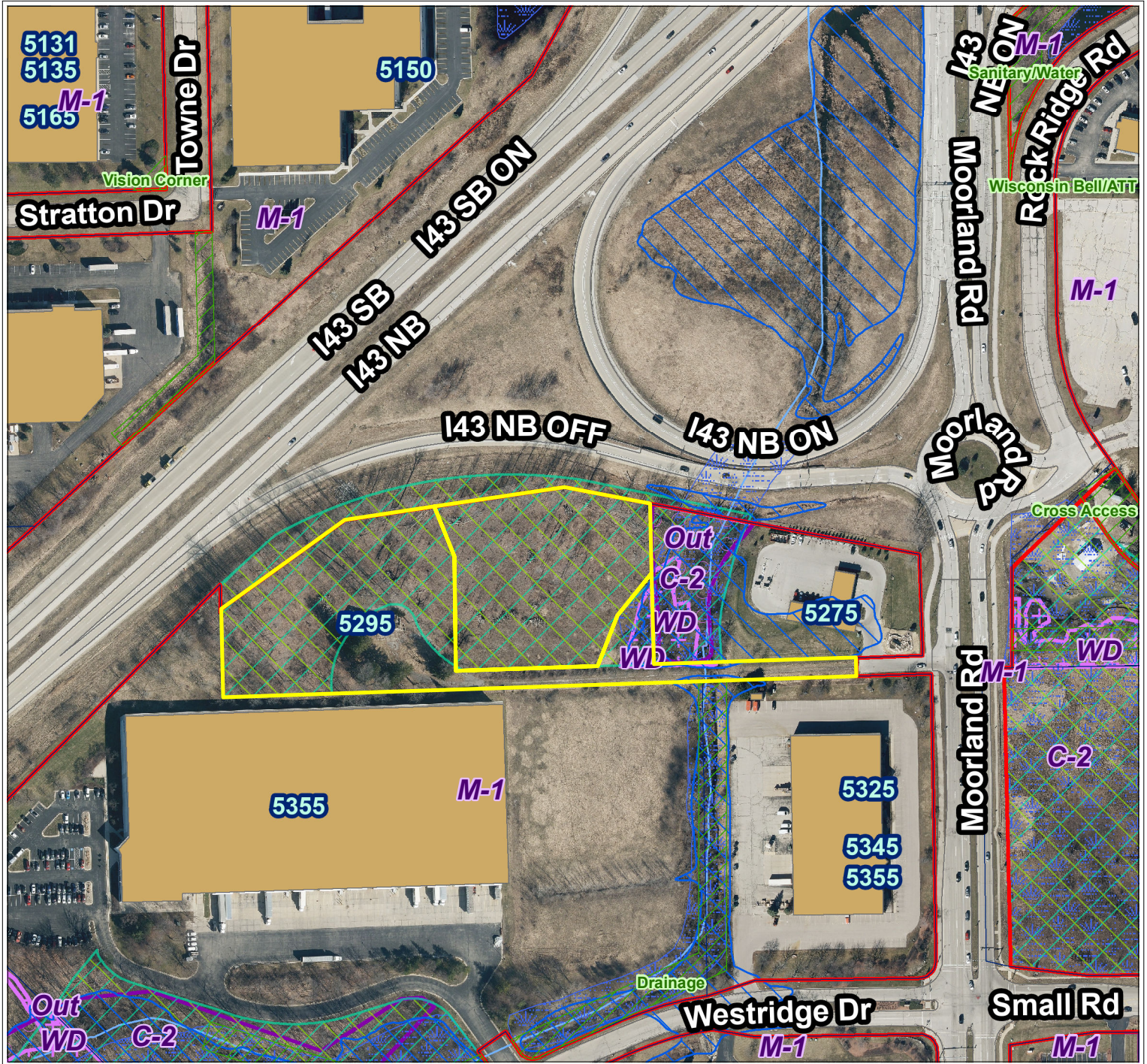
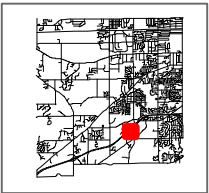
Location Map
CSM



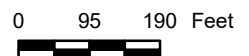
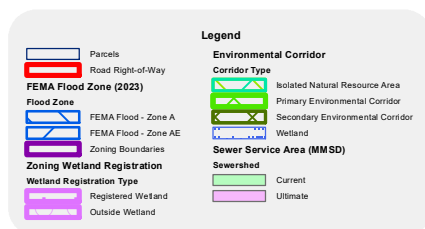
LD-2502142 & UA-2502143
 Milwaukee Rescue Mission-
 New Journey

5295 S. Moorland Road

(Tax Key #'s: 1260.998.001 & 1260.998.002)



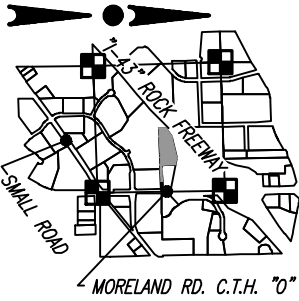
City of New Berlin
 Department of Community Development
 3805 S Casper Dr.
 New Berlin WI 53151
 (262) 797-2445
 www.newberlin.org



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CERTIFIED SURVEY MAP NO.

BEING A CONSOLIDATION OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 12253. BEING A THAT PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 27, IN TOWN 6 NORTH, RANGE 20 EAST, IN THE CITY OF NEW BERLIN, WAUKESHA COUNTY, WISCONSIN.



LOCALITY MAP:
 S.E. 1/4, SEC. 27,
 T. 6 N., R. 20 E.
 SCALE: 1"=2000'

OWNER:
 MILWAUKEE RESCUE MISSION
 1820 W. WELLS STREET
 MILWAUKEE, WI 53233

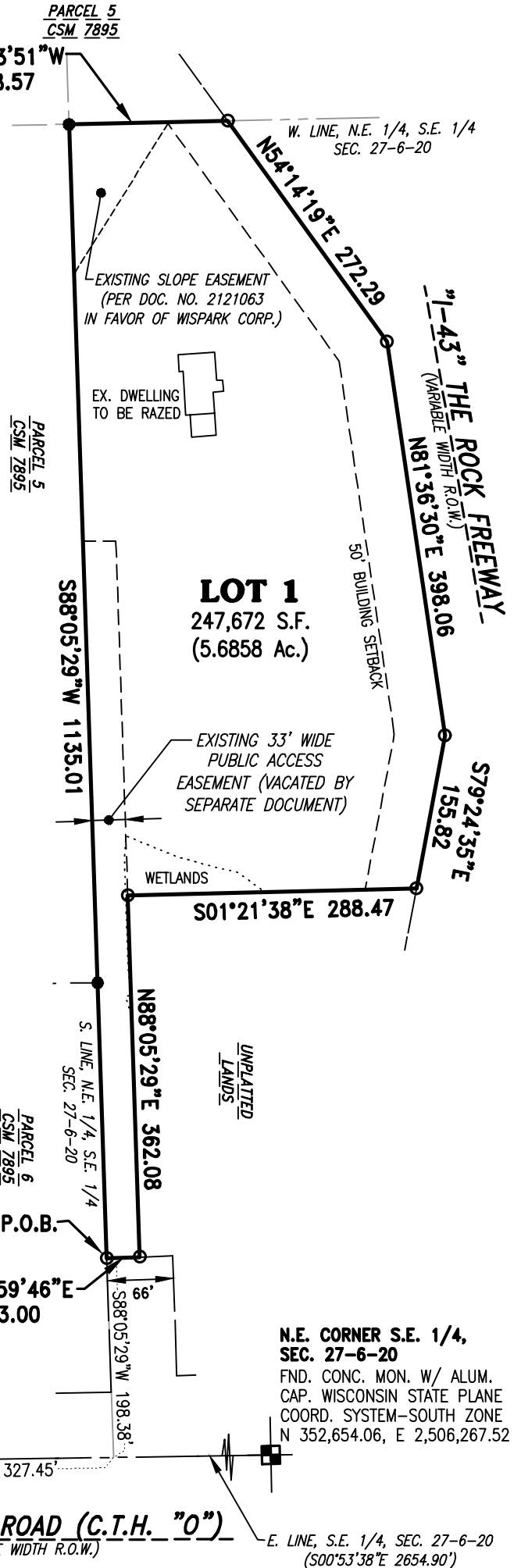
PREPARED BY:
 TRIO ENGINEERING, LLC
 19035 W. CAPITOL DRIVE, SUITE 200
 BROOKFIELD, WI 53045
 PHONE: 262-790-1480
 FAX: 262-790-1481

NOTES:

- ALL BEARINGS ARE REFERENCED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD-27), IN WHICH THE EAST LINE OF THE S.E. 1/4 OF SECTION 27, TOWN 6 NORTH, RANGE 20 EAST, BEARS S00°53'38"E.
- WETLAND LINES SHOWN HEREON WERE FIELD DELINEATED BY WETLAND AND WATERWAY CONSULTING (DAVE MEYER) ON SEPTEMBER 23, 2025, AND WAS FIELD LOCATED BY TRIO ENGINEERING, LLC.
- ALL TELEPHONE LINES, ELECTRIC LINES, CABLE TELEVISION LINES, TELECOMMUNICATION LINES AND OTHER SIMILAR UTILITY SERVICES SHALL BE PLACED UNDERGROUND UNLESS THE APPLICANT OR UTILITY CAN DEMONSTRATE THAT UNDERGROUNDING IS NOT FEASIBLE.
- AS OWNER I HEREBY RESTRICT ALL LOTS AND BLOCKS, IN THAT NO OWNER, POSSESSOR, USER, NOR LICENSEE, NOR OTHER PERSON SHALL HAVE ANY RIGHT OF DIRECT VEHICULAR INGRESS OR EGRESS WITH INTERSTATE "43" AS SHOWN ON THIS MAP; IT BEING EXPRESSLY INTENDED THAT THIS RESTRICTION SHALL CONSTITUTE A RESTRICTION FOR THE BENEFIT OF THE PUBLIC ACCORDING TO S.236.293, STATS., AND SHALL BE ENFORCEABLE BY THE DEPARTMENT OF TRANSPORTATION.
- THE LOTS OF THIS LAND DIVISION MAY EXPERIENCE NOISE AT LEVELS EXCEEDING THE LEVELS IN s. TRANS 405.04, TABLE I. THESE LEVELS ARE BASED ON FEDERAL STANDARDS. THE DEPARTMENT OF TRANSPORTATION IS NOT RESPONSIBLE FOR ABATING NOISE FROM EXISTING STATE TRUNK HIGHWAYS OR CONNECTING HIGHWAYS, IN THE ABSENCE OF ANY INCREASE BY THE DEPARTMENT TO THE HIGHWAY'S THROUGH-LANE CAPACITY.

LEGEND:

- - INDICATES Section Corner (See Plan for Details)
- - INDICATES "Found" 3/4" Iron Rod.
- - INDICATES "Found" 1" Iron Pipe.

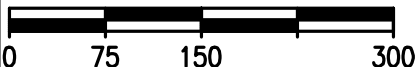


P.O.C.
 S.E. CORNER, S.E. 1/4,
 SEC. 27-6-20
 FND. CONC. MON. W/ ALUM.
 CAP. WISCONSIN STATE PLANE
 COORD. SYSTEM-SOUTH ZONE
 N 349,999.69, E 2,506,308.94

**N.E. CORNER S.E. 1/4,
 SEC. 27-6-20**
 FND. CONC. MON. W/ ALUM.
 CAP. WISCONSIN STATE PLANE
 COORD. SYSTEM-SOUTH ZONE
 N 352,654.06, E 2,506,267.52



SCALE: 1"=150'



S. MOORLAND ROAD (C.T.H. "O")
 (VARIABLE WIDTH R.O.W.)

H:\CT700\787\19018-01\Survey\CSM\530CSM02.dwg

DRAFTED THIS 24TH DAY OF OCTOBER, 2025
 THIS INSTRUMENT WAS DRAFTED BY GRADY L. GOSSER, S-2972

19-018-787-01
 SHEET 1 OF 3

CERTIFIED SURVEY MAP NO. _____

BEING A CONSOLIDATION OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 12253. BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 27, IN TOWN 6 NORTH, RANGE 20 EAST, IN THE CITY OF NEW BERLIN, WAUKESHA COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

As owner, I hereby certify that I have caused the land described on this map to be surveyed, divided and mapped as represented on this map in accordance with the provisions of Chapter 236 of the Wisconsin Statutes, and the Subdivision Regulations of the City of New Berlin, this _____ day of _____, 20 ____.

MILWAUKEE RESCUE MISSION

STATE OF WISCONSIN)
) ss
COUNTY OF)

Personally came before me this _____ day of _____, 20____, _____, _____, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Print Name: _____
Notary Public, _____ County, WI
My commission expires: _____

CITY OF NEW BERLIN COMMON COUNCIL APPROVAL:

This Certified Survey Map is hereby approved by the City of New Berlin Common Council, on this _____ day of _____, 20 ____.

David A. Ament, Mayor

Date:

Rubina R. Medina, City Clerk

Date:

CITY OF NEW BERLIN PLAN COMMISSION APPROVAL:

This Certified Survey Map is hereby approved by the City of New Berlin Plan Commission, on this _____ day of _____, 20 ____.

David A. Ament, Mayor

Date:

Nikki Jones, Secretary

Date:

STAFF REPORT

EXECUTIVE SUMMARY

APPLICANT/PROJECT: Karen Cooper on behalf of George M Woelfel Survivor Trust / 2-Lot Certified Survey Map

LOCATION: Tax Key #: 1215.995.001 (Woelfel Road, between Coffee Road and Observatory Road)

REQUEST: Approval of a 2-Lot Certified Survey Map

REVIEW SCHEDULE:

CSM Received:	11/20/2025
Completeness Determination:	11/20/2025
90-day time limit expires:	2/18/2026
Final Common Council Action:	1/13/2026

D.R.C. RECOMMENDATION: Recommend to Common Council approval of a 2-Lot Certified Survey Map for the property located at Tax Key #: 1215.995.001, subject to the application, plans on file and the following conditions:

1. Applicant shall correct all drafting errors and requested changes identified by Staff on the final CSM prior to the City signing.
2. A final copy of the CSM shall be submitted and reviewed prior to City signing. All owners and surveyor must sign prior to City signing the CSM. Surveyor Stamp is required.
3. The CSM shall be recorded with Waukesha County Register of Deeds prior to the issuance of any new zoning or building permits.
4. Applicant and/or property owner shall apply for and obtain appropriate building, plumbing and electrical permits prior to any construction on any parcel.
5. Payment of the Public Site and Open Space fee of \$1,937.60 (\$1,937.60/lot x 1 new lot) is required prior to the City signing the CSM.
6. Applicant shall coordinate with Waukesha County and WDNR for septic and well permits.
7. The property, which is located outside of the current MMSD Sewer Service District, will require private on-site waste treatments sites (POWTS) for each lot that is created that will meet Waukesha County requirements.
8. Private water supply wells meeting the requirements of the Wisconsin Department of Natural Resources will also be required.

DETAILS IN ATTACHED STAFF REPORT:

CITY OF NEW BERLIN
DEPARTMENT OF COMMUNITY DEVELOPMENT
PLAN COMMISSION STAFF REPORT

Meetings of January 7, 2026

Karen Cooper on behalf of George M Woelfel Survivor Trust / 2-Lot Certified Survey Map
Tax Key #: 1215.995.001 (Woelfel Road, between Coffee Road and Observatory Road)

DATE STAFF REPORT PREPARED: December 8, 2025

APPLICANT / OWNER(S): Karen Cooper / George M Woelfel Survivor Trust

REQUEST / DESCRIPTION OF PROJECT: Approval of a 2-Lot Certified Survey Map for the property located at Tax Key #: 1215.995.001 (Woelfel Road, between Coffee Road and Observatory Road).

DATE OF APPLICATION / DATE FILED WITH CITY CLERK: 11/20/2025

DATE OF COMPLETENESS DETERMINATION: 11/20/2025

PRE-APPLICATION CONFERENCE HELD: Yes

Date(s) of Meeting(s): 11/20/2025

Staff Site Visit: 12/8/2025

CONCEPTUAL PLAN: Yes

SIZE OF DEVELOPMENT / PARCEL(S): 29.22 acres

CURRENT ZONING: A-2 (Agricultural and Rural Holding District)

CURRENT LAND USE: Agricultural

PROPOSED ZONING: N/A

PROPOSED LAND USE: N/A

PROPOSED LOT SIZES:

Lot 1 14.6 acres

Lot 2 14.62 acres

PROPOSED DENSITY: N/A

ADJACENT ZONING AND LAND USE:

North: Zoning: A-2

Land Use: Agricultural

South: Zoning: A-2 & R-1/R-2

Land Use: Single-Family Residential & Agricultural

East: Zoning: A-1 & R-1/R-2

Land Use: Single-Family Residential & Agricultural

West: Zoning: C-1

Land Use: Agricultural

CONFORMANCE WITH COMPREHENSIVE PLAN AND MUNICIPAL CODE: Yes

Chapter 12: Neighborhood B: West Lincoln Avenue & Western Area: Yes, this request meets the intent of this Chapter.

Vision:

- *The area of New Berlin generally west of Calhoun Road should be a regional model of rural development. Any development shall occur as a mix of conservation development, farms, large*

areas of preserved open spaces, rural trails and facilities, and small-scale neighborhood-oriented retail. Development in this area will incorporate environmental protection as a basic value, including its importance as an aquifer recharge area.

Development Policies:

- Public sanitary sewer service shall not be extended into this area, with the exception of parcels designated to be within the Urban Service Area Boundary as amended by the City.
- While agricultural uses are encouraged to remain, it is recognized that the area may develop for residential conservation subdivisions. Residential uses shall be permitted and accommodated pursuant to these policies. As agricultural lands transition to residential developments, the subdivision design should incorporate farming and agriculture uses as viable open space options.
- The allowable base density, before incentives or bonuses, is one dwelling unit per five acres for new developments, with a requirement that an applicant demonstrate the capability of providing private on-site wastewater treatments systems that satisfy County and State regulations. Applicants should refer to the City Zoning and Development Code for regulations relating to this standard.
- While it is recognized that State regulations for private on-site sewage treatment systems may evolve over time, it is the policy of the City of New Berlin that these possible changes do not affect this maximum allowable density.
- Explore and implement amenities that are consistent with a rural theme, such as equestrian facilities, trails, bed and breakfasts, nature preserves, parks, community gardens, agricultural businesses, and others.

Land Use

- Future Land Use Map: Country Residential

ZONING CODE (Chapter 275): The lots meet the requirements in §275-32B(2).

DEVELOPMENT CODE (CHAPTER 235): N/A

REZONING REQUIRED: No

CONDITIONAL USE REQUIRED: No

PUBLIC HEARING REQUIRED: No

USE / SITE / ARCHITECTURAL REVIEW:

Use Approval Required: No

Site Plan Required: Yes, see attached CSM.

Architectural Review Required: No

PROPOSED ARCHITECTURE: N/A

UNIQUE SITE CHARACTERISTICS:

Environmental Corridor: No

Wetland On Property: No

Conservancy Districts (C-1, C-2): No

NRCS Map Classification: Not Inventoried

Floodplain: No

Topography / Geologic: Site slopes to the northeast.

BIKE & PEDESTRIAN FACILITIES PLAN: No improvements

PARK & OPEN SPACE PLAN: No improvements.

NATURAL RESOURCES PROTECTION:

Limits of Disturbance (LOD): N/A

Wildlife Habitat Protection: N/A

Wildlife Management Plan: N/A

ENVIRONMENTAL IMPACT: None

STORMWATER MANAGEMENT / DRAINAGE PLAN: Applicant is required to adhere to all City of New Berlin Codes, Ordinances and Plans regarding storm water conveyance and maintenance as identified by the Department of Community Development.

SANITARY SEWER PROVISION:

Within Current Sewer Service Area: No

Basin Capacity Available: N/A

Adequate Linkage: N/A

Onsite System Required: Yes

WATER USAGE CALC.: Estimated 250 GPD per new unit connection. Private wells will be required.

TRAFFIC IMPACT:

A net increase of one lot will occur with the proposed land division. The ITE estimates the following for a single-family lot:

Weekday AM Peak –0.77 trips per unit

Weekday PM Peak –1.02 trips per unit

Weekend Peak –0.93 trips per unit

SCHOOL DISTRICT IMPACT: : 0.46 total estimated students (I think this is the most up to date number)

Elementary –0.23 students

Middle –0.11 students)

High School –0.12 students

Notice Sent to Affected School District(s): No

PREVIOUS ACTION: N/A

CONSISTENCY WITH PREVIOUS ACTION: Yes

FINDINGS:

1. Per Section 275-32D of the Zoning Code, the minimum lot area is 10 acres and the minimum lot width is 330' in the A-2 Zoning District. The proposed lots meet the minimum lot dimensions.

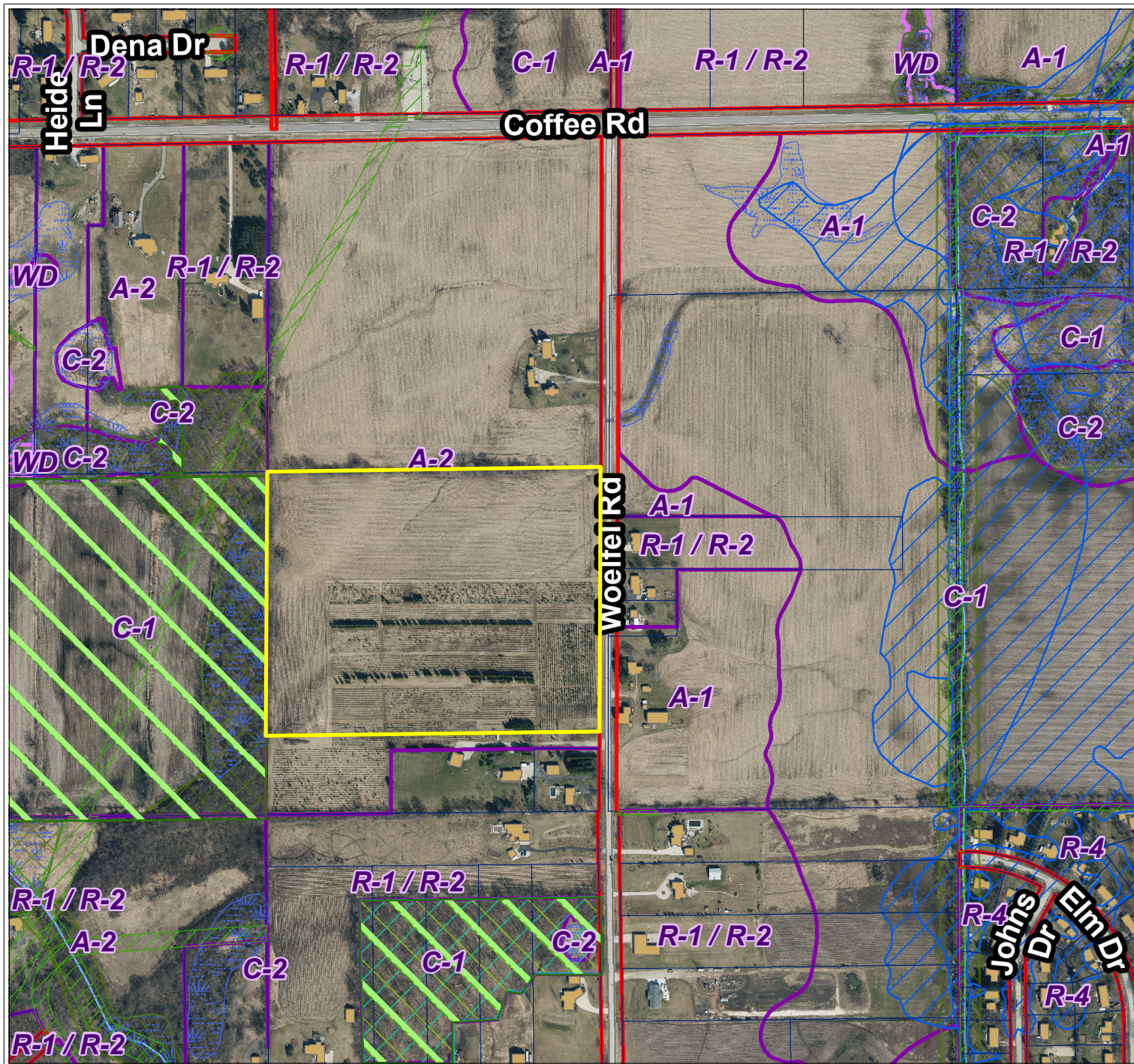
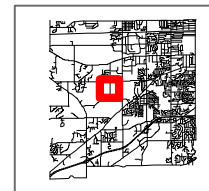
D.R.C. RECOMMENDATION:

Recommend to Common Council approval of a 2-Lot Certified Survey Map for the property located at Tax Key #: 1215.995.001, subject to the application, plans on file and the following conditions: **See Executive Summary.**

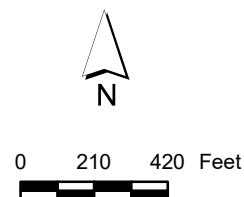
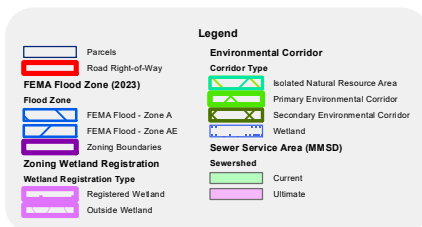
ATTACHMENTS:

Location Map

CSM



City of New Berlin
Department of Community Development
3805 S Casper Dr.
New Berlin WI 53151
(262) 797-2445
www.newberlin.org



The information and depictions herein have been produced using data available through photogrammetric means by the City of New Berlin. The information and depictions herein are for informational purposes and the City of New Berlin specifically disclaims accuracy in this reproduction and specifically admonishes and advises that any and all depiction, measurements, distances depicted herein and as to which specific or precise accuracy is required should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means.

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 11715 LOCATED IN THE SE. 1/4 OF THE SW. 1/4 OF SECTION 16, T.6N., R.20E., CITY OF NEW BERLIN, WAUKESHA COUNTY, WISCONSIN

NOTES:

1. EASEMENTS SHOWN PER CHICAGO TITLE INSURANCE COMMITMENT NO. WG-344095 DATED AUG. 19. -GAS EASEMENT PER DOCUMENT NO. 2006883. (NOT SHOWN, LOCATION CANNOT BE DETERMINED FROM DOCUMENT)
2. THE SURVEYOR TAKES NO RESPONSIBILITY FOR ANY UNDERGROUND STRUCTURES OR BURIED MATERIALS SUCH AS FOUNDATIONS, WELLS, SEPTIC, HOLDING TANKS, UTILITIES, HAZARDOUS MATERIALS, OR ANY OTHER ITEMS OF WHICH NO EVIDENCE CAN BE FOUND ON THE SURFACE BY A VISUAL INSPECTION.
3. THE FIELD WORK WAS COMPLETED ON SEPTEMBER 8, 2025.

SURVEYOR'S CERTIFICATE:

I, Bryce D. Kaczor, Professional Land Surveyor hereby certify;

That I have surveyed, divided and mapped all of Lot 2 of Certified Survey Map No. 11715 located in the SE. 1/4 of the SW. 1/4 of Section 16, T.6N., R.20E., City of New Berlin, Waukesha County, Wisconsin, more fully described as follows:

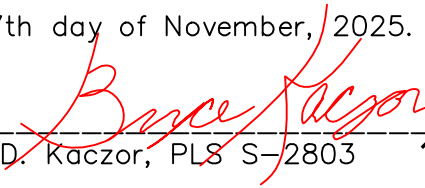
All of Lot 2 of Certified Survey Map No. 11715. Said lands containing 1,273,194 Square Feet (29.23 Acres).

That I have made such survey, land division and Certified Survey Map by the direction of KEN WOELFEL AND KAREN COOPER, owners of said lands.

That such survey is a correct representation of all the exterior boundaries of the lands surveyed and the division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the subdivision regulations of the CITY OF NEW BERLIN in surveying, dividing and mapping the same.

Dated this 17th day of November, 2025.


Bryce D. Kaczor, PLS S-2803



CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 11715 LOCATED IN THE SE. 1/4 OF THE SW. 1/4 OF SECTION 16, T.6N., R.20E., CITY OF NEW BERLIN, WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE OF DEDICATION:

As owners, We hereby certify that we caused that land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the Certified Survey Map. We also certify that this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: 1) CITY OF NEW BERLIN

WITNESS the hand and seal of said owner this _____ day of _____
In Presence of:

KEN WOELFEL

KAREN COOPER

STATE OF WISCONSIN)

_____ COUNTY) SS

Personally came before me this _____ day of _____, 20_____, the above named KEN WOELFEL & KAREN COOPER to me known to be the same persons who executed the foregoing instrument and acknowledged the same.

Notary Public

_____ County, Wisconsin

My Commission Expires _____

COMMON COUNCIL CERTIFICATE:

Resolved that the Certified Survey Map, in the City of New Berlin is hereby approved by the Common Council. All conditions have been met as of the _____ day of _____, 20____.

Date: _____ Signed _____
David Ament, Mayor

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Common Council of the City of New Berlin.

Date: _____ Signed _____
Rubina Medina, City Clerk

PLAN COMMISSION APPROVAL CERTIFICATE:

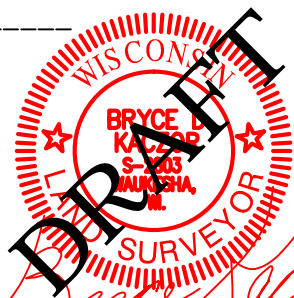
APPROVED, that the Certified Survey Map, in the City of New Berlin is hereby approved by the Plan Commission.

Approved as of the _____ day of _____, 20____.

Date: _____ Signed _____
David Ament, Chairperson

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Plan Commission of the City of New Berlin.

Date: _____ Signed _____
Nikki Jones, Secretary



DATED THIS 17TH DAY OF NOVEMBER 2025

RESOLUTION NUMBER 2025-23

**Municipal Flood Control Grant Program
Floodplain Property Acquisition**

A RESOLUTION authorizing the submittal of a state grant application by the Water Resource Utility Manager, Nicole Hewitt, and the subsequent appropriation of Water Resource Management (WRM) Utility Funds for a Municipal Flood Control Grant Project, Floodplain Property Acquisition; and

WHEREAS, the properties that WRM proposes to acquire, but only in the event the Municipal Flood Control Grant is awarded, are located at 12414 Meadow Lane, 12418 Meadow Lane + Vacant Lot, 12426 Meadow Lane, and 12508 Meadow Lane;

WHEREAS, the City of New Berlin WRM Utility is qualified, willing, and able to carry out all activities described in the state grant application; and,

WHEREAS, in this action the City of New Berlin Common Council has declared its intent to conduct the Municipal Flood Control Grant project described in the application; and,

WHEREAS, the City of New Berlin will allow employees from the Department of Natural Resources access to inspect grant project sites; and,

WHEREAS, the City of New Berlin will maintain records documenting all expenditures made during the Municipal Flood Control Grant project; and,

WHEREAS, the City of New Berlin will submit a final report to the Department which describes all Municipal Flood Control Grant project activities, achievements and data collected, and documentation of the project costs.

IT IS THEREFORE RESOLVED THAT:

The City of New Berlin Common Council requests the funds and assistance available from the Wisconsin Department of Natural Resources under the Municipal Flood Control Grant Program and will comply with state rules for the program, and,

HEREBY AUTHORIZES the authorized representative, Water Resource Utility Manager Nicole Hewitt and her department to act on behalf of the City of New Berlin to submit an application to the State of Wisconsin for financial aid for Municipal Flood Control protection purposes, sign documents, and take necessary action to undertake, direct, and complete an approved flood control project.

Passed and adopted by the Common Council this ____ day of _____, 20__.

By a vote of: ____ in favor, ____ against, and ____ abstain

APPROVED:

Countersigned/Certified:

Mayor Dave Ament

Rubina Medina, City Clerk



**Water Resource Management
Utility of the City of New Berlin**
3805 South Casper Drive
P.O. Box 510921
New Berlin, Wisconsin 53151-0921

**Engineering Services
Code Enforcement
Street Department**

Engineering/Code Phone: 262-797-2445
Engineering/Code Fax: 262-780-4612
Street Dept Phone: 262-780-4609

November 18, 2025

TO: Water Resource Management Committee

FR: Nicole Hewitt,
Water Resource Utility Manager

ISSUE: Resolution to Authorize Application for Municipal Flood Control Grant for Acquisition of a Floodway Properties

REQUESTED ACTION:

Motion to recommend to Council the approval of Resolution 2025-23 authorizing staff to submit a Municipal Flood Control Grant application to DNR for the acquisition of the floodway properties located at 12414 Meadow Ln, 12418 Meadow Ln + Empty Lot, 12426 Meadow Ln, and 12508 Meadow Ln, and in the event the grant is approved to authorize the acquisition of the properties in accordance with the terms of the Municipal Flood Control Grant program as well as applicable statutes and to disburse the City's portion of the funds in an amount not to exceed 50% of the cost of acquisition.

FISCAL IMPACT:

Estimated cost of project: \$1,020,000
Grant Income: \$510,000 (50%)

Estimated Final Cost to Utility after Grant Reimbursement: \$510,000

SOURCE OF FUNDS:

2026 Cash on Hand
Conditional upon receiving the Grant Funding.

RATIONALE:

This request is for authorization to apply for the Wisconsin DNR 2026/2027 Municipal Flood Control Grant for acquisition of the floodway properties located

- 12414 Meadow
- 12418 Meadow + Empty Lot
- 12426 Meadow
- 12508 Meadow

The project is conditional upon receipt of the Grant. If the Grant were received, the City would pursue the purchase of the properties, demolish the structures, and develop the properties for permanent open space. The City will need to get approval from the property owners to move forward with the acquisition. Participation is completely voluntary; no property can be purchased without consent of the owner.

The DNR Municipal Flood Control Grant cycle has opened and we are looking for authorization and funding to purchase floodplain property. The City has been awarded this grant in the past, most recently in 2012, for four properties. If received, the DNR Grant will fund 50% of the cost to purchase these properties and remove the structures. The remaining 50% will need to be funded by the City.

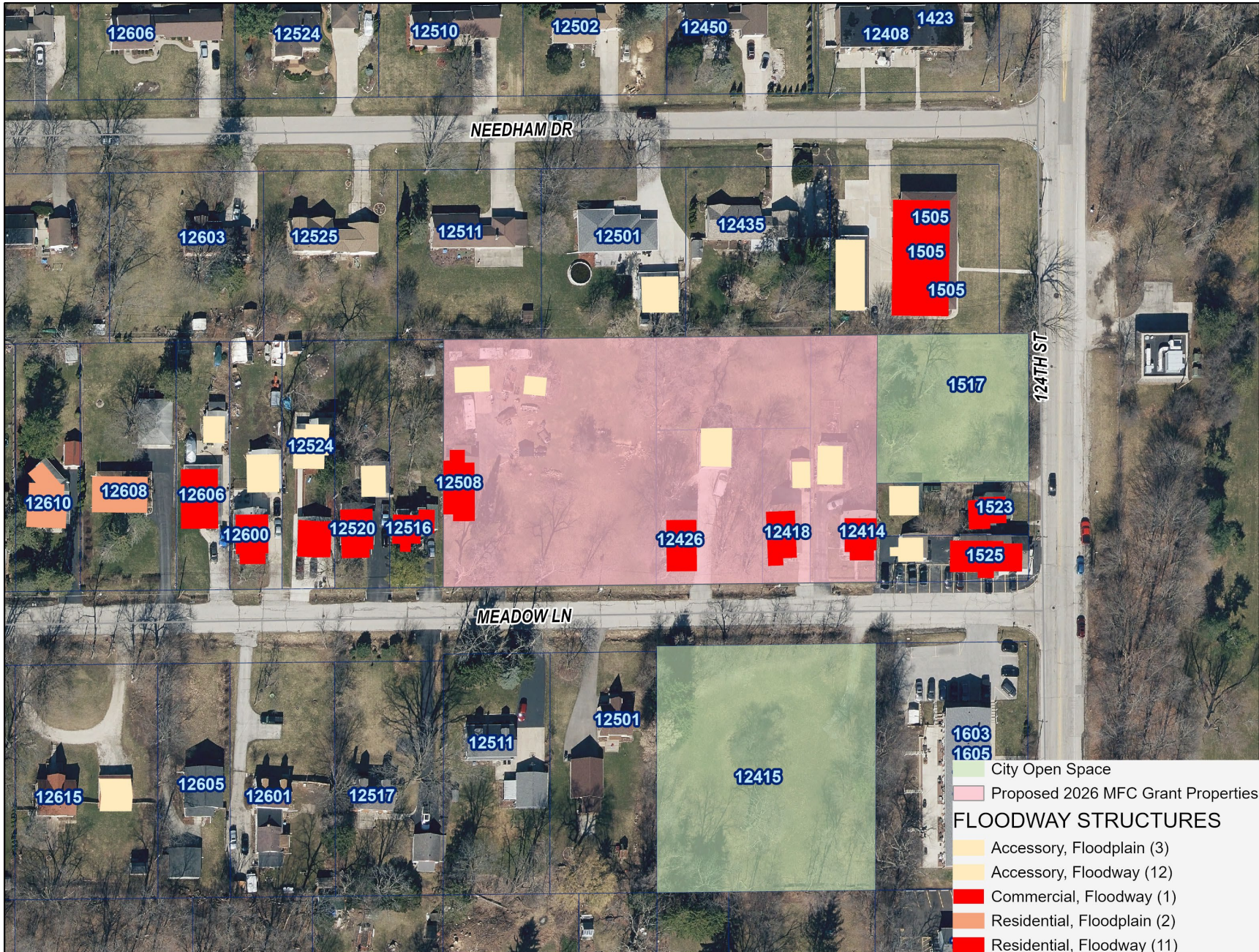
We are required show that we have budgeted or allocated funds for the acquisition prior to applying for the grant. The grant deadline is March 15, 2026. This is a reimbursement grant, therefore we will expend the funds prior to being reimbursed by the DNR.

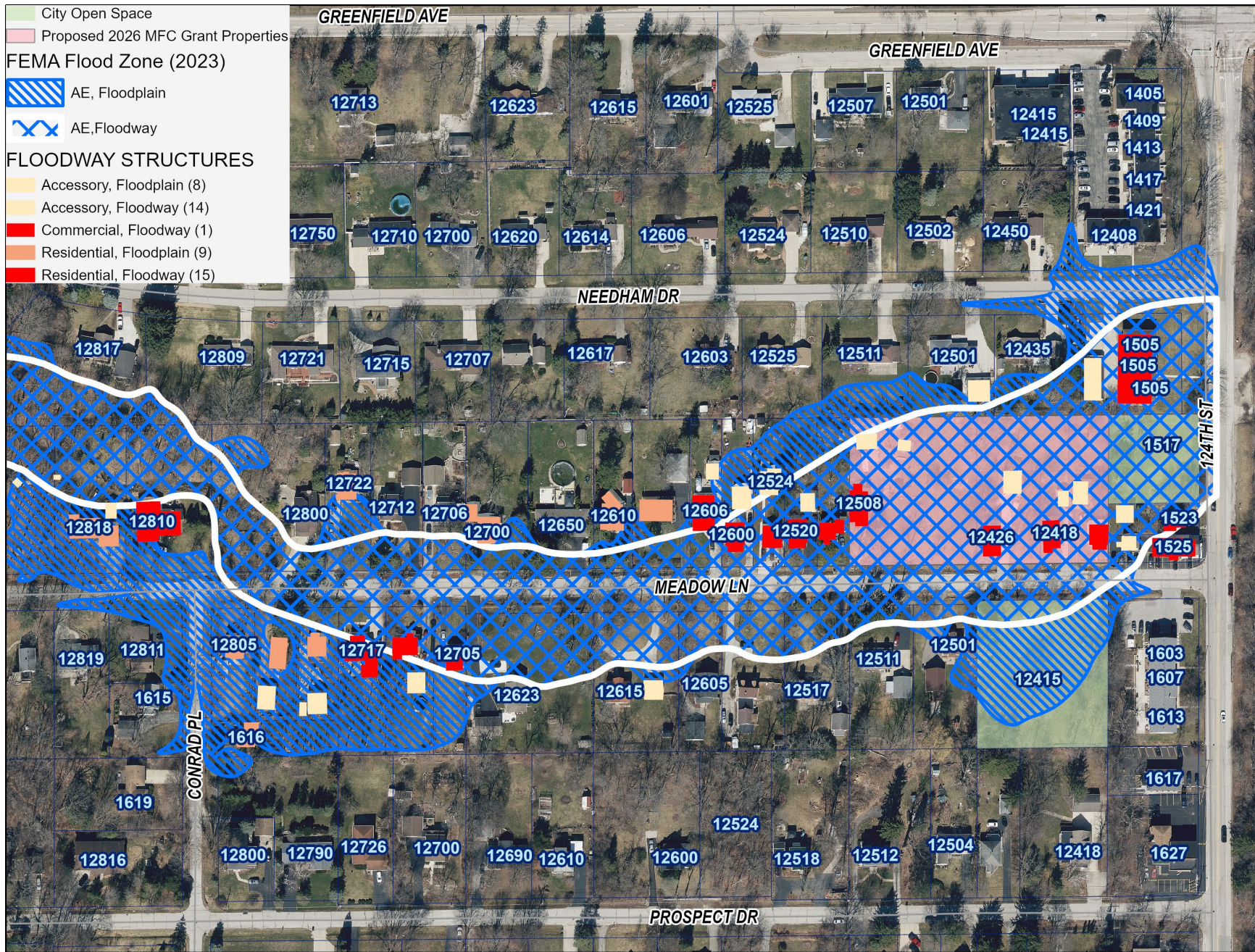
Eligible Project Types listed in priority order (per DNR 2026 Administration and Application Guide)

Project Type	Description
1	Property acquisition and removal of structures which due to zoning restrictions cannot be rebuilt (structure located directly in floodway, dam shadow or Zone A)
2	Property acquisition and removal of structures in the 100-year floodplain (structure located in flood fringe)
3	Property acquisition and removal of repetitive loss or substantially damaged structure (outside the floodplain but meets the definition of "Repetitive Loss Structure" in NR 199.03(17) and/or "Substantial Damage" in NR 199.03(20))
4	Property acquisition and removal of flood damaged structures (any flood damaged structure outside floodplain)
5	Floodproofing and flood elevation project in the 100-year floodplain that will remain in the 100-year floodplain
6	Riparian Restoration project on a watercourse: <ul style="list-style-type: none"> (1) dam or artificial obstruction removal; (2) fish & native plant habitat restoration; (3) erosion control and streambank restoration
7	Acquisition of vacant land for flood water control/storage or flood water flowage easement

The properties in this request falls under priority Project Type 1.

At this time, Staff is requesting a commitment from the Committee to fund the project contingent on award of the grant. The final cost to the city after grant reimbursement is estimated at \$510,000.







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Street Dept Phone: 262-780-4609

November 18, 2025

TO: Water Resource Management Committee

FR: Nicole Hewitt,
Water Resource Utility Manager

ISSUE: Approve purchase of De-icing Controllers in Compliance with WPDES Permit.

REQUESTED ACTION:

Motion to recommend to the Council the approval of purchase of De-icing Controllers.

FISCAL IMPACT:

Estimated cost of project \$18,000

SOURCE OF FUNDS:

2025 Cash on Hand

RATIONALE:

The City of New Berlin Department of Public Works – Streets Division is initiating a phased modernization and standardization of its winter-maintenance fleet to enhance public service efficiency, environmental compliance, and data-driven performance tracking.

The plan applies to the 24 plow trucks that are not currently scheduled for replacement. The City's total Plow fleet consists of 27 trucks, four are presently in the build process and will be delivered with upgraded closed-loop controllers, and one spare truck will receive its upgrade through the normal rotation process before 2027.

Implementation Schedule and Estimated Annual Costs:

- 2025: 6 Trucks – \$18,000
- 2026: 6 Trucks – \$20,000
- 2027–2028: 11 Trucks – \$37,500

The project focuses on replacing the City's outdated mechanical and open-loop salter controllers with closed-loop, ground-speed-based systems that ensure precise, consistent salt application across approximately 630 lane-miles and more than 450 cul-de-sacs within the City's 36-square-mile service area.

- Beginning in 2025, legacy mechanical controllers will be upgraded to the Force America 5100ex closed-loop model, establishing a retrofit standard that improves calibration accuracy, reduces over-application, and supports data logging for MS4 reporting.
- In 2026, all new plow-truck builds will be specified with the Force America 6100 series controller, a next-generation CAN-bus system offering enhanced telematics integration, multi-material control, and compatibility with modern fleet platforms.
- That same year, six newer trucks equipped with Electronic Burke open-loop controllers will be converted to closed-loop operation to align with the City's smart-salting goals.
- The remaining fleet conversions are scheduled through 2027–2028 to achieve complete system standardization.

This initiative directly supports the City's WPDES MS4 Permit (No. WI-S050059-4) requirements under Wisconsin DNR NR 216.07(6)(a) by implementing a recognized non-structural Best Management Practice (BMP) pollution prevention through calibrated, automated chloride-application control.

- The upgrade will reduce road-salt usage by an estimated 30–50 percent, lowering both operating costs and chloride loading into storm-water systems, thereby improving compliance with Wisconsin DNR Technical Standard 1007 and the Milwaukee River Basin Total Maximum Daily Load (TMDL) objectives.
- The new controller platforms also integrate with PlowOPS, Samsara, and SnowPaths software, enabling real-time route tracking, salt-usage analytics, and storm-event documentation for verifiable MS4 Annual Report metrics using our current Cartegraph system. Data collected through these systems will provide measurable proof of pollutant reduction and operational efficiency, strengthening the City's position for future chloride-reduction grants.

Because this effort demonstrably reduces pollutant discharge, it is fully eligible for Water Resource Management (WRM) utility funding. WRM funds can appropriately fund controller hardware purchases, calibration equipment, operator training, and other data-management components, with the Streets Division remaining responsible for installation labor and fleet maintenance in the process of maintaining fiscal compliance with state and municipal accounting standards.

In summary, this modernization strategy not only meets the City's regulatory requirements but also positions New Berlin as a statewide leader in smart, sustainable, and accountable winter-maintenance operations through innovation, environmental stewardship, and interdepartmental collaboration.



**Water Resource Management
Utility of the City of New Berlin**
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November 18, 2025

TO: Water Resource Management Committee

FR: Nicole Hewitt,
Water Resource Utility Manager

ISSUE: Approve purchase of CCTV equipment for Water Resource Management Utility use.

REQUESTED ACTION:

Motion to recommend to the Council the approval of the purchase of CCTV equipment for Water Resource Management Utility use.

FISCAL IMPACT:

Estimated cost of project: \$138,000

SOURCE OF FUNDS:

2025 Cash on Hand

RATIONALE:

Seeking approval to purchase a portable, high-definition CCTV inspection system capable of inspecting stormwater infrastructure ranging in size from 4 inches to 66 inches in diameter. The total cost of this system is approximately \$138,000. This investment will give our crews the ability to efficiently inspect, document, and maintain the City's underground stormwater network without depending on outside contractors or the Utilities Division's equipment, which is often unavailable due to workload, downtime, or a lack of trained operators.

Over the past several years, finding reliable contractors such as Visu-Sewer or other regional vendors has become increasingly difficult, with many either declining smaller stormwater jobs or offering lead times stretching from several weeks to multiple months or most of time no response at all. These delays have held up routine maintenance, complicated road reconstruction schedules, and made it difficult to respond quickly when flooding or infrastructure failures occur. By owning our own portable inspection system, the Stormwater Division gains complete control over scheduling, data quality, and follow-up work, allowing inspections to happen immediately when needed, instead of waiting for outside availability.

The proposed unit offers simplicity, durability, and true field portability.

- It can be deployed from a standard pickup or trailer, making it ideal for remote areas or job sites where larger equipment cannot access.
- Its high-definition imaging and integrated locator and software tools allow staff to quickly identify defects, capture accurate footage, and document pipe conditions.
- Inspection results can then be uploaded directly into the City's GIS and Cartegraph systems, providing reliable digital records for long-term maintenance tracking and compliance with WDNR MS4 permit requirements.

Performing CCTV inspections in-house will lead to significant cost savings.

- Contractors typically charge \$250–\$350 per hour, plus mobilization and reporting fees that can push each inspection into the \$1,000–\$3,500 range.
- By comparison, once this system is in place, the only recurring costs will be regular maintenance and staff time.
- Estimated annual savings range from \$30,000 to \$75,000, with the equipment expected to pay for itself in roughly three to five years or less.
- Beyond the financial return, this approach gives the City operational independence, better scheduling flexibility, and the ability to re-inspect as needed without additional cost.

Another major advantage is the system's emergency response capability.

- When culverts fail, sinkholes appear, or flooding occurs, City crews will be able to deploy the equipment immediately day or night to determine the cause and extent of the issue. This kind of rapid on-site assessment can prevent unnecessary excavations, shorten repair times, and improve public safety.
- The system also provides clear, time-stamped high-definition video documentation that can be used to support FEMA reimbursements, insurance claims, or engineering evaluations following severe weather events.

In summary, this purchase represents a practical, cost-effective, and proactive investment in the City's infrastructure. For a one-time cost of \$138,000, New Berlin will gain the ability to conduct its own inspections year-round, respond faster to emergencies, and maintain a complete digital record of its stormwater network. The result will be a safer community, stronger accountability, and long-term financial savings for our residents.

Committee of the Whole MEETING MINUTES



December 9, 2025 - 6:00 PM
Council Chambers
3805 S. Casper Drive

MINUTES

1. CALL MEETING TO ORDER

Mayor Ament called the meeting to order at 6:01 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina R. Medina took the roll call as follows:

Present: Alderperson Hopkins, Alderperson La Fever, Alderperson Maxey, Alderperson Harenda, Alderperson Stribl, Alderperson Horbinski, Alderperson Kroupa

Excused:

Staff Present: Mayor Dave Ament, City Attorney Thomas Schmitzer, City Clerk Rubina R. Medina

The City Clerk confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Maxey
Second by: Alderperson Kroupa
Motion Passed 7-0

A. November 18, 2025, Committee of the Whole Meeting Minutes

4. UTILITY & FINANCE

A. Discussion and possible recommendation to the Common Council to approve the November 26, 2025, Water Utility claims in the amount of \$510,831.08, Sewer Utility claims in the amount of \$177,535.25, and General City claims in the amount of \$744,835.51, including a We Energies EFT payment of \$84,961.30 and a US Bank VISA EFT of \$26,098.32

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Harenda
Second by: Alderperson Horbinski
Motion Passed 7-0

5. MISCELLANEOUS

A. Utility Department Update

None

B. Department of Public Works Update

Lucas Pichler, Director of Public Works provided a department update

C. Discussion and possible recommendation to the Common Council to approve the proposed 2026 CIP budget

Ralph Chipman, Finance Director, provided an overview.

MOTION: Approve reducing the Hickory Grove Improvements from \$180,000 to \$60,000 for the elevator transfer switch

VOTE: Motion by: Alderperson Harenda
Second by: Alderperson La Fever
Motion Passed 7-0

MOTION: Motion to Approve the elimination of \$75,000 for the ARC monument sign

VOTE: Motion by: Alderperson Horbinski
Second by: Alderperson La Fever
Motion Passed 7-0

MOTION: Motion to Approve the deferment of \$85,000 for the Historic Park Weston House rehabilitation to a future fiscal year.

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson La Fever
Motion Passed 7-0

MOTION: Motion to Approve the elimination of the Gateway Park planning in the amount of \$60,000

VOTE: Motion by: Alderperson Maxey
Second by: Alderperson La Fever
Motion Passed 6-1 with Ald. Hopkins voting nay

MOTION: Motion to Approve the elimination of the ARC ballistic film coatings in the amount of \$111,000

VOTE: Motion by: Alderperson La Fever
Second by: Alderperson Maxey
Motion Passed 6-1 with Ald. Kroupa voting nay

MOTION: Motion to approve the removal of the Maple Ridge Park project from the current year's budget and defer \$600,000 to a future fiscal year.

VOTE: Motion by: Alderperson Maxey
Second by: Alderperson La Fever
Motion Fails 5-2 with Ald. Maxey and Ald. La Fever voting yay.

MOTION: Motion to approve the CIP budget, as amended, reducing the total CIP budget by \$451,000 to \$9,458,000 pursuant to the amendments adopted.

VOTE: Motion by: Alderperson Stribl
Second by: AlderpersonMaxey
Motion Passed 7-0

MOTION: Motion to Approve a 5-minute break and return at 7:39 PM.

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Kroupa
Motion Passed 7-0

D. Discussion and possible recommendation to the Common Council to approve the proposed 2026 Special Revenue Budget

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Harenda
Second by: Alderperson Stribl
Motion Passed 7-0

E. Discussion and recommendation to the Common Council for approval of Resolution 25-26, a resolution for nomination and appointment of election officials for the City of New Berlin, Aldermanic Districts 1 through 7, for a two-year term beginning January 1, 2026, and ending December 31, 2027, as outlined in Exhibit A

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Maxey
Second by: Alderperson Hopkins
Motion Passed 7-0

- F. Discussion and possible recommendation to the Common Council to approve the City Clerk's reappointment of Ty Foren, Kathy Marek, and Mary Koranda to the Board of Canvassers for the 2026-2027 election cycle

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Maxey
Second by: Alderperson Kroupa
Motion Passed 7-0

- G. Discussion and possible recommendation to the Common Council to approve a public hearing to be set for January 7, 2026, at 6:00 PM to be held before the Plan Commission to rezone the property located at 3820 S. Woelfel Road (Tax Key #: 1216.991.003) from A-1 and C-1 to A-2, R-1/R-2 and C-1.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: None
Motion Passed 7-0

- H. Discussion and possible action to approve the designation of the Luthi Family Barn as a City of New Berlin Historic Landmark. This item is before the Common Council after it was determined that formal Council action was not completed following the Landmarks Commission's recommendation and public hearing held on May 21, 2009

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Harenda
Second by: Alderperson Stribl
Motion Passed 7-0

- I. Discussion and possible recommendation to the Common Council to approve holding the March 24, 2026, July 28, 2026, and October 27, 2026, Committee of the Whole and Common Council meetings via electronic means due to In-Person Absentee Voting taking place in the City Hall Council Chambers.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Kroupa
Motion Passed 7-0

6. ADJOURN

MOTION: Motion to adjourn at 7:44 PM

VOTE: Motion by: Alderperson La Fever
Second by: Alderperson Kroupa
Motion Passed 7-0

**Respectfully Submitted,
Rubina R. Medina, City Clerk**

City of New Berlin
3805 S. Casper Dr.
New Berlin, WI 53151
Phone: (262) 786-8610
www.NewBerlin.org



Total License Fees Due: \$675.00
Cash or check accepted only.

PAID
JAN 03 2026
TREASURER
CITY OF NEW BERLIN

LICENSE APPLICATION TO COLLECT AND TRANSPORT GARBAGE, RUBBISH OR WASTE MATERIAL

Payment may be made by cash or check only. Please make all checks payable to: City of New Berlin

◆ Application Type – Please check all licenses applying for

To Serve: Residential Commercial Both

Fees: \$75 – Annual License Fee (includes 1 vehicle)

\$25 – For each additional collection vehicle that operates in the City of New Berlin (including motor scooters)

Number of Vehicles to be operated in New Berlin: 25 Total License Fee \$ 675.00

◆ Applicant Information – Please print legibly

Name of Company WM Franklin Hauling

Business Address of Company 10627 S. 27th Street

Company Website www.wm.com

Type of Organization: Individual Partnership Corporation

List Here: Name, home and business address, email, home and business phones of individual applicant; or all partners; or all corporate officers and titles (Attach separate sheet if needed)

Jennifer 262-891-2418

Complete Description of each vehicle to be used in the City of New Berlin (Attach Separate Sheet if Necessary)

Address of place where vehicles are stored when not in use: 10627 S. 27th Street

Phone Number for Resident questions/comments

◆ Applicant Consent and Signature – Please read and sign

I, the undersigned, do hereby make an application to the Common Council of the City of New Berlin for a license to collect and transport garbage, rubbish or waste material in the City of New Berlin and have read and will follow City of New Berlin Ordinances. Licenses may be suspended and revoked for violations of this article or other applicable laws or ordinances after a public hearing by the City Council with at least 10 days' written notice thereof being given the licensee. I certify that all of the information provided on this application is true and correct to the best of my knowledge.

Signature Ra Sea Date 11-20-25

OFFICE USE ONLY: Date Application Received: _____ Council Date: _____ License Sticker No(s). Issued _____ inclusive

WM_GROUP	MA	COMPANY	FACILITY	SITE	OWN	DEPT	USING_DEPT	DEPT_NAME	UNIT_NO	YEAR	MAKE	MODEL	LICENSE	ASSET	MANUFACTURER	MCC	SERIAL_NO	SPEC_NO
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	MRU633	212165	2016	MACK	MRU633	SB14779 - WI	SFEL	MACK TRUCKS INC	HHC1200	1M2AV17C9GM011167	16MKM63C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	ACX64	212514	2016	AUTOCAR	ACX64	SB15241 - WI	SFEL	AUTOCAR LLC	HHC1200	5VCACQLELXGHZ21169	16AUAX6C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	ACX64	214095	2019	AUTOCAR	ACX64	SB13293 - WI	SFEL	AUTOCAR LLC	HHC800	5VCACLDPFXKCZ28202	19AUAX6C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	214987	2020	PETERBILT	TE64E	SB14082 - WI	SFEL	PETERBILT MOTORS CO	HHC1200	3BPDV20X1KLF09417	20PB520C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217012	2024	MACK	TE64E	SB15048 - WI	SFEL	MACK TRUCKS INC	HHC1200	1M2TE7GC3RM001779	24MKTR6C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217015	2023	MACK	TE64E	SB15048 - WI	SFEL	MACK TRUCKS INC	HHC1200	1M2TE7GC3RM001781	23MKTR64C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217018	2024	MACK	TE64E	SB15080 - WI	SFEL	MACK TRUCKS INC	HHC1200	1M2TE7GC3RM001782	24MKTR6C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217019	2024	MACK	TE64E	SB15001 - WI	SFEL	MACK TRUCKS INC	HHC1200	1M2TE7GC3RM001784	23MKTR6C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217020	2024	MACK	TE64E	SB15001 - WI	SFEL	MACK TRUCKS INC	HHC1200	1M2TE7GC3RM001785	24MKTR6C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217085	2023	PETERBILT	TE64E	PC1363 - WI	SFEL	PETERBILT MOTORS CO	HHC1200	3BPDV20X4RF117763	23PB520C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217354	2024	PETERBILT	TE64E	SB15100 - WI	SFEL	PETERBILT MOTORS CO	HHC800	3BPDVXHEXIRF118431	24PB520C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217355	2024	PETERBILT	TE64E	SB15127 - WI	SFEL	PETERBILT MOTORS CO	HHC800	3BPDVXHEXIRF118432	24PB520C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217356	2024	PETERBILT	TE64E	SB15099 - WI	SFEL	PETERBILT MOTORS CO	HHC800	3BPDVXHEXIRF118433	24PB520C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217357	2024	PETERBILT	TE64E	SB15032 - WI	SFEL	PETERBILT MOTORS CO	HHC800	3BPDVXHEXIRF118434	24PB520C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	217365	2025	PETERBILT	TE64E	SB15238 - WI	SFEL	PETERBILT MOTORS CO	HHC1200L	3BPDV20X4SF118286	25PB520C5SFFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	218002	2025	MACK	TE64E	SB17887 - WI	SFEL	MACK TRUCKS INC	HHC1200L	1M2TE7GC3SM002286	25MKTR6C5SFFHI
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	218007	2025	PETERBILT	TE64E	TB8163 - WI	SFEL	PETERBILT MOTORS CO	HHC1200L	3BPDV20X6SF737021	25PB520C5SFFHI
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	218008	2025	PETERBILT	TE64E	TB8133 - WI	SFEL	PETERBILT MOTORS CO	HHC1200L	3BPDV20X8SF737022	25PB520C5SFFHI
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	218009	2025	PETERBILT	TE64E	TB8169 - WI	SFEL	PETERBILT MOTORS CO	HHC1200L	3BPDV20X8SF737023	25PB520C5SFFHI
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	218091	2025	PETERBILT	TE64E	TB8043 - WI	SFEL	PETERBILT MOTORS CO	HHC1200L	3BPDV20X8SF737019	25PB520C5SFFHI
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	265914	2018	MACK	LR633	45243R - IL	DFEL	MACK TRUCKS INC	HHC1200	1M2LR04C0UM001629	18MKL33C5SDFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	266568	2021	AUTOCAR	ACX64	SB14395 - WI	DFEL	AUTOCAR LLC	HHC1200	5VCAC5DF6NC235582	21AUAX6C5SDFHI
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	266803	2022	AUTOCAR	ACX64	TB4735 - WI	DFEL	AUTOCAR LLC	HHC800L	5VCAC5DF2NC238477	22AUAX6C5SDFMC
G00005	K00136	C01205	W00049	S03951	FLEET	S03951	WI Franklin	TE64E	266804	2022	AUTOCAR	ACX64	TB1582 - WI	DFEL	AUTOCAR LLC	HHC800L	5VCAC5DF4NC238478	22AUAX6C5SDFMC

PAYMENT SUMMARY RECEIPT

CITY OF NEW BERLIN
3805 S CASPER DR

DATE: 01/05/26 CUSTOMER#:
TIME: 14:59:39
CLERK: 9740ktic

RECPT#: 2109041 PREV BAL: 675.00
TP/YR: P/2026 AMT PAID: 675.00
BILL: 2109041 ADJSTMNT: .00
EFF DT: 01/05/26 BAL DUE: .00
Misc Cash Receipts

-----TOTALS-----

PRINCIPAL PAID: 675.00
INTEREST PAID: .00
ADJUSTMENTS: .00
DISC TAKEN: .00

AMT TENDERED: 675.00
AMT APPLIED: 675.00
CHANGE: .00

PAID BY: WASTE MANAGEMENT SER
PAYMENT METH: CHECK
PAYMENT REF: 2001454327

TOT PREV BAL DUE: 675.00
TOT BAL DUE NOW : .00



REQUESTED ACTION STATEMENT

DATE: January 9, 2026
TO: Mayor Ament and Common Council
FROM: Rubina R. Medina, City Clerk

Agenda Item:

- *Discussion and possible recommendation to the Common Council to approve Resolution No. 2026-1, a Resolution Designating Polling Places for the City of New Berlin*

ISSUE:

Pursuant to Wis. Stat. § 5.25(2)(e), the governing body of a municipality is responsible for designating polling places for each ward. Beginning with the 2026 election year, polling place changes are proposed for Aldermanic Districts 1, 2, and 3 to ensure accessibility, suitability, and efficient election administration.

District 1, which previously voted at the New Berlin Activity & Recreation Center, will be relocated to the New Berlin Community Center at Hickory Grove. Due to the planned demolition of the New Berlin Community Center, polling places for Districts 2 and 3 will be relocated to the New Berlin Activity & Recreation Center. All other polling place locations will remain unchanged.

REQUESTED:

I respectfully request that the Common Council approve Resolution No. 2026-1, designating polling places for the City of New Berlin for elections beginning in 2026 and authorizing the City Clerk to provide required notices and update polling place records with the Wisconsin Elections Commission.

FISCAL IMPACT:

There is no significant fiscal impact associated with this action. However, minor costs will be incurred for printing and mailing required voter notification postcards to residents in Districts 1, 2, and 3 due to polling place location changes. These costs are included within the City Clerk's Office operating budget.

ATTACHMENTS:

1. **Resolution No. 2026-1**

RESOLUTION NUMBER 2026-01

A RESOLUTION DESIGNATING POLLING PLACES FOR THE CITY OF NEW BERLIN

WHEREAS, pursuant to Wisconsin Statutes § 5.25(2)(e), the governing body of a municipality is responsible for designating polling places for each ward; and

WHEREAS, the Common Council of the City of New Berlin has reviewed, based on the recommendation of the City Clerk, polling locations to ensure accessibility, suitability, and efficient election administration; and

WHEREAS, beginning with the 2026 election year, polling place changes will occur for Districts 1, 2, and 3, while all other polling place locations will remain unchanged.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of New Berlin, that the following polling places are hereby designated for use in the City of New Berlin elections beginning with the 2026 election year, and shall remain in effect unless and until amended by subsequent action of the Common Council:

Designated Polling Places

District	Polling Place	Address
District 1	New Berlin Community Center at Hickory Grove	2600 S. Sunny Slope Rd.
District 2	New Berlin Activity & Recreation Center	15321 W. National Ave.
District 3	New Berlin Activity & Recreation Center	15321 W. National Ave.
District 4	New Berlin Activity & Recreation Center	15321 W. National Ave.
District 5	New Berlin Public Library	15105 W. Library Ln.
District 6	St. Elizabeth Ann Seton	12700 W Howard Ave.
District 7	New Berlin City Hall	3805 S. Casper Dr.

BE IT FURTHER RESOLVED that due to the polling place changes affecting Districts 1, 2, and 3, the Common Council hereby directs the City Clerk to provide all notices required by law to voters in those districts regarding the polling location change; and

BE IT FURTHER RESOLVED that the City Clerk is authorized and directed to update polling place records with the Wisconsin Elections Commission and provide any additional public notice required by law; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect unless and until amended or rescinded by subsequent resolution of the Common Council.

RESOLUTION ADOPTED by the New Berlin Common Council on this 13th day of January 2026.

David Ament, Mayor

Countersigned:

Rubina R. Medina, City Clerk

DECLARATION OF OFFICIAL INTENT

This is a Declaration of Official Intent of the City of New Berlin, Wisconsin (the “Issuer”) to reimburse expenditure with proceeds of a borrowing or borrowings authorized by the Issuer. This Declaration is made under and pursuant to Treas. Reg Section 1.150-2. The undersigned has been designated as an official or employee authorized by the Issuer to make this Declaration of Official Intent pursuant to a Resolution adopted on January 27, 1998. This Declaration of Official Intent is a public record maintained in the files of the Issuer and is available for public inspection pursuant to Subchapter II of Chapter 19 of the Wisconsin Statutes.

The undersigned hereby declares that it is the reasonable expectation of the Issuer to use proceeds of a borrowing or borrowings to be incurred by the Issuer to reimburse expenditures fund(s)/account(s) described below:

1. Project description 2026 Capital Improvement Program

The maximum principal amount of the borrowing or borrowings to be incurred to reimburse expenditures for the above-described purposes is reasonably expected, on the date hereof, to be \$ 9,700,000.00.

The Issuer intends to reimburse itself from borrowed funds within eighteen (18) months, 3 years if the Issuer is a “small issuer” after the later of (a) the date the expenditure is paid or (b) the date the facility is placed in service, but in no event more than 3 years after the expenditure is paid.

No money from sources other than the anticipated borrowing or borrowing is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer with respect to the expenditure, pursuant to the budgetary and financial circumstances of the Issuer as of the date of this Declaration.

Dated this 13th day of January, 2026

By: _____

City Finance Director

DATE: January 13, 2026

TO: Mayor Ament
Common Council

FROM: Mayor Ament
Melissa Beck, Human Resource Director
Ralph Chipman, Director of Finance

REQUESTED ACTION:

Recommendation to Council to approve the attached 2026 Salary Table effective 01/13/2026.

FISCAL IMPACT:

The related salary range adjustments are accounted for in the 2026 approved operating budget.

RATIONALE:

The attached 2026 Salary Grade Table reflects an increase to 2026 salary ranges for all non-represented staff:

- Non-Exempt Ranges 101-116 = 2% increase
- Exempt Ranges 5-17 = 2% increase

Adjustments to the salary ranges allows the City to attract and retain a talented workforce.

ATTACHMENTS:

2026 Non-represented Employee Salary Ranges

Current Ranges	Min	Midpoint	Maximum
5	55,401.30	65,096.53	74,791.76
6	59,279.39	696,583.28	80,027.18
7	63,428.95	74,529.01	85,629.08
8	67,868.97	79,746.05	91,623.12
9	72,619.80	85,328.77	98,036.73
10	77,703.19	91,301.25	104,899.31
11	83,142.41	97,692.33	112,242.26
12	88,962.38	104,530.80	120,099.21
13	94,300.12	110,802.65	127,305.17
14	99,958.13	117,450.80	134,943.48
15	105,955.62	124,497.85	143,040.09
16	112,312.96	131,967.72	151,622.49
17	119,051.73	139,885.79	160,719.84

Current Ranges	Min	Mid	Max
101	19.43	22.20	24.98
102	20.01	22.87	25.73
103	20.50	23.55	26.50
104	21.23	24.27	27.30
105	22.56	25.42	28.59
106	23.46	26.43	29.74
107	24.40	27.49	30.93
108	25.37	28.59	32.16
109	26.39	29.73	33.45
110	27.44	30.92	34.79
111	28.54	32.16	36.18
112	29.68	33.45	37.63
113	30.87	34.78	39.13
114	32.11	36.18	40.70
115	33.39	37.63	42.33
116	34.73	39.13	44.02
117	36.12	40.70	45.78
118	37.56	42.32	47.61
119	39.07	44.01	49.51