

Special Safety Saturday Commission Meeting Agenda



January 12, 2026 - 6:30 PM
Public Safety Building
16300 W. National Ave

Published: 1.9.2026

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. April 21, 2025 Meeting Minutes
4. **ELECTION OF OFFICERS**
 - A. Chairperson
 - B. Treasurer
 - C. Secretary
5. **SAFETY SATURDAY**
 - A. Discussion with possible action pertaining to the May 16, 2026 Event Planning
 - Discussion pertaining to event vendors
 - Discussion pertaining to date of the event
6. **TREASURER'S REPORT**
 - A. Discussion pertaining to 2026 Event Budget
7. **OLD BUSINESS**
 - A. Status of Police Dept Community Programs
8. **NEW BUSINESS**
 - A.
 - Discussion and possible action to recommend to the Common Council revision to Safety Saturday Committee By-Laws
 - Change Meeting Dates to 2nd Monday of each Month
 - 2026 Meeting Dates:
 - January 12, 2026 6:30 PM
 - February 9, 2026 6:30 PM
 - March 9, 2026 6:30 PM
 - April 13, 2026 6:30 PM
 - May 11, 2026 6:30 PM
 - June 8, 2026 6:30 PM

B. Monthly PD Update

C. Next Meeting February 9, 2026 at 6:30 PM

9. ADJOURN

Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

Safety Saturday Commission MEETING MINUTES



April 21, 2025 - 6:30 PM
Public Safety Building
16300 W. National Ave

MINUTES

1. CALL TO ORDER

Secretary Warczak called the meeting to order at 6:48 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Secretary Warczak took the roll call as follows:

Present: Staff Designee Fus, Commissioner Warczak, Alderperson Hopkins, Commissioner Sullivan, Commissioner Roots, Commissioner Buer

Excused: Commissioner Heather Scrima, Commissioner Ned Kellermann, Commissioner Nick Kozak, Commissioner Roger Wilde

Staff Present: New Berlin Public Library - Michelle Neubauer, Community Relations Specialist - Joelle Erickson

It was confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

A. March 10, 2025 Meeting Minutes

MOTION: Motion to Approve Minutes

VOTE: Motion by: Alderman Hopkins
Second by: Officer Fus
Motion Passes 6-0

4. SAFETY SATURDAY

A. Discussion pertaining to the 2025 Event Planning

The Safety Saturday Committee assists in the planning and organization of Safety Saturday. The mission of Safety Saturday is to provide a free and safe event for the community. The Safety Saturday event for is scheduled for May 17, 2025 from 9 AM to 1 PM at the

Children's Hospital Site-New Berlin Campus.

Officer Fus reported the Special Use Permit required by the city has been approved. Commissioners were asked to invite exhibitors with a focus on safety/wellness that may be interested in participating. For more information, please contact Officer Tony Fus at fus@nbpolice.org.

The Commission discussed activities and vendors that are being contacted for 2025 such as; the inflatable attractions, rock climbing wall, DJ, Natty Oaks, Nice Bite ice cream, chairs, generators, bike helmet handouts, and demonstrations. Office Fus is looking to confirm a vendor to supply the water.

Volunteers will be needed to; chaperone the inflatable attractions, set-up, take-down, traffic control, collect garbage, and assist with *hand-outs*. The Coast Guard Auxiliary and WI DNR Game Warden(s) volunteered to distribute and fit life vests donated by Murphy & Prachthausen.

Officer Fus is working with the New Berlin Library with the Touch a Truck. The Recreation and Emergency Management Departments have confirmed. Parks, Streets, and Utilities have been contacted.

The City Attorney approved the contracts and certificates of insurance have been obtained. Alderman Hopkins has confirmed Johns Disposal Service regarding garbage and recycling disposal.

Advertising for the event will be through social media, New Berlin News, and Streets Department signs.

5. TREASURER'S REPORT

A. Discussion pertaining to 2025 Event Budget

Officer Fus reported the balance of the Safety Saturday account is \$2,405.60. There were \$6,980.40 in expenses paid to date.

6. OLD BUSINESS

A. Status of Police Department Community Programs

- A Drug Take Back will held on April 26, 2025 from 10:00am – 2:00pm, at the Froedtert Moorland Reserve Health Center. Additionally, Walgreens does have a permanent drop box located by the Pharmacy for unused prescriptions.
- The Citizens' Academy Spring session is in progress and will have its graduation on May 6, 2025. Anyone in the community that is interested in attending the fall session of the Citizens Academy should contact Officer Tony Fus at fus@nbpolice.org.

7. NEW BUSINESS

A. Monthly Police Department Update

- The NBPD hired two new officers.
- The department is considering restoring the Cadet Program.

B. Next meeting date is May 19, 2025

The next meeting date will be January 19, 2026 @ 6:30 PM. The summary meeting for May will be done via email instead of in-person meeting.

8. ADJOURN

MOTION: Motion to Adjourn at 7:22 PM

VOTE: Motion by: Commissioner Sullivan
Second by: Commissioner Roots
Motion Passes 6-0

**Respectfully Submitted,
Cheryl Warczak, Secretary for Safety Saturday Committee**

CITY OF NEW BERLIN
BY-LAWS OF THE SAFETY SATURDAY COMMITTEE

Revised & Approved by Ordinance 2590 July 25, 2017

1. The officers of the Committee shall be elected at the first meeting in the month of October. Officers shall serve for a period of one (1) year. Should a vacancy occur at any time, the office shall be filled at the next regular meeting with a quorum present.
2. Duties of the chairperson will be to conduct all meetings and to appoint all special committees.
3. Duties of the treasurer will be to coordinate all financial matters for the committee.
4. Duties of the secretary will be to announce meetings of the committee, to take the minutes of the meetings, take attendance to determine if a quorum is present, and be ready all times to advise the Mayor as to the work and the recommendations of the committee.
5. In the event that the chairperson is absent at the time of a meeting the secretary shall call the committee to order and the committee shall elect one of its own members the president pro tem.
6. Agenda of Meetings:
 - a. Call to Order
 - b. Roll Call; Declaration of Quorum; Public Notice
 - c. Approval of Prior Meetings Minutes
 - d. Safety Saturday
 - e. Treasurer's Report
 - f. Old Business
 - g. New Business
 - h. Adjournment

Meetings shall be held the third Monday of each month. Regular meetings shall begin at 6:30 P.M. at a place designated by the chairperson. Special meetings can be called by the chairperson or a simple majority of the committee. Notice must be given at least 24 hours prior to the time of the meeting.

7. A quorum shall consist of at least seven (7) members present at a regularly scheduled meeting.

8. Amendments to the by-laws can be made by the following:

- a. Member desiring changes must serve written notice to each member of the committee. This notice is to be served at least seven (7) days prior to the regular meeting. A two third (2/3) vote of the membership would be required for adoption.
- b. A change requested by a member or members at a regular meeting shall be set for a vote at the next regularly scheduled meeting. A simple majority would be required for adoption.

9. If any member is absent for three (3) consecutive meetings, the committee shall request that the Mayor consider the appointment terminated and appoint a new member to the committee.

Updated July 25, 2017