

Architectural Review Committee MEETING MINUTES



January 7, 2026 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:00 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Staff Present: Deputy Director of Community Development Nikki Jones, Principal Planner Kelly Wall, Utility Manager Alex Parker, Assistant Deputy City Clerk Sarah Holtz

3. APPROVAL OF MINUTES

A. December 8, 2025 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Schulpius
Second by: Commissioner Anderson
Motion Passed 4-0

4. NEW BUSINESS

A. (3) NJ CU-2502403 Alex Parker with City of New Berlin Utility Department – 2345 S. 179th St. (Tax Key #: 1185.994) - Update the Jacob's Ridge Lift Station.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Schulpius
Motion Passed 4-0

5. PENDING

None

6. ADJOURN

MOTION: Motion to Adjourn at 5:05 PM

VOTE: Motion by: Commissioner Felda
Second by: Commissioner Schulpius
Motion Passed 4-0

**Respectfully Submitted,
Sarah Holtz, Assistant Deputy City Clerk**