

# Architectural Review Committee Meeting Agenda

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January 7, 2026 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

*Published: December 23, 2025*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. December 8, 2025 Meeting Minutes
4. **NEW BUSINESS**
  - A. (3) NJ CU-2502403 Alex Parker with City of New Berlin Utility Department – 2345 S. 179th St. (Tax Key #: 1185.994) - Update the Jacob's Ridge Lift Station.
5. **PENDING**
6. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

# Architectural Review Committee MEETING MINUTES



December 8, 2025 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

## MINUTES

### 1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:02 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Excused: None

Staff Present: Deputy Director of the Department of Community Development Nikki Jones, Principal Planner Kristen Hogan, Deputy City Clerk Megan Godshall

The Deputy City Clerk confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. October 6th, 2025 Meeting Minutes

**MOTION:** Motion to approve October 6th, 2025 meeting minutes

**VOTE:** Motion by: Commissioner Schulpius  
Second by: Commissioner Anderson  
Motion Passed 4-0

### 4. NEW BUSINESS

#### A. (4) GK/NJ UA-2502143 Patrick Vanderburgh with Milwaukee Rescue Mission - New Journey House - 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002) - Use, Site and Architecture for a new 4-story 57,010 sq. ft. rehabilitative development.

**MOTION:** Motion to approve

**VOTE:** Motion by: Commissioner Anderson  
Second by: Commissioner Schulpius  
Motion Passed 4-0

### 5. ADJOURN

**MOTION:** Motion to adjourn at 5:22 PM

**VOTE:** Motion by: Commissioner Felda  
Second by: Director of Community Development Kessler  
Motion Passed 4-0

**Respectfully Submitted,  
Megan Godshall, Deputy City Clerk**