

Recreation Commission MEETING MINUTES



October 20, 2025 - 6:00 PM
New Berlin Community Center at Hickory Grove
Tulip Room
2600 S. Sunny Slope Road

MINUTES

1. CALL TO ORDER

Alderman Harenda at 6:00 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Commissioner Woida took the roll call as follows:

Present: Alderperson Harenda, Commissioner Prei, Commissioner Woida, NBAA Rep Johnson, NBAA Rep Kittson, NBPS Rep Bush

Excused: Ashley Tietyen

Staff Present: Recreation Manager Katie Roth, Assistant Recreation Manager Eric Snodgrass, Department of Community Development Director Greg Kessler, Deputy DPW Director Mike

Commissioner Woida confirmed that a quorum was present and that the meeting was properly posted in compliance with open meeting law.

3. APPROVAL OF MINUTES

A. August 18, 2025 Meeting Minutes

MOTION: Motion to approve

VOTE: Motion by: Commissioner Prei
Second by: NBAA Rep Kittson
Motion Passed 6-0

4. NEW BUSINESS

A. Requested Action Statement for the recommendation of approval to the Common Council of the vendor agreement with Matthew Taken to provide Adult Enrichment programming.

MOTION: Motion to Recommend approval of vendor agreement with Matthew Taken to provide Adult Enrichment Programming.

VOTE: Motion by: NBAA Rep Johnson
Second by: NBAA Rep Kittson
Motion Passed 6-0

- B.** Requested Action Statement for the recommendation of approval to the Common Council of the vendor agreement with Jenny Postma to provide Adult Enrichment programming.

MOTION: Motion to Recommend approval of vendor agreement with Jenny Postma to provide Adult Enrichment Programming.

VOTE: Motion by: NBAA Rep Johnson
Second by: NBAA Rep Kittson
Motion Passed 6-0

- C.** Requested Action Statement for the recommendation of approval to the Common Council of the vendor agreement with Jason Jordan to provide Adult Fitness programming.

MOTION: Motion to Recommend approval of vendor agreement with Jenny Postma to provide Adult Enrichment Programming.

VOTE: Motion by: Commissioner Prei
Second by: NBAA Rep Johnson
Motion Passed 6-0

- D.** Requested Action Statement for the recommendation of approval to the Common Council of the services agreement with Wisconsin Basketball Officials Association.

MOTION: Motion to Recommend to approve the services agreement with Wisconsin Basketball Association.

VOTE: Motion by: NBAA Rep Kittson
Second by: NBPS Rep Bush
Motion Passed 6-0

- E.** Requested Action Statement for the recommendation of approval to the Common Council of the services agreement with Spring Sport LLC, to provide youth sport programs.

MOTION: Motion to Recommend to approve the services agreement with Spring Sport LLC to provide youth sport programs.

VOTE: Motion by: NBAA Rep Johnson
Second by: Commissioner Prei
Motion Passed 6-0

- F.** Requested Action Statement for the recommendation of approval to the Common Council of the Small Meeting Room Policy & Procedures for the New Berlin Activity & Recreation Center (ARC) and Hickory Grove.

MOTION: Motion to recommend approval of small meeting room policy and procedures with adjustment for non-resident fees that were \$37.50 to go to \$45, and add SDNB to list of preferred groups #2.

VOTE: Motion by: NBAA Rep Johnson
Second by: NBAA Rep Kittson

Motion Passed 6-0

5. Commucation

- A. Discussion only of 2026 Park Rental Fees and Future Operations / Scheduling Activities
(No Action Taken)
- B. ARC Update
- C. Hickory Grove Update
- D. NBYA Update
- E. Tour of Hickory Grove

6. ADJOURN

MOTION: Motion to adjourn at 7:03 PM

VOTE: Motion by: Commissioner Prei
Second by: NBAA Rep Kittson
Motion Passed 6-0

**Respectfully Submitted,
Kara Woida, Recreation Commission Secretary**