

# Parks, Buildings and Grounds Commission MEETING MINUTES



October 13, 2025 - 5:30 PM  
Mayor's Conference Room  
3805 S. Casper Dr.

## MINUTES

### 1. CALL TO ORDER

Mayor Ament called the meeting to order at 5:30 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Mayor Ament, Commissioner Rafel, Commissioner Wicichowski  
Excused: Commissioner Domenico Ferrante, Alderperson Scott La Fever

Staff Present: Parks Supervisor Josh Fabian

### 3. APPROVAL OF MINUTES

#### A. September 18, 2025 Meeting Minutes

**MOTION:** Motion to Approve

**VOTE:** Motion by: Mayor Ament  
Second by: Commissioner Wicichowski  
Motion Passed 3-0

### 4. NEW BUSINESS

**A.** Discussion and possible recommendation to Common Council, the award of project BG-2025-05 New Berlin Public Library Chiller Replacement Project to the most responsive and responsible bidder, J&H Heating, Inc., in the amount of \$340,900.00. The total project cost, including contingencies, is not to exceed \$409,000.00.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Mayor Ament  
Second by: Commissioner Wicichowski  
Motion Passed 3-0

**B.** Discussion and possible recommendation to Common Council the approval of the Temporary Easement request WI-WK-002.200 for use of the Stigler Nature Preserve.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Commissioner Wicihowski  
Second by: Commissioner Rafel  
Motion Passed 3-0

**5. UPDATES**

Parks Supervisor Josh Fabian stated projects are moving forward with minor issues.

**6. ADJOURN**

**MOTION:** Motion to Adjourn at 5:58 PM

**VOTE:** Motion by: Commissioner Wicihowski  
Second by: Commissioner Rafel  
Motion Passed 3-0

*Respectfully Submitted,  
Robert T. Rafel MBA  
PB & G Commission Secretary*