

# Architectural Review Committee Meeting Agenda

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December 8, 2025 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

*Published: 12.1.2025*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. October 6th, 2025 Meeting Minutes
4. **NEW BUSINESS**
  - A. (4) GK/NJ UA-2502143 Patrick Vanderburgh with Milwaukee Rescue Mission - New Journey House - 5295 S. Moorland Road (Tax Key #'s: 1260.998.001 & 1260.998.002)  
- Use, Site and Architecture for a new 4-story 57,010 sq. ft. rehabilitative development.
5. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

# Architectural Review Committee MEETING MINUTES

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October 6, 2025 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

## MINUTES

### 1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:02 PM

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Anderson, Director of Community Development Kessler

Excused: Commissioner Scott Schulpus

Staff Present: Principal Planner Kristen Hogan, Deputy City Clerk Megan Godshall

### 3. APPROVAL OF MINUTES

#### A. August 13, 2025 Meeting Minutes

**MOTION:** Motion to approve

**VOTE:** Motion by: Commissioner Anderson  
Second by: Director of Community Development Kessler  
Motion Passed 2-0, Commissioner Felda abstained

### 4. NEW BUSINESS

#### A. (4) KH UA-2501671 Excel Engineering on behalf of Kwik Trip - 15700 W Small Road - Use, Site and Architecture approval for a building alteration for Kwik Trip.

**MOTION:** Motion to approve

**VOTE:** Motion by: Director of Community Development Kessler  
Second by: Commissioner Anderson  
Motion Passed 3-0

### 5. PENDING

None

### 6. ADJOURN

**MOTION:** Motion to adjourn at 5:08 PM

**VOTE:** Motion by: Director of Community Development Kessler  
Second by: Commissioner Felda

Motion Passed 3-0

**Respectfully Submitted,  
Megan Godshall, Deputy City Clerk**