

**Landmarks Commission Meeting Agenda, October 16, 2025 - 6:00 PM**  
**New Berlin City Hall**  
**Conference Room A/B**

*Published: 10.13.2025*

- 1) CALL TO ORDER
- 2) ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE
- 3) APPROVAL OF MINUTES: Thursday, September 18, 2025
- 4) TREASURER'S REPORT
- 5) COMMUNICATIONS
  - A. Report from the Chair
- 6) NOMINATION/ELECTION OF OFFICERS
- 7) OLD BUSINESS
  - A. Update of Replacement of Landmark signs in New Berlin Center, Holy Apostles, Sunny Side and German Evangelical Protestant Cemeteries – Commissioner Ament
  - B. New Berlin Center Cemetery Improvements – Commissioner Warczak
  - C. Review of Documents from Previous Chairperson DeMoss – Commissioners Tyskiewicz and Warczak
  - D. Review of Letter to Landmark Property Owners – Commissioners Tyskiewicz and Orzel
  - E. USA's 250<sup>th</sup> Anniversary Celebration – Commissioner Warczak
  - F. Holiday Celebration – Commissioner Ament
- 8) NEW BUSINESS
  - A. Reduction of Landmarks Commission Membership – Alderman Harenda
  - G. SET MEETING DATE
  - H. ADJOURNMENT

**MINUTES OF THE LANDMARKS COMMISSION MEETING**  
**SEPTEMBER 18, 2025**  
**CITY HALL**  
**CONFERENCE ROOM A/B**

**I. Meeting was called to order by Vice-Chairperson Ament at 6:12 PM.**

Present: Vice-Chairperson Ament, Alderman Harenda, Commissioners Erdmann, Marquardt, Tyskiewicz and Warczak.

Excused: Chairperson Orzel.

**II. Declaration of Quorum; Public Notice.**

**III. Approval of Minutes.**

August 21, 2025 Landmark Commission Minutes.

**MOTION: Motion to Approve.**

**VOTE:** Motion by Commissioner Marquardt.  
Second by Commissioner Tyskiewicz.

**Motion passed unanimously.**

**IV. Treasurer's Report** – Commissioner Warczak – Balance remains at \$1,791.01.

**V. Communications** – Vice-Chairperson Ament – Reminder that Election of Officers will take place at the October 16, 2025 meeting.

**VI. Old Business.**

**A. Replacement of Landmark Signs at New Berlin Center, Holy Apostles, Sunny Side and German Evangelical Protestant Cemeteries** – Vice-Chairperson Ament.

1. Errors were found on the 4 sign proofs and Vice-Chairperson Ament will return them to the Streets Department for corrections.
2. A discussion ensued as to if New Berlin "Center" Cemetery should be spelled as such, or if early documents should be followed in using the spelling "Centre." Commissioner Warczak will check with several sources to determine this.

**B. Review of Documents from Previous Chairperson DeMoss** – Commissioners Tyskiewicz and Warczak.

1. Commissioner Tyskiewicz turned over a folder of photos and information concerning the fire restoration of the First Freewill Baptist Church, and a folder of photos and information concerning the renovation and eventual razing of the Jungbluth Home and Farm, to Commissioner Marquardt to store/display in the New Berlin Historical Park Museum.
2. Commissioners Tyskiewicz and Warczak will bring several folders of information, found in the box of documents, to several future Landmarks Commission meetings to determine how best to use/store the remaining documents in question.

**C. Review of Letter to Landmarks Property Owners** – Commissioner Marquardt – Tabled until the return of Chairperson Orzel.

**VII. New Business.**

**A. New Berlin Center Cemetery Improvements – Commissioners Warczak and Tyskiewicz.**

1. Commissioners Warczak and Tyskiewicz will be meeting with Catey Barnish in Community Development and Lucas Pichler in the Department of Public Works to determine if Ground-Penetrating Radar has been used in this cemetery, and if there is a “Potter’s Field” connected to this cemetery where transient and indigent people may have been buried in unmarked graves in the past, and if Ground-Penetrating Radar has been used to locate this area.
2. In addition to this discussion, Vice-Chairperson Ament suggested that the Commission look at better positioning of cemetery signs, especially at Sunny Side, to make certain that they can be seen from the roadway, are free of obstruction from brush, and are linked to PR Codes.

**B. USA’s 250<sup>th</sup> Anniversary Celebration – Commissioner Warczak.**

1. Commissioner Warczak will meet with this Committee to see how the Landmarks Commission can fit into this celebration.
2. Suggestions were to mount photos of our Landmarks on heavy boards, to tell the history of how we started out as Mentor and were initially part of Milwaukee County, and to team up with the New Berlin Historical Society and 4<sup>th</sup> of July Commission, who are planning a display of New Berlin parades from over the years.

**C. Holiday Celebration – Commissioner Warczak – Tabled until the return of Chairperson Orzel.**

**VIII. NEXT MEETING: THURSDAY, OCTOBER 16, 2025 AT 6:00 PM CITY HALL CONFERENCE ROOM A/B.**

**IX. ADJOURNMENT AT 7:10 PM.**

**MOTION: Motion to Adjourn.**

**VOTE: Motion by Alderman Harenda.**

Second by Commissioner Marquardt.

**Motion passed unanimously.**

**Respectfully submitted,**

**Jennifer Tyskiewicz**

**Landmarks Commission Secretary**

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
15280000	54110		SUPPLIES							
							REVISED BUDGET			2,000.00
25/01	79	01/29/25	API 138096		241069	277564		40.00	40.00	
	W	012925-1	2025 MEMBERSHIP DUES-LANDMARKS WAHPC							
25/04	12	04/09/25	API 000316		243335	278473		15.00	55.00	
	W	040925	HISTORIC RESOURCE WEBINAR-LAND MARQUARDT ANNE							
25/04	12	04/09/25	API 015275		243336	278492		15.00	70.00	
	W	040925	HISTORIC RESOURCE WEBINAR-LAND ORZEL PATTI							
25/04	12	04/09/25	API 013114		243334	278529		15.00	85.00	
	W	040925	HISTORIC RESOURCE WEBINAR-LAND WARCZAK, MICHAEL E &							
25/05	44	05/14/25	API 013114		244459	278970		63.99	148.99	
	W	051425	2025 INK REIMB-LANDMARK COMM WARCZAK, MICHAEL E &							
25/08	20	08/13/25	API 000316		247597	280017		60.00	208.99	
	W	081325	REIMB HIST CONF4/18/25 -LANDM MARQUARDT ANNE							
25/08	184	08/31/25	GEN MNTHLY					467.80	676.79	
	AUGUST		434 Landmark signs, inv 813202							
LEDGER BALANCES --- DEBITS:					676.79	CREDITS:		.00	NET:	676.79
GRAND TOTAL --- DEBITS:					676.79	CREDITS:		.00	NET:	676.79

7 Records printed

\*\* END OF REPORT - Generated by Thu Van Hintz \*\*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13									
ACCOUNTS FOR:	528	LANDMARKS	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15280000	54110	SUPPLIES	2,000	0	2,000	676.79	.00	1,323.21	33.8%
		TOTAL LANDMARKS	2,000	0	2,000	676.79	.00	1,323.21	33.8%
		TOTAL EXPENSES	2,000	0	2,000	676.79	.00	1,323.21	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	2,000	0	2,000	676.79	.00	1,323.21	33.8%	

\*\* END OF REPORT - Generated by Thu Van Hintz \*\*

## **New Berlin Center Cemetery**

*This historic cemetery was built on land donated around 1840 by Publius Virgil “P.V.” Monroe who served as the first town clerk. Monroe is often credited with persuading the town council to change the name of the Town of Mentor to New Berlin in honor of the town in New York that many of the earliest settlers, including Monroe, called home.*

*~~New Berlin Center~~ **Originally known as New Berlin Cemetery, it is the oldest cemetery in New Berlin the City.** The large, ornate gate at the entrance serves as a reminder to visitors that they are entering a spiritual realm.*

*In 1837, Mr. Kline, a German who worked in a blacksmith shop was the first death in the pioneer community. It is likely that Mr. Kline was buried in this cemetery, but there are no existing records.*

*The first recorded burial on February 15, 1841, was Harriet E. Monroe, the six-month-old daughter of P.V. Monroe and his wife, Cordelia. Cordelia was later buried in the family plot at the age of 41 in 1855. P.V. followed in 1861 at the age of 47.*

*A portion of the cemetery was reserved as a potter’s field for the burial of transient and indigent individuals. There are no grave markers or monuments in the potter’s field.*

*~~A cemetery~~ **The New Berlin Centre Cemetery Association** was established in 1857 **with Daniel Ewer as the first director, and the Boyd family serving as** caretakers from 1910 until July 2021 when management of the cemetery was transferred to the City of New Berlin.*

*The family names of the early pioneers who lie at rest here include Boyd, Meidenbauer, Winton, Killips, Monroe, Church, and Korn. Veterans of several wars are also buried here; seven fought in the Civil War.*

***Now known as New Berlin Center Cemetery, it** was designated as a historic landmark on November 21, 2013. ~~It~~ It remains an active cemetery.*

August 2025

New Berlin Landmarks Commission  
3805 S. Casper Drive  
New Berlin, WI 53151

Dear Property Owner:

On behalf of the City of New Berlin, the Landmarks Commission thanks you for your commitment to preserving our City's history by maintaining your home as a local historic landmark. Only by remembering our past can we build a better future for our community. Your dedication makes New Berlin a great place to live.

The Landmarks Commission wants to support your efforts. We know that many of the informational markers that share the stories of our City's historical landmarks were posted many years ago, and over time some may have faded or fallen into disrepair. We want to make sure that your marker is in good repair and enhances your property.

Over the next few months, members of the Landmarks Commission will visit each historic property to take a photo of the informational markers. The Commissioners will make every effort to remain on public property and respect the privacy of the Owners. Please note that the Commissioners are volunteers, not City employees. As such, they will be using their own cars, and they will not be wearing uniforms. The photos of the informational markers will then be shared with the City of New Berlin Department of Public Works who will assist the Commission in reviewing their condition. You will be notified later if your marker needs to be repaired or replaced.

Or you can email your own recently taken digital photo of the informational marker on your property to [NewBerlinLandmarks@gmail.com](mailto:NewBerlinLandmarks@gmail.com). We can also be reached for questions at this email address.

Many thanks for your continued support,

New Berlin Landmarks Commission