

Library Board Meeting Agenda



October 20, 2025 - 6:00 PM
New Berlin Library
15105 W Library Lane

Published: October 13, 2025

AGENDA

1. PUBLIC COMMENT SESSION
2. CALL TO ORDER
3. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE
4. COMMITTEE REPORTS

A. Friends of New Berlin Library, Inc.

5. **CONSENT AGENDA**-----

Items under the Consent Agenda have passed unanimously by the Committee of the Whole. Items not passed by a unanimous vote will be removed from consent agenda and will be considered separately.

A. Approval of Minutes

i. Meeting Minutes: Monday, September 15, 2025

B. Next meeting date: Monday, November 17, 2025

C. Approval of Bills and Invoices

6. **END CONSENT AGENDA**-----

7. ADMINISTRATIVE REPORTS

A. President's Report

B. Director's Infographic & Report

8. UNFINISHED BUSINESS

9. NEW BUSINESS

A. Facility Updates-Sorter Equipment and Flooring Projects

B. Boards & Commissions Appreciation Dinner

10. ANNOUNCEMENTS

11. ADJOURN

Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.

- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

Minutes
New Berlin Public Library Board Meeting
September 15, 2025, at 6:00 P.M.
New Berlin Public Library
Marion Onesti Board Room

Call to Order

The meeting was called to order by President Marek at 6:00 P.M.

Attendance

Members Present: Ruth Bock, Chuck Garrigues, Dolores Greenawalt, Nate Jung, Jill Kawala, Charlotte Kroupa, John Marek, Barb Uhen, and Patti Orzel

Staff Members Present: Natalie Beacom, Director

Others: Kathy Wiemelt, President, Friends of the New Berlin Public Library

Friends of the Library (FOL): The FOL will be holding their annual fall book sale on Friday, September 19th, 5 P.M. to 7 P.M. – Members Preview Night, Saturday, September 20th, 9 A.M. to 4 P.M. and Sunday, September 21st, 1 P.M. to 3 P.M. There will be no book drive.

Consent Agenda Items

The following items were presented on the consent agenda for approval:

- A. Minutes from Monday, August 18, 2025
- B. Next meeting date: Monday, October 20, 2025
- C. Bills and Invoices

Trustee Garrigues moved to approve the consent agenda barring information mistakenly added regarding larger city affairs. It was seconded by Trustee Kroupa. The motion passed 7-0. Trustees Bock and Orzel voted present as they were excused from the meeting of August 18th.

Administrative Reports

President's Report: None

Director's Report: Director Beacom's Infographic report is included with the agenda packet. It is available online at the City of New Berlin's website. Over 71% of the students who participated in the summer reading program completed the challenge. This is the highest completion rate in the history of the program. October 10th will be the last day for Hoopla. It will be replaced by Libby. Director Beacom successfully negotiated to relace the RFID System this year.

Unfinished Business

- A. *Update on Green Space – Reservations and Future Updates* – Director Beacom is working with City Attorney Schmitzer. An update will be provided at the next meeting of the board,

New Business

- A. *2026 Library Calendar-* Trustee Kawala moved to approve the 2026 Library Calendar as submitted to the board. The motion was seconded by Trustee Kroupa. The motion was approved 9 – 0.

ANNOUNCEMENTS

ADJOURNMENT

Trustee Kroupa made a motion to adjourn. It was seconded by Trustee Greenawalt. The motion passed on a vote of 9-0. The meeting was adjourned at 6:20 P.M.

Respectfully submitted,

Patti Orzel, Secretary

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/10 TO 2025/10		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	PAYABLES	CHECK	DESCRIPTION
15810000									LIBRARY
15810000	54010					R&M BLDGS & GROUNDS			
003228	BATZNER PEST CONTR	84182401	0	2025 10	INV P		135.85 101525	280603	PESTCNTRL -LIB 10/6
014526	DREXEL BUILDING SUPP	2509-051538	0	2025 10	INV P		3.13 101525	280630	MAINT/RPAIR-LIB 9/1
020808	MARTIN PETERSEN CO	S41676	0	2025 10	INV P		250.50 101525	280692	LEAK LOCATION-LIB 1
						ACCOUNT TOTAL	389.48		
15810000	54030					MAINTENANCE CONTRACT			
014113	K-12 TECHNOLOGY GROU	96670	0	2025 10	INV P		569.80 101525	280673	SIMPLIFY IT-LIB 10/
						ACCOUNT TOTAL	569.80		
15810000	54080					LEASES EQUIPMENT			
362301	GREAT AMERICA FINANC	40272047	0	2025 10	INV P		562.40 101525	280651	COPIER LEASE/USAGE-
						ACCOUNT TOTAL	562.40		
15810000	54110					SUPPLIES			
008243	NEW BERLIN LIBRARY P #498	PICNSAV 3/17/25	0	2025 10	INV P		5.99 101525	280706	CROCHET SOCIAL SUPP
008243	NEW BERLIN LIBRARY P #501	ELLIOTT 6/21/25	0	2025 10	INV P		4.99 101525	280706	BOOK RPAIR BLADES-L
008243	NEW BERLIN LIBRARY P #502	TARGET 7/24/25	0	2025 10	INV P		21.74 101525	280706	STORAGE CONTAINERS-
008243	NEW BERLIN LIBRARY P #504	TARGET 9/17/25	0	2025 10	INV P		19.35 101525	280706	MOUNTING/PAINTER'S
008243	NEW BERLIN LIBRARY P #505	TARGET 9/17/25	0	2025 10	INV P		17.54 101525	280706	LUNCH RM ZIPLOC BAG
008243	NEW BERLIN LIBRARY P #507	PICNSAV 9/23/25	0	2025 10	INV P		16.68 101525	280706	DISC CLEANING DISTI
							86.29		
013800	DEMCO INC	7705714	0	2025 10	INV P		148.12 101525	280625	VARIOUS TITLES/SUPP
020383	LIBRARY MARKET	4380	0	2025 10	INV P		4,000.00 101525	280684	WEBSITE/CALENDR YR
						ACCOUNT TOTAL	4,234.41		
15810000	54170					POSTAGE			
348554	PURCHASE POWER	9/25/25POSTAGE	0	2025 10	INV P		100.00 101525	280725	POSTAGE METER-LIB 9
						ACCOUNT TOTAL	100.00		
15810000	54230					LIBRARY MATERIALS			
001613	GALE CENGAGE LEARNIN	999101332645	0	2025 10	INV P		169.44 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101345732	0	2025 10	INV P		149.20 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101348666	0	2025 10	INV P		173.19 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101378006	0	2025 10	INV P		56.23 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101398512	0	2025 10	INV P		135.70 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101414353	0	2025 10	INV P		51.73 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101414355	0	2025 10	INV P		53.98 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101414368	0	2025 10	INV P		78.72 101525	280647	VARIOUS TITLES-LIB
001613	GALE CENGAGE LEARNIN	999101459811	0	2025 10	CRM P		-78.72 101525	280647	RET PURCH CRDIT-LIB
001613	GALE CENGAGE LEARNIN	999101495641	0	2025 10	INV P		52.48 101525	280647	VARIOUS TITLES-LIB

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/10 TO 2025/10											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		PAYABLES	CHECK	DESCRIPTION		
001613 GALE CENGAGE LEARNIN	999101534141	0	2025 10	INV	P	81.00	101525	280647	VARIOUS TITLES-LIB		
						922.95					
006199 BAKER & TAYLOR BOOKS	2039265550	0	2025 10	INV	P	246.19	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039267117	0	2025 10	INV	P	186.25	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039268338	0	2025 10	INV	P	24.93	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039269706	0	2025 10	INV	P	273.81	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039270735	0	2025 10	INV	P	138.79	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039274750	0	2025 10	INV	P	192.60	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039278495	0	2025 10	INV	P	183.11	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039279892	0	2025 10	INV	P	44.09	101525	280599	VARIOUS TITLES-LIB		
006199 BAKER & TAYLOR BOOKS	2039286536	0	2025 10	INV	P	9.68	101525	280599	VARIOUS TITLES-LIB		
						1,299.45					
008243 NEW BERLIN LIBRARY P #499	\$TREE 5/8/25	0	2025 10	INV	P	9.96	101525	280706	SEED EXCHANGE SEED		
008243 NEW BERLIN LIBRARY P #503	TARGET 8/23/25	0	2025 10	INV	P	7.58	101525	280706	ZIPLOCK BAGS/PUZZLE		
008243 NEW BERLIN LIBRARY P #506	TARGET 9/17/25	0	2025 10	INV	P	14.99	101525	280706	STORAGE TOTES-LIB 9		
						32.53					
008914 COOKS ILLUSTRATED	68043165 2026 NBLIB	0	2025 10	INV	P	36.95	101525	280619	2026 SUBSCRIP RENU-		
011765 OUR WISCONSIN	2026 SUBSCRIP RENU	0	2025 10	INV	P	39.98	101525	280715	TWO YR RENEWAL/MAGA		
013800 DEMCO INC	7705714	0	2025 10	INV	P	211.21	101525	280625	VARIOUS TITLES/SUPP		
014053 RICE JIM	9/30/25PACKER BOOKS	0	2025 10	INV	P	35.00	101525	280730	PACKER BOOKS-LIB 9/		
020116 NEWSBANK INC	RN63108 9297CUST#	0	2025 10	INV	P	7,706.00	101525	280708	VARIOUS LOCAL NEWSP		
316458 BOTTOM LINE PERSONAL	2026SUBSCRIP RENU	0	2025 10	INV	P	29.95	101525	280606	45003798543/2026REN		
321672 HOOPLA	507822484	0	2025 10	INV	P	1,708.24	101525	280660	DIGITAL MEDIA-LIB 9		
361291 MIDWEST TAPE	507733910	0	2025 10	INV	P	203.92	101525	280698	VARIOUS TITLES-LIB		
361291 MIDWEST TAPE	507764294	0	2025 10	INV	P	145.70	101525	280698	VARIOUS TITLES-LIB		
361291 MIDWEST TAPE	507808146	0	2025 10	INV	P	376.31	101525	280698	VARIOUS TITLES-LIB		
						725.93					
373842 PENWORTHY COMPANY	0611072-IN	0	2025 10	INV	P	2,220.21	101525	280717	VARIOUS TITLES-LIB		
373842 PENWORTHY COMPANY	0611074-IN	0	2025 10	INV	P	508.39	101525	280717	VARIOUS TITLES-LIB		
373842 PENWORTHY COMPANY	0611076-IN	0	2025 10	INV	P	689.96	101525	280717	VARIOUS TITLES-LIB		
373842 PENWORTHY COMPANY	0611079-IN	0	2025 10	INV	P	814.85	101525	280717	VARIOUS TITLES-LIB		
373842 PENWORTHY COMPANY	0611116-IN	0	2025 10	INV	P	5,334.05	101525	280717	VARIOUS TITLES-LIB		
						9,567.46					
392979 CENTER POINT	2194313	0	2025 10	INV	P	25.77	101525	280613	VARIOUS TITLES-LIB		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/10 TO 2025/10									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S		PAYABLES	CHECK	DESCRIPTION	
					ACCOUNT TOTAL				22,341.42
15810000 55090					PROGRAMS-JUVENILE				
300055 STRUTZ CURT	11/13/25PROGRM	0	2025 10	INV P		495.00 101525	280745	11/13/25 DINOSAUR D	
					ACCOUNT TOTAL				495.00
15810000 55100					PROGRAMS-ADULT				
008243 NEW BERLIN LIBRARY P #500 MEI HUA	6/2/25	0	2025 10	INV P		17.25 101525	280706	MAHJONG PROG SUPPLI	
					ACCOUNT TOTAL				17.25
					ORG 15810000 TOTAL				28,709.76
FUND 0010 GENERAL FUND			TOTAL:						28,709.76

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	515,954	0	515,954	434,336.24	.00	81,617.76	84.2%
15810000	50020	SALARY-PART TIME	451,464	0	451,464	373,208.91	.00	78,255.09	82.7%
15810000	51010	RETIREMENT	48,777	0	48,777	42,769.84	.00	6,007.16	87.7%
15810000	51020	FICA	75,808	0	75,808	61,102.88	.00	14,705.12	80.6%
15810000	51030	HEALTH INSURANCE	123,338	0	123,338	69,492.71	.00	53,845.29	56.3%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	1,161	0	1,161	2,363.22	.00	-1,202.22	203.6%
15810000	51070	LIFE INSURANCE	861	0	861	777.99	.00	83.01	90.4%
15810000	53010	ELECTRICITY	70,000	0	70,000	47,004.20	.00	22,995.80	67.1%
15810000	53020	WATER/SEWER	3,876	0	3,876	2,001.16	.00	1,874.84	51.6%
15810000	53040	TELEPHONE/CELL P	3,756	0	3,756	4,326.34	.00	-570.34	115.2%
15810000	53050	HEATING FUEL	19,500	0	19,500	11,955.85	.00	7,544.15	61.3%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	47,193.00	.00	-7,193.00	118.0%
15810000	54030	MAINTENANCE CONT	60,000	0	60,000	9,505.52	.00	50,494.48	15.8%
15810000	54040	R&M EQUIPMENT	0	0	0	950.00	.00	-950.00	100.0%
15810000	54060	MARKETING	1,000	0	1,000	127.53	.00	872.47	12.8%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	15,694.98	.00	32,305.02	32.7%
15810000	54110	SUPPLIES	27,000	0	27,000	18,483.97	.00	8,516.03	68.5%
15810000	54170	POSTAGE	900	0	900	600.00	.00	300.00	66.7%
15810000	54180	HOUSEKEEPING SUP	0	0	0	919.08	.00	-919.08	100.0%
15810000	54230	LIBRARY MATERIAL	220,700	0	220,700	198,075.06	.00	22,624.94	89.7%
15810000	54330	TRAINING EXPENSE	500	0	500	.00	.00	500.00	.0%
15810000	54521	TECHNOLOGY/SOFTW	38,000	0	38,000	38,859.13	.00	-859.13	102.3%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	1,130.67	.00	69.33	94.2%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	1,017.45	.00	782.55	56.5%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	1,406.82	.00	-206.82	117.2%
TOTAL LIBRARY			1,754,876	0	1,754,876	1,383,302.55	.00	371,573.45	78.8%
TOTAL EXPENSES			1,754,876	0	1,754,876	1,383,302.55	.00	371,573.45	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	1,754,876	0	1,754,876	1,383,302.55	.00	371,573.45	78.8%	
** END OF REPORT - Generated by Thu Van Hintz **								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
581 LIBRARY							
22810000 48040 DONATIONS	0	0	0	-37,263.62	.00	37,263.62	100.0%
22810000 54110 SUPPLIES	0	0	0	2,206.53	.00	-2,206.53	100.0%*
22810000 54110 FOL SUPPLIES	0	0	0	9,217.74	.00	-9,217.74	100.0%*
22810000 54230 BOOKS/PAMPHLETS	0	0	0	335.16	.00	-335.16	100.0%*
22810000 54230 FOL BOOKS/PAMPHLE	0	0	0	281.56	.00	-281.56	100.0%*
22810000 55090 PROGRAMS-JUVENIL	0	0	0	351.59	.00	-351.59	100.0%*
22810000 55090 FOL PROGRAMS-JUVE	0	0	0	2,531.95	.00	-2,531.95	100.0%*
22810000 55095 FOL PROGRAMS-YOUN	0	0	0	2,844.79	.00	-2,844.79	100.0%*
22810000 55100 PROGRAMS-ADULT	0	0	0	290.61	.00	-290.61	100.0%*
22810000 55100 FOL PROGRAMS-ADUL	0	0	0	12,666.89	.00	-12,666.89	100.0%*
TOTAL LIBRARY	0	0	0	-6,536.80	.00	6,536.80	100.0%
TOTAL REVENUES	0	0	0	-37,263.62	.00	37,263.62	
TOTAL EXPENSES	0	0	0	30,726.82	.00	-30,726.82	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-6,536.80	.00	6,536.80	100.0%

** END OF REPORT - Generated by Thu Van Hintz **

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/9 TO 2025/9										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION		
15810000								LIBRARY		
15810000 54010								R&M BLDGS & GROUNDS		
003228	BATZNER PEST CONTR 82814752	0	2025 9	INV	P	131.89 092425		280382 PESTCNTRL-LIB 9/2/2		
020808	MARTIN PETERSEN CO S41007	0	2025 9	INV	P	2,485.50 092425		280452 HVAC RPAIRS-LIB 9/1		
020808	MARTIN PETERSEN CO S41477	0	2025 9	INV	P	1,311.00 092425		280452 HVAC RPAIRS-LIB 9/1		
						3,796.50				
	ACCOUNT TOTAL					3,928.39				
15810000 54030								MAINTENANCE CONTRACT		
014113	K-12 TECHNOLOGY GROU 96610	0	2025 9	INV	P	560.52 092425		280440 SIMPLIFY IT -LIB SE		
	ACCOUNT TOTAL					560.52				
15810000 54080								LEASES EQUIPMENT		
014685	BIBLIOTHECA LLC INV-US82515	0	2025 9	INV	P	5,598.00 092425		280383 SELF CHECK OUT KIOS		
362301	GREAT AMERICA FINANC 40046054	0	2025 9	INV	P	549.87 092425		280419 COPIER LEASE & USAG		
	ACCOUNT TOTAL					6,147.87				
15810000 54230								LIBRARY MATERIALS		
001613	GALE CENGAGE LEARNIN 999100884057	0	2025 9	INV	P	52.48 092425		280413 VARIOUS TITLES-LIB		
001613	GALE CENGAGE LEARNIN 999101020901	0	2025 9	INV	P	25.50 092425		280413 VARIOUS TITLES-LIB		
001613	GALE CENGAGE LEARNIN 999101114636	0	2025 9	INV	P	65.99 092425		280413 VARIOUS TITLES-LIB		
001613	GALE CENGAGE LEARNIN 999101305837	0	2025 9	INV	P	23.25 092425		280413 VARIOUS TITLES-LIB		
001613	GALE CENGAGE LEARNIN 999101311636	0	2025 9	INV	P	45.75 092425		280413 VARIOUS TITLES-LIB		
						212.97				
006199	BAKER & TAYLOR BOOKS 2039241668	0	2025 9	INV	P	521.27 092425		280379 VARIOUS TITLES-LIB		
006199	BAKER & TAYLOR BOOKS 2039249174	0	2025 9	INV	P	331.41 092425		280379 VARIOUS TITLES-LIB		
006199	BAKER & TAYLOR BOOKS 2039251617	0	2025 9	INV	P	403.83 092425		280379 VARIOUS TITLES-LIB		
006199	BAKER & TAYLOR BOOKS 2039255406	0	2025 9	INV	P	520.23 092425		280379 VARIOUS TITLES-LIB		
006199	BAKER & TAYLOR BOOKS 2039255705	0	2025 9	INV	P	444.82 092425		280379 VARIOUS TITLES-LIB		
						2,221.56				
321672	HOOPLA 507679068	0	2025 9	INV	P	1,742.88 092425		280428 DIGITAL MEDIA-LIB A		
350982	T-MOBILE 970673785 SEP2025	0	2025 9	INV	P	613.21 092425		280510 INTERNET HOTSPOTS-L		
361291	MIDWEST TAPE 507647297	0	2025 9	INV	P	383.62 092425		280456 VARIOUS TITLES-LIB		
361291	MIDWEST TAPE 507663502	0	2025 9	INV	P	213.80 092425		280456 VARIOUS TITLES-LIB		
361291	MIDWEST TAPE 507697819	0	2025 9	INV	P	265.40 092425		280456 VARIOUS TITLES-LIB		
						862.82				
	ACCOUNT TOTAL					5,653.44				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/9 TO 2025/9	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	PAYABLES	CHECK	DESCRIPTION
				ORG 15810000	TOTAL	16,290.22		
	FUND 0010	GENERAL FUND		TOTAL:		16,290.22		

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	515,954	0	515,954	392,369.83	.00	123,584.17	76.0%
15810000	50020	SALARY-PART TIME	451,464	0	451,464	332,626.12	.00	118,837.88	73.7%
15810000	51010	RETIREMENT	48,777	0	48,777	38,608.60	.00	10,168.40	79.2%
15810000	51020	FICA	75,808	0	75,808	54,852.02	.00	20,955.98	72.4%
15810000	51030	HEALTH INSURANCE	123,338	0	123,338	62,583.39	.00	60,754.61	50.7%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	1,161	0	1,161	2,130.78	.00	-969.78	183.5%
15810000	51070	LIFE INSURANCE	861	0	861	695.45	.00	165.55	80.8%
15810000	53010	ELECTRICITY	70,000	0	70,000	47,004.20	.00	22,995.80	67.1%
15810000	53020	WATER/SEWER	3,876	0	3,876	2,001.16	.00	1,874.84	51.6%
15810000	53040	TELEPHONE/CELL P	3,756	0	3,756	4,326.34	.00	-570.34	115.2%
15810000	53050	HEATING FUEL	19,500	0	19,500	11,955.85	.00	7,544.15	61.3%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	46,803.52	.00	-6,803.52	117.0%
15810000	54030	MAINTENANCE CONT	60,000	0	60,000	8,711.20	.00	51,288.80	14.5%
15810000	54040	R&M EQUIPMENT	0	0	0	950.00	.00	-950.00	100.0%
15810000	54060	MARKETING	1,000	0	1,000	127.53	.00	872.47	12.8%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	14,728.55	.00	33,271.45	30.7%
15810000	54110	SUPPLIES	27,000	0	27,000	14,249.56	.00	12,750.44	52.8%
15810000	54170	POSTAGE	900	0	900	500.00	.00	400.00	55.6%
15810000	54180	HOUSEKEEPING SUP	0	0	0	919.08	.00	-919.08	100.0%
15810000	54230	LIBRARY MATERIAL	220,700	0	220,700	175,733.64	.00	44,966.36	79.6%
15810000	54330	TRAINING EXPENSE	500	0	500	.00	.00	500.00	.0%
15810000	54521	TECHNOLOGY/SOFTW	38,000	0	38,000	38,859.13	.00	-859.13	102.3%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	635.67	.00	564.33	53.0%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	1,017.45	.00	782.55	56.5%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	1,389.57	.00	-189.57	115.8%
TOTAL LIBRARY			1,754,876	0	1,754,876	1,253,778.64	.00	501,097.36	71.4%
TOTAL EXPENSES			1,754,876	0	1,754,876	1,253,778.64	.00	501,097.36	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	1,754,876	0	1,754,876	1,253,778.64	.00	501,097.36	71.4%	
** END OF REPORT - Generated by Thu Van Hintz **								

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/9 TO 2025/9											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION			
22810000								LIBRARY DONATION			
22810000 55090 FOL								PROGRAMS-JUVENILE			
231479 SYRENA POLISH FOLK	10/4/25NB LIB PROG	0	2025 9	INV	P	300.00	092425	280509	FOL#2529 10/4/25 PR		
						ACCOUNT TOTAL	300.00				
22810000 55100 FOL								PROGRAMS-ADULT			
363758 KUNATH CHRISTIAN K & 2025SUMMER/FALL YOGA	0		2025 9	INV	P	1,500.00	092425	280445	FOL#2522/SUMMER&FAL		
						ACCOUNT TOTAL	1,500.00				
						ORG 22810000 TOTAL	1,800.00				
FUND 0200 LIBRARY DONATION FUND						TOTAL:	1,800.00				

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
581 LIBRARY							
22810000 48040 DONATIONS	0	0	0	-37,263.62	.00	37,263.62	100.0%
22810000 54110 SUPPLIES	0	0	0	2,206.53	.00	-2,206.53	100.0%*
22810000 54110 FOL SUPPLIES	0	0	0	9,217.74	.00	-9,217.74	100.0%*
22810000 54230 BOOKS/PAMPHLETS	0	0	0	335.16	.00	-335.16	100.0%*
22810000 54230 FOL BOOKS/PAMPHLE	0	0	0	281.56	.00	-281.56	100.0%*
22810000 55090 PROGRAMS-JUVENIL	0	0	0	351.59	.00	-351.59	100.0%*
22810000 55090 FOL PROGRAMS-JUVE	0	0	0	2,531.95	.00	-2,531.95	100.0%*
22810000 55095 FOL PROGRAMS-YOUN	0	0	0	2,844.79	.00	-2,844.79	100.0%*
22810000 55100 PROGRAMS-ADULT	0	0	0	250.00	.00	-250.00	100.0%*
22810000 55100 FOL PROGRAMS-ADUL	0	0	0	11,762.50	.00	-11,762.50	100.0%*
TOTAL LIBRARY	0	0	0	-7,481.80	.00	7,481.80	100.0%
TOTAL REVENUES	0	0	0	-37,263.62	.00	37,263.62	
TOTAL EXPENSES	0	0	0	29,781.82	.00	-29,781.82	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-7,481.80	.00	7,481.80	100.0%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
000 UNDESIGNATED	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
01010400 44110 LIBRARY FINES	-36,000	0	-36,000	-19,919.72	.00	-16,080.28	55.3%*	
01010400 44111 LIBRARY-COPIES	-8,500	0	-8,500	-5,964.77	.00	-2,535.23	70.2%*	
01010400 44112 LIBRARY-OTHER SY	-23,231	0	-23,231	-11,425.24	.00	-11,805.76	49.2%*	
TOTAL UNDESIGNATED	-67,731	0	-67,731	-37,309.73	.00	-30,421.27	55.1%	
TOTAL REVENUES	-67,731	0	-67,731	-37,309.73	.00	-30,421.27		

YEAR-TO-DATE BUDGET REPORT

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	-67,731	0	-67,731	-37,309.73	.00	-30,421.27	55.1%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE THROUGH SEPTEMBER 30, 2025						
ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
15810000	50010	SALARY-FULL TIME	515,954	392,369.83	123,584	76.00
15810000	50020	SALARY-PART TIME	451,464	332,626.12	118,838	73.70
15810000	51010	RETIREMENT	48,777	38,608.60	10,168	79.20
15810000	51020	FICA	75,808	54,852.02	20,956	72.40
15810000	51030	HEALTH INSURANCE	123,338	62,583.39	60,755	50.70
15810000	51060	LONG-TERM DISABILITY	81	0.00	81	0.00
15810000	51065	VISION/DENTAL INSURANCE	1,161	2,130.78	-970	183.50
15810000	51070	LIFE INSURANCE	861	695.45	166	80.80
15810000	53010	ELECTRICITY	70,000	47,004.20	22,996	67.10
15810000	53020	WATER/SEWER	3,876	2,001.16	1,875	51.60
15810000	53040	TELEPHONE/CELL PHONE	3,756	4,326.34	-570	115.20
15810000	53050	HEATING FUEL	19,500	11,955.85	7,544	61.30
15810000	54010	R&M BLDGS & GROUNDS	40,000	46,803.52	-6,804	117.00
15810000	54030	MAINTENANCE CONTRACT	60,000	8,711.20	51,289	14.50
15810000	54040	R&M EQUIPMENT	0	950.00	-950	100.00
15810000	54060	MARKETING	1,000	127.53	872	12.80
15810000	54080	LEASES EQUIPMENT	48,000	14,728.55	33,271	30.70
15810000	54110	SUPPLIES	27,000	14,249.56	12,750	52.80
15810000	54170	POSTAGE	900	500.00	400	55.60
15810000	54180	HOUSEKEEPING SUPPLY	0	919.08	-919	100.00
15810000	54230	LIBRARY MATERIALS	220,700	175,733.64	44,966	79.60
15810000	54330	TRAINING EXPENSES	500	0.00	500	0.00
15810000	54521	TECHNOLOGY/SOFTWARE	38,000	38,859.13	-859	102.30
15810000	55090	PROGRAMS-JUVENILE	1,200	635.67	564	53.00
15810000	55095	PROGRAMS-YOUNG ADULT	1,800	1,017.45	783	56.50
15810000	55100	PROGRAMS-ADULT	1,200	1,389.57	-190	115.80
		Grand Total	1,754,876	1,253,778.64	501,097	71.40

YEAR-TO-DATE THROUGH SEPTEMBER 30, 2025

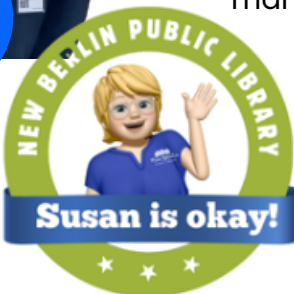
ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUD	YTD EXPENDED	AVAILABLE BUI	% USED
15810000	50010	SALARY-FULL TIME	515,954	392,369.83	123,584	76.00
15810000	50020	SALARY-PART TIME	451,464	332,626.12	118,838	73.70
15810000	51010	RETIREMENT	48,777	38,608.60	10,168	79.20
15810000	51020	FICA	75,808	54,852.02	20,956	72.40
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15810000	54110	SUPPLIES	27,000	14,249.56	12,750	52.80
15810000	54170	POSTAGE	900	500.00	400	55.60
15810000	54180	HOUSEKEEPING SUPPLY	0	919.08	-919	100.00
15810000	54230	LIBRARY MATERIALS	220,700	175,733.64	44,966	79.60
15810000	54330	TRAINING EXPENSES	500	0.00	500	0.00
15810000	54521	TECHNOLOGY/SOFTWARE	38,000	38,859.13	-859	102.30
15810000	55090	PROGRAMS-JUVENILE	1,200	635.67	564	53.00
15810000	55095	PROGRAMS-YOUNG ADULT	1,800	1,017.45	783	56.50
15810000	55100	PROGRAMS-ADULT	1,200	1,389.57	-190	115.80
		Grand Total	1,754,876	1,253,778.64	501,097	71.40

Library Visits: 18,599

14% increase from last September!

Trust Your Library... to go viral on social media!

The Library has a staff influencer team who manage content for social media. Susan, Becky and Michelle's "Trust Fall", filmed by Sarah and Kate, in one take, reached, at the latest count, over 11 million views. The Library has received comments, feedback and emails from around the world with people who love our library, their library, reading, and beyond! It has been really amazing to have reached so many people around the world!



**What was the most active day
and time in September to check
out materials?**

Sundays between 3p-4p

**Staff received and shipped 9,041
items within CAFE libraries**

7% increase from August

Van delivery from the system
visits the NBPL Monday-Friday



Manhattan Short Film Festival Winner for
2022 New Berlin Library and Enjoy New Berlin!



Syrenka Polish
Children's Folk
Dance Ensemble
joined us for
their
performance
during our
Cultural
Connections
program



YOUTH SERVICES

Weekly Storytimes: 27 events

- Preschool Storytime: 33 kids
- Book Babies: 194 kids + adults
- Family Storytime: 116 kids + adults
- Toddler Storytime: 116 kids + adults

Youth & Family Programs: 13 events

- Tween Program: 15 kids
- Lego Club: 24 kids + adults
- Stories & Stretches: 12 kids
- Maker Kids Club: 24 kids
- Read to Rover: 28 kids + adults
- Adopt a Reading Buddy: 23 kids
- Evening Family Storytime: 16 kids + adults
- Speed Friending for New Moms: 9 kids + adults

Passive Programs: 1 program

- Library Mailbox: 36

Outreach Programs: 1 event

- Star of Bethlehem Field Trip @ NBPL: 46 kids + adults

Newest Item to Check Out!



Know Your Lemon Kits
The kits contain a few
different ways for users
to learn about breast
self-examination and
signs/symptoms of
breast cancer.
The lemon itself has a
lump in it that would be
what you might be
looking for during
self-exams.

**The Library's MakerStudio welcomed
972 visitors in September**

For more information about events at the library,
visit our website by scanning the QR code

newberlinlibrary.org

262-785-4980



Highlights for September & October

Artist in Residence: The Library's 2025 Artist in Residence, Mi Salgado, taught a nature-inspired art class to students using the colors of fall. Visit Mi's installations at the Library on the 2nd floor through the end of October.



Library Card Sign-Up Month: September was National Library Card Sign-Up Month and we focused time to increase our card membership and those efforts resulted in a 25% increase from September 2024. Welcome to our newest readers!

MakerStudio Equipment Training and Reservation Launched: The New Berlin Public Library MakerStudio is a place to create, draft, dream, and make. Starting on October 1st, Librarians Sarah and Lori, introduced new equipment to the space with access to the Cricut and Sewing machines. You may now learn how to use, and then reserve these machines. The Library's BeaverBot is now available too. Here's the link for more details: <https://www.newberlinlibrary.org/blog/reserve-equipment-makerstudio>

Beer Gardens and Flea Markets: We were able to offer beer garden events in both September and October to take advantage of the fall weather for community gathering. Thanks to the Department of Community Development and the Recreation Department for including the Library in these events as a host!

Staff Development Day: We dedicated staff time together to refresh our safety drills, meet as Departments and work on projects. We also incorporated a field trip to the City's Historical Society Grounds and Museum to see this special community resource in person to be able to best recommend it to library visitors. Our thanks to Peggy Ament for making special arrangements for us to tour the amazing facility!



Library Live! or Lights?!

We may have found our new favorite spot for outdoor concerts—under the lights, across from the Library, and Michelle Witmer Memorial Lane. Music performed by Americana band, **The Souvenirs**, on an autumn evening, at the Library was pretty perfect! The show opener were **The Plinkers**, a group of local ukulele musicians, who played some well known toe-tapping favorites for the audience. Looking forward to this upcoming spring when we can begin a new concert series in this space. Should we add an area to dance?

We're on the Syllabus: We've been excited to work with Carroll University writing students to share our experience with grant writing.

September's Artist Symposium added a bit of theater! This group of New Berlin volunteers acted out a script from "Our Town" during Karri Fitz-Klaus's presentation of Norman Rockwell's illustrations. Bravo! Brava!



PLEASE JOIN US FOR OUR
HALLOWEEN
BOARDS &
COMMISSIONS
APPRECIATION DINNER

29 OCTOBER
DOORS OPEN AT 5
DINNER SERVED AT 6

Mostaccioli / Lasagna
Chicken Alfredo / Cake
Raffle Items & More!

New Berlin Activity & Recreation Center
15321 W. National Avenue
New Berlin, WI 53151



Kindly RSVP by October 22nd
to Maya Schneider

mschneider@newberlinwi.gov or (262) 797-2441

When RSVP'ing, please confirm the number attending.



The New Berlin
Common Council & I
in gratitude

invite you and a guest to our

**BOARDS &
COMMISSIONS
APPRECIATION
DINNER**

This dinner is our way to express our sincerest appreciation for the time & energy that you all have so willingly & graciously donated as a member of our Boards, Committees & Commissions.

The Dinner will be a Halloween Themed Event. Costumes are not needed. The Halloween Theme is just a way to add to the “festive time of year”!

David A. Ament
Mayor Dave Ament

Volunteering is the ultimate exercise in democracy.
You vote in elections once a year, but when you volunteer, you vote
everyday about the kind of community you want to live in.

--Author Unknown