

Architectural Review Committee MEETING MINUTES



October 6, 2025 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:02 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Anderson, Director of Community Development Kessler

Excused: Commissioner Scott Schulpus

Staff Present: Principal Planner Kristen Hogan, Deputy City Clerk Megan Godshall

3. APPROVAL OF MINUTES

A. August 13, 2025 Meeting Minutes

MOTION: Motion to approve

VOTE: Motion by: Commissioner Anderson
Second by: Director of Community Development Kessler
Motion Passed 2-0, Commissioner Felda abstained

4. NEW BUSINESS

A. (4) KH UA-2501671 Excel Engineering on behalf of Kwik Trip - 15700 W Small Road - Use, Site and Architecture approval for a building alteration for Kwik Trip.

MOTION: Motion to approve

VOTE: Motion by: Director of Community Development Kessler
Second by: Commissioner Anderson
Motion Passed 3-0

5. PENDING

None

6. ADJOURN

MOTION: Motion to adjourn at 5:08 PM

VOTE: Motion by: Director of Community Development Kessler
Second by: Commissioner Felda

Motion Passed 3-0

**Respectfully Submitted,
Megan Godshall, Deputy City Clerk**