

# Architectural Review Committee Meeting Agenda

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October 6, 2025 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

*Published: 9.26.2025*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. August 13, 2025 Meeting Minutes
4. **NEW BUSINESS**
  - A. (4) KH UA-2501671 Excel Engineering on behalf of Kwik Trip - 15700 W Small Road - Use, Site and Architecture approval for a building alteration for Kwik Trip.
5. **PENDING**
6. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

# Architectural Review Committee MEETING MINUTES



August 13, 2025 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

## MINUTES

### 1. CALL TO ORDER

DCD Director Greg Kessler called the meeting to order at 5:01 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Joelle Erickson took the roll call as follows:

Present: Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Excused: Commissioner Brian Felda

Staff Present: Principal Planner Kelly Wall, Principal Planner Kristen Hogan, Deputy Director of Community Development Nikki Jones, Community Relations Specialist Joelle Erickson

It was confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. July 15, 2025 Meeting Minutes

**MOTION:** Motion to Approve Minutes

**VOTE:** Motion by: Commissioner Schulpius  
Second by: Commissioner Anderson  
Motion Passes 3-0

### 4. NEW BUSINESS

#### A. (1) KH UA-2501052 LaMacchia Group on behalf of TruStone Financial Credit Union - 12800 W. National Ave - Use, Site and Architecture Approval for a 3,400 sq. ft. building

**MOTION:** Motion to Approve as Presented

**VOTE:** Motion by: Commissioner Anderson  
Second by: Commissioner Schulpius  
Motion Passes 3-0

#### B. (1) GK/NJ UA-2500541 Nicholas Wimmer on behalf of The Conservancy, LLC (Wimmer Communities) - 1640 S. Moorland Road (includes Tax Keys #: 1158.989.001, 1158.989.002 & 1158.989.003) - Use, Site and Architecture Approval to construct a

neighborhood development consistent with PUD Ordinance #2701, The Conservancy Neighborhood Development Plan.

**MOTION:** Motion to Approve With Notation \*\*

**VOTE:** Motion by: Commissioner Schulpius  
Second by: Commissioner Anderson  
Motion Passes 3-0

\*\*Due the fact that this project will be a phased, multi-year development, staff may continue to coordinate with the applicant on minor architecture adjustments during the duration of the project and approve those changes at the staff level.

- C.** (7) KW UA-2501124 John Horning with Shorewest Realtors - 3885 S. Moorland Road (Tax Key #: 1212.983.001) and 3875 S. Moorland Road (Tax Key #: 1212.984.001) - Use, Site and Architecture Approval to construct a new office building for Shorewest Realtors.

**MOTION:** Motion to Approve as Presented

**VOTE:** Motion by: Commissioner Anderson  
Second by: Commissioner Schulpius  
Motion Passes 3-0

- D.** (5) KW UA-2501125 LaToya Moten with Christian Brothers Automotive - 15260 W. Beloit Road (Tax Key #: 1254.996) - Use, Site and Architecture Approval to construct an automotive service center.

**MOTION:** Motion to Approve as Presented

**VOTE:** Motion by: Commissioner Schulpius  
Second by: Commissioner Anderson  
Motion Passes 3-0

**5. PENDING**

None

**6. ADJOURN**

**MOTION:** Motion to Adjourn at 5:36 PM

**VOTE:** Motion by: Commissioner Anderson  
Second by: Commissioner Schulpius  
Motion Passes 3-0

**Respectfully Submitted,**  
**Joelle Erickson, Community Relations Specialist**