



Utility Committee MEETING MINUTES

September 23, 2025 - 4:45 PM
Council Chambers
3805 S. Casper Drive

MINUTES

1. CALL TO ORDER

Alderman Harenda called the meeting to order at 4:45 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Alderperson Hopkins, Alderperson Harenda, Commissioner Nissen Jr., Commissioner Anderson, Alderperson Kroupa

Staff Present: City Attorney Thomas Schmitzer, Utility Manager Alex Parker, Accounting Supervisor John Sughroe, Assistant Deputy City Clerk Sarah Holtz

Sarah Holtz confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

A. July 22, 2025 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 5-0

4. NEW BUSINESS

A. UT 14-25 Recommend to the Common Council the approval of a Professional Services Contract Revision to Clark Dietz, Inc. for the additional construction engineering and inspection services not to exceed \$83,900.00. Total cost not to exceed \$165,700.00 for Professional Services for the entire project.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins

Second by: Commissioner Nissen Jr.
Motion Passed 5-0

- B.** UT 15-25 Recommend to the Common Council the awarding of a Professional Services Agreement to Clark Dietz, Inc. for consulting services related to plan design, bidding and construction phases of sanitary sewer lining. Project not to exceed \$54,700.00.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Kroupa
Motion Passed 5-0

5. OLD BUSINESS

None

6. UPDATES

- A.** Update on August 9-10, 2025 storm event.

Utility Manager Alex Parker provided an update on the storm events of August 9-10, 2025.

7. ADJOURN

MOTION: Motion to Adjourn at 5:07 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Nissen Jr.
Motion Passed 5-0

**Respectfully Submitted,
Sarah Holtz, Assistant Deputy City Clerk**