

Parks, Buildings and Grounds Commission MEETING MINUTES



August 11, 2025 - 5:30 PM
Mayor's Conference Room
3805 S. Casper Dr.

MINUTES

1. CALL TO ORDER

Mayor Ament called the meeting to order at 5:32 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Mayor Ament, Commissioner Rafel, Commissioner Wicichowski, Commissioner Ferrante
Excused: Alderperson La Fever

Staff Present: DPW Deputy Director Mike Eder, Parks Supervisor Josh Fabian

3. APPROVAL OF MINUTES

A. July 14, 2025 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Ferrante
Second by: Commissioner Wicichowski
Motion Passed 4-0

4. NEW BUSINESS

A.

Discussion and possible recommendation to the Common Council to approve the DPW Fueling Station Reconstruction Project

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Ferrante
Motion Passed 4-0

B.

Discussion and possible recommendation to the Common Council to approve the Fire Station #7 Lateral replacement Project

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Rafel
Second by: Commissioner Wicichowski
Motion Passed 4-0

- C.** Discussion and possible action to approve the request from Midwest Guardians Inc. to sell concessions and team merchandise at Malone Park on Saturday, September 6th during the Guardian Games volleyball tournament. (Subject to special event approval through DCD).

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Ferrante
Motion Passed 4-0

- D.** Discussion and possible action to approve the request from the New Berlin Soccer Club to sell concessions at Valley View Park on Friday, September 5th-Sunday, September 7th during their soccer tournament. (Subject to special event approval through DCD).

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Ferrante
Motion Passed 4-0

- E.** Discussion and possible action to approve the request from Fine Designs custom apparel services to sell merchandise for the 2025 New Berlin Fall Classic at Valley View Park on Friday, September 5th-Sunday, September 7th during the NBSC soccer tournament. (Subject to approval and issuance of necessary licenses).

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Ferrante
Motion Passed 4-0

- F.** Discussion and possible recommendation to Common Council to approve a donation agreement between resident Jim McGinnis and the City of New Berlin the addition of a bench at the New Berlin Valley View Disc Golf Course.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Ferrante
Second by: Commissioner Wicichowski
Motion Passed 4-0

5. UPDATES

Parks Supervisor Josh Fabian stated that Facility Supervisor Bob Loohuis has given his notice and will be leaving the first week of September. Josh also provided updates on ongoing projects as well as noting the impact of the rains and local flooding.

6. ADJOURN

MOTION: Motion to Adjourn at 5:50 PM

VOTE: Motion by: Commissioner Wicuhowski
Second by: Commissioner Ferrante
Motion Passed 4-0

**Respectfully Submitted,
Robert T. Rafel MBA
PB&G Commission Secretary**