



Tourism Commission MEETING MINUTES

August 13, 2025 - 3:00 PM
Council Chambers
3805 S. Casper Drive

MINUTES

1. CALL TO ORDER

Alderman Horbinski called the meeting to order at 3:00 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Joelle Erickson took the roll call as follows:

Present: Alderperson Horbinski, Commissioner Szpara, Commissioner Rocco

Excused: Commissioner Matthew Anderson, Commissioner Tom O'Loughlin

Staff Present: City Attorney Thomas Schmitzer, Principal Planner Kelly Wall, Deputy Director of Community Development Nikki Jones, Community Relations Specialist Joelle Erickson

It was confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

A. June 11, 2025 Meeting Minutes

MOTION: Motion to Approve Minutes

VOTE: Motion by: Commissioner Szpara
Second by: Commissioner Rocco
Motion Passes 3-0

4. NEW BUSINESS

A. Election of Chairperson for Tourism Commission

MOTION: Motion to Nominate Alderman Horbinski as Chairperson

VOTE: Motion by: Commissioner Szpara
Second by: Commissioner Rocco
Motion Passes 3-0

B. Election of Vice Chairperson for Tourism Commission

MOTION: Motion to Nominate Commissioner Szpara as Vice Chairperson

VOTE: Motion by: Alderman Horbinski

Second by: Commissioner Rocco
Motion Passes 3-0

C. Election of Treasurer for Tourism Commission

MOTION: Motion to Nominate Commissioner Rocco as Treasurer

VOTE: Motion by: Alderman Horbinski
Second by: Commissioner Szpara
Motion Passes 3-0

D. Update by DCD Staff

E. RAS - 2026 Budget

MOTION: Motion to Approve Budget as Presented

VOTE: Motion by: Commissioner Rocco
Second by: Commissioner Szpara
Motion Passes 3-0

F. Hotel Update

Commissioner O'Loughlin wasn't present to provide update.

5. ADJOURN

MOTION: Motion to Adjourn at 3:14PM

VOTE: Motion by: Commissioner Szpara
Second by: Commissioner Rocco
Motion Passes 3-0

**Respectfully Submitted,
Joelle Erickson, Community Relations Specialist**