

Library Board Meeting Agenda



August 18, 2025 - 6:00 PM
New Berlin Library
15105 W Library Lane

AGENDA

1. **PUBLIC COMMENT SESSION**
2. **CALL TO ORDER**
3. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
4. **COMMITTEE REPORTS**
 - A. Friends of New Berlin Library, Inc.
5. **CONSENT AGENDA**-----
Items under the Consent Agenda have passed unanimously by the Committee of the Whole. Items not passed by a unanimous vote will be removed from consent agenda and will be considered separately.
 - A. Approval of minutes
 - i. Monday, July 21, 2025 Meeting Minutes
 - B. Next meeting date: Monday, September 15, 2025 6:00 p.m.
 - C. Approval of Bills and Invoices
6. **END CONSENT AGENDA**-----
7. **ADMINISTRATIVE REPORTS**
 - A. President's Report
 - B. Director's Report
8. **OLD BUSINESS**
 - A. 2026 Library Operating Budget Update
9. **NEW BUSINESS**
 - A. Public Use of Library Grounds Policy
 - B. Hoopla Digital Services Update
10. **ANNOUNCEMENTS**
11. **ADJOURN**

Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.

- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

Minutes
New Berlin Public Library Board Meeting
July 21, 2025, at 6:00 P.M.
New Berlin Public Library
Marion Onesti Board Room

Call to Order

The meeting was called to order by President Marek at 6:00 P.M.

Attendance:

Members Present: Ruth Bock, Chuck Garrigues, Dolores Greenawalt, Nate Jung, Jill Kawala, Charlotte Kroupa, John Marek, Barb Uhen, and Patti Orzel
Staff Members Present: Natalie Beacom, Director

Friends of the Library (FOL): No report.

Consent Agenda Items:

The following items were presented on the consent agenda for approval:

- A. Minutes from Monday, June 16, 2025
- B. Next meeting date: Monday, Aug. 18, 2025
- C. Bills and Invoices through June 30, 2025

Trustee Garrigues asked about the overspending in the account for vision and dental insurance. Director Beacom explained that it is due to the increase in insurance premiums. Trustee Bock made a motion to approve the consent agenda items. It was seconded by Trustee Garrigues. The motion passed 9-0.

Administrative Reports:

President's Report: President Marek noted that he has been attending story time regularly with his grandchildren. He and the grandchildren are impressed with the quality of the program.

Director's Report: Director Beacom's written report is included with the agenda packet. It is available online at the City of New Berlin's website. Director Beacom added that replacement parts for the book sorter have been located through Bibliotheca. Policy for public use of the library's green space was also briefly reviewed and discussed. The Director was encouraged to review options with the City Attorney.

Old Business: None

New Business:

- A. *Digital Collections-Sustainable Models* – A growing number of patrons are moving from print to digital media. This transition has put stress on budgets throughout the Bridges System. Digital content is currently available from Hoopla and Libby, which have different pricing systems. Hoopla has a sliding scale for materials based on popularity. The library pays each time a patron downloads a movie, book, etc. Libby, on the other hand, is more like a traditional pricing system. Licenses are purchased once, shared, held, and repeated. The different pricing systems make Hoopla far more expensive than Libby. Several system-wide efforts were made to address this problem including limiting the number

of downloads per patron and negotiating with Hoopla. None were successful. As a result, money previously allocated to Hoopla will be transferred to Libby.

B. *2026 Operating Budget Draft* – The Board reviewed the budget for 2026 which needs to be submitted to the City for consideration on August 1, 2025. Highlights include:

- Potential adjustments to insurance and benefits.
- Increasing the materials budget to reflect population growth.
- Coordinating phone lines with the City to improve network access.
- Raising copier fees to increase revenue, and
- Purchasing IT services through the City to decrease costs and improve services.

The budget will be reviewed again at the Board’s meeting in August.

C. *Staff Development July Date- Cancelled* – The staff will continue working on the strategic plan and budget. Polaris training will take place in August.

ANNOUNCEMENTS: Plans to add an area for rocking chairs or a small amphitheater to the library’s green space have been placed on hold after discussions with the City. Other options will be explored.

ADJOURNMENT

Trustee Kroupa made a motion to adjourn. It was seconded by Trustee Greenawalt. The motion passed on a vote of 9-0. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Patti Orzel, Secretary

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/7 TO 2025/7		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION
15810000										LIBRARY
15810000	54010				R&M	BLDGS &	GROUNDS			
003228	BATZNER	PEST CONTR	80104732	0	2025	7	INV P	131.89	072325	279771 PESTCNTRL-LIB 7/8/2
019231	GLOBAL WATER	TECHNOL	149755	0	2025	7	INV P	300.00	072325	279806 WATERTREATMENT/ANNU
021746	GRAINGER		9559940979	0	2025	7	INV P	103.10	072325	279808 PARTS/RPAIRS-LIB 7/
021746	GRAINGER		9565004083	0	2025	7	INV P	75.75	072325	279808 PARTS/RPAIRS -LIB 7
								178.85		
311839	HOME DEPOT	CREDIT SE	2015364	0	2025	7	INV P	47.09	072325	279819 PARTS/RPAIRS-LIB 7/
								ACCOUNT TOTAL		657.83
15810000	54030				MAINTENANCE	CONTRACT				
014113	K-12	TECHNOLOGY GROU	96414	0	2025	7	INV P	565.16	072325	279722 SIMPLIFY IT-LIB 7/1
								ACCOUNT TOTAL		565.16
15810000	54080				LEASES	EQUIPMENT				
362301	GREAT AMERICA	FINANC	39593633	0	2025	7	INV P	499.19	072325	279810 COPIER LEASE/USAGE-
								ACCOUNT TOTAL		499.19
15810000	54110				SUPPLIES					
013800	DEMCO	INC	7662632	0	2025	7	INV P	67.37	072325	279786 VARIOUS TITLES/SUPP
								ACCOUNT TOTAL		67.37
15810000	54230				LIBRARY	MATERIALS				
001613	GALE	CENGAGE LEARNIN	999100629010	0	2025	7	INV P	70.49	072325	279802 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	2039134206	0	2025	7	INV P	423.30	072325	279770 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	2039134505	0	2025	7	INV P	586.79	072325	279770 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	2039138265	0	2025	7	INV P	370.21	072325	279770 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	2039146605	0	2025	7	INV P	111.65	072325	279770 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	2039146737	0	2025	7	INV P	643.67	072325	279770 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	2039150666	0	2025	7	INV P	252.53	072325	279770 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	2039153695	0	2025	7	INV P	33.23	072325	279770 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS	H72824060	0	2025	7	INV P	13.50	072325	279770 VARIOUS TITLES-LIB
								2,434.88		
007198	CHICAGO	DISTRIBUTI	12789038	0	2025	7	INV P	159.81	072325	279777 VARIOUS TITLES-LIB
013800	DEMCO	INC	7662632	0	2025	7	INV P	69.76	072325	279786 VARIOUS TITLES/SUPP
321672	HOOPLA		507398298	0	2025	7	INV P	1,728.62	072325	279820 DIGITAL MEDIA-LIB J
361291	MIDWEST	TAPE	507383073	0	2025	7	INV P	391.86	072325	279835 VARIOUS TITLES-LIB
361291	MIDWEST	TAPE	507402720	0	2025	7	INV P	148.43	072325	279835 VARIOUS TITLES-LIB

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/7 TO 2025/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		PAYABLES	CHECK	DESCRIPTION		
							540.29				
392979 CENTER POINT	2182769	0	2025 7	INV	P		72.00	072325	279776	VARIOUS TITLES-LIB	
							ACCOUNT TOTAL		5,075.85		
							ORG 15810000 TOTAL		6,865.40		
FUND 0010 GENERAL FUND							TOTAL:		6,865.40		

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 07									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	515,954	0	515,954	307,736.31	.00	208,217.69	59.6%
15810000	50020	SALARY-PART TIME	451,464	0	451,464	252,863.99	.00	198,600.01	56.0%
15810000	51010	RETIREMENT	48,777	0	48,777	30,024.91	.00	18,752.09	61.6%
15810000	51020	FICA	75,808	0	75,808	42,381.53	.00	33,426.47	55.9%
15810000	51030	HEALTH INSURANCE	123,338	0	123,338	51,793.89	.00	71,544.11	42.0%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	1,161	0	1,161	1,762.74	.00	-601.74	151.8%
15810000	51070	LIFE INSURANCE	861	0	861	568.18	.00	292.82	66.0%
15810000	53010	ELECTRICITY	70,000	0	70,000	23,423.53	.00	46,576.47	33.5%
15810000	53020	WATER/SEWER	3,876	0	3,876	955.00	.00	2,921.00	24.6%
15810000	53040	TELEPHONE/CELL P	3,756	0	3,756	1,882.40	.00	1,873.60	50.1%
15810000	53050	HEATING FUEL	19,500	0	19,500	9,008.40	.00	10,491.60	46.2%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	28,468.30	.00	11,531.70	71.2%
15810000	54030	MAINTENANCE CONT	60,000	0	60,000	7,365.64	.00	52,634.36	12.3%
15810000	54040	R&M EQUIPMENT	0	0	0	950.00	.00	-950.00	100.0%
15810000	54060	MARKETING	1,000	0	1,000	.00	.00	1,000.00	.0%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	7,000.98	.00	40,999.02	14.6%
15810000	54110	SUPPLIES	27,000	0	27,000	11,363.14	.00	15,636.86	42.1%
15810000	54170	POSTAGE	900	0	900	300.00	.00	600.00	33.3%
15810000	54180	HOUSEKEEPING SUP	0	0	0	735.22	.00	-735.22	100.0%
15810000	54230	LIBRARY MATERIAL	220,700	0	220,700	147,433.35	.00	73,266.65	66.8%
15810000	54330	TRAINING EXPENSE	500	0	500	.00	.00	500.00	.0%
15810000	54521	TECHNOLOGY/SOFTW	38,000	0	38,000	38,859.13	.00	-859.13	102.3%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	635.67	.00	564.33	53.0%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	882.62	.00	917.38	49.0%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	1,304.25	.00	-104.25	108.7%
TOTAL LIBRARY			1,754,876	0	1,754,876	967,699.18	.00	787,176.82	55.1%
TOTAL EXPENSES			1,754,876	0	1,754,876	967,699.18	.00	787,176.82	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 07								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	1,754,876	0	1,754,876	967,699.18	.00	787,176.82	55.1%	
** END OF REPORT - Generated by Thu Van Hintz **								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 07								
ACCOUNTS FOR:	LIBRARY	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
22810000	48040	DONATIONS	0	0	-24,637.58	.00	24,637.58	100.0%
22810000	54110	SUPPLIES	0	0	170.54	.00	-170.54	100.0%*
22810000	54110	FOL SUPPLIES	0	0	8,245.47	.00	-8,245.47	100.0%*
22810000	54230	BOOKS/PAMPHLETS	0	0	335.16	.00	-335.16	100.0%*
22810000	54230	FOL BOOKS/PAMPHLE	0	0	281.56	.00	-281.56	100.0%*
22810000	55090	PROGRAMS-JUVENIL	0	0	351.59	.00	-351.59	100.0%*
22810000	55090	FOL PROGRAMS-JUVE	0	0	1,633.00	.00	-1,633.00	100.0%*
22810000	55095	FOL PROGRAMS-YOUN	0	0	2,382.35	.00	-2,382.35	100.0%*
22810000	55100	FOL PROGRAMS-ADUL	0	0	7,392.94	.00	-7,392.94	100.0%*
TOTAL LIBRARY			0	0	-3,844.97	.00	3,844.97	100.0%
TOTAL REVENUES			0	0	-24,637.58	.00	24,637.58	
TOTAL EXPENSES			0	0	20,792.61	.00	-20,792.61	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-3,844.97	.00	3,844.97	100.0%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: 000 UNDESIGNATED	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
01010400 44110 LIBRARY FINES	-36,000	0	-36,000	-14,550.11	.00	-21,449.89	40.4%*
01010400 44111 LIBRARY-COPIES	-8,500	0	-8,500	-4,340.74	.00	-4,159.26	51.1%*
01010400 44112 LIBRARY-OTHER SY	-23,231	0	-23,231	-11,425.24	.00	-11,805.76	49.2%*
TOTAL UNDESIGNATED	-67,731	0	-67,731	-30,316.09	.00	-37,414.91	44.8%
TOTAL REVENUES	-67,731	0	-67,731	-30,316.09	.00	-37,414.91	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	-67,731	0	-67,731	-30,316.09	.00	-37,414.91	44.8%

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE THROUGH JULY 31, 2025

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDC	YTD EXPENDED	AVAILABLE BU	% USED
15810000	50010	SALARY-FULL TIME	515,954	307,736.31	208,218	59.60
15810000	50020	SALARY-PART TIME	451,464	252,863.99	198,600	56.00
15810000	51010	RETIREMENT	48,777	30,024.91	18,752	61.60
15810000	51020	FICA	75,808	42,381.53	33,426	55.90
15810000	51030	HEALTH INSURANCE	123,338	51,793.89	71,544	42.00
15810000	51060	LONG-TERM DISABILITY	81	0.00	81	0.00
15810000	51065	VISION/DENTAL INSURANCE	1,161	1,762.74	-602	151.80
15810000	51070	LIFE INSURANCE	861	568.18	293	66.00
15810000	53010	ELECTRICITY	70,000	23,423.53	46,576	33.50
15810000	53020	WATER/SEWER	3,876	955.00	2,921	24.60
15810000	53040	TELEPHONE/CELL PHONE	3,756	1,882.40	1,874	50.10
15810000	53050	HEATING FUEL	19,500	9,008.40	10,492	46.20
15810000	54010	R&M BLDGS & GROUNDS	40,000	28,468.30	11,532	71.20
15810000	54030	MAINTENANCE CONTRACT	60,000	7,365.64	52,634	12.30
15810000	54040	R&M EQUIPMENT	0	950.00	-950	100.00
15810000	54060	MARKETING	1,000	0.00	1,000	0.00
15810000	54080	LEASES EQUIPMENT	48,000	7,000.98	40,999	14.60
15810000	54110	SUPPLIES	27,000	11,363.14	15,637	42.10
15810000	54170	POSTAGE	900	300.00	600	33.30
15810000	54180	HOUSEKEEPING SUPPLY	0	735.22	-735	100.00
15810000	54230	LIBRARY MATERIALS	220,700	147,433.35	73,267	66.80
15810000	54330	TRAINING EXPENSES	500	0.00	500	0.00
15810000	54521	TECHNOLOGY/SOFTWARE	38,000	38,859.13	-859	102.30
15810000	55090	PROGRAMS-JUVENILE	1,200	635.67	564	53.00
15810000	55095	PROGRAMS-YOUNG ADULT	1,800	882.62	917	49.00
15810000	55100	PROGRAMS-ADULT	1,200	1,304.25	-104	108.70
		Grand Total	1,754,876	967,699.18	787,177	55.10

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/8 TO 2025/8											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION			
15810000								LIBRARY			
15810000 53040								TELEPHONE/CELL PHONE			
302074 AT&T	262785498007	2025	2025	8	INV P	1,537.93	081325	279893	PHONES-LIB 7/4/25		
						1,537.93		ACCOUNT TOTAL			
15810000 54010								R&M BLDGS & GROUNDS			
003228 BATZNER PEST CONTR	81473469	0	2025	8	INV P	131.89	081325	279955	PESTCNTRL-LIB 8/1/2		
014553 PREFERRED ELECTRICAL	07225BK083	0	2025	8	INV P	1,377.00	081325	280051	HVAC/CHILLER RPAIRS		
016154 ANDY KRAATZ OVERHEAD	3456	0	2025	8	INV P	225.00	081325	279951	GATEDOOR RPAIRS-LIB		
021746 GRAINGER	9588585258	0	2025	8	INV P	35.70	081325	279989	RPAIRS/MAINT-LIB 7/		
						1,769.59		ACCOUNT TOTAL			
15810000 54030								MAINTENANCE CONTRACT			
014113 K-12 TECHNOLOGY GROU	96497	0	2025	8	INV P	560.52	081325	280007	CROWDSTRIKE DEFEND-		
359157 OTIS ELEVATOR COMPAN	100402000324	0	2025	8	INV P	224.52	081325	279908	ELEVATOR MAINT CONT		
						785.04		ACCOUNT TOTAL			
15810000 54080								LEASES EQUIPMENT			
295906 PITNEY BOWES	3321095618	0	2025	8	INV P	77.28	081325	280045	POSTAGE METER LEASE		
362301 GREAT AMERICA FINANC	39696954	0	2025	8	INV P	622.28	081325	279900	COPIER LEASE/USAGE-		
						699.56		ACCOUNT TOTAL			
15810000 54110								SUPPLIES			
208671 CDW GOVERNMENT INC	AE95U6U	0	2025	8	INV P	103.86	081325	279965	PARTS/TECH MAINT-LI		
						103.86		ACCOUNT TOTAL			
15810000 54170								POSTAGE			
348554 PURCHASE POWER	7/22/25POSTAGE	0	2025	8	INV P	100.00	081325	280054	8000900011110198/PO		
						100.00		ACCOUNT TOTAL			
15810000 54180								HOUSEKEEPING SUPPLY			
026400 ITU ABSORB TECH	8566496	0	2025	8	INV P	91.93	081325	280001	MATS-LIB 7/14/25		
						91.93		ACCOUNT TOTAL			
15810000 54230								LIBRARY MATERIALS			
001613 GALE CENGAGE LEARNIN	999100702512	0	2025	8	INV P	113.21	081325	279986	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999100702513	0	2025	8	INV P	118.46	081325	279986	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999100702515	0	2025	8	INV P	56.23	081325	279986	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999100702516	0	2025	8	INV P	26.24	081325	279986	VARIOUS TITLES-LIB		
001613 GALE CENGAGE LEARNIN	999100704009	0	2025	8	INV P	227.17	081325	279986	VARIOUS TITLES-LIB		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/8 TO 2025/8													
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION					
001613 GALE CENGAGE LEARNIN	999100707190	0	2025 8	INV	P	77.97	081325	279986	VARIOUS	TITLES-LIB			
001613 GALE CENGAGE LEARNIN	999100707191	0	2025 8	INV	P	110.21	081325	279986	VARIOUS	TITLES-LIB			
001613 GALE CENGAGE LEARNIN	999100708550	0	2025 8	INV	P	78.72	081325	279986	VARIOUS	TITLES-LIB			
001613 GALE CENGAGE LEARNIN	999100731685	0	2025 8	INV	P	52.48	081325	279986	VARIOUS	TITLES-LIB			
001613 GALE CENGAGE LEARNIN	999100735038	0	2025 8	INV	P	27.74	081325	279986	VARIOUS	TITLES-LIB			
001613 GALE CENGAGE LEARNIN	999100753296	0	2025 8	INV	P	76.87	081325	279986	VARIOUS	TITLES-LIB			
001613 GALE CENGAGE LEARNIN	999100763807	0	2025 8	INV	P	40.49	081325	279986	VARIOUS	TITLES-LIB			
						1,005.79							
006199 BAKER & TAYLOR BOOKS	2039157483	0	2025 8	INV	P	135.43	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039157597	0	2025 8	INV	P	740.91	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039160902	0	2025 8	INV	P	153.70	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039161217	0	2025 8	INV	P	456.19	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039166325	0	2025 8	INV	P	185.34	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039167747	0	2025 8	INV	P	507.30	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039169735	0	2025 8	INV	P	72.95	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039169750	0	2025 8	INV	P	719.57	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039172141	0	2025 8	INV	P	108.00	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039176719	0	2025 8	INV	P	164.82	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039178103	0	2025 8	INV	P	85.46	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039185046	0	2025 8	INV	P	415.72	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039186588	0	2025 8	INV	P	210.51	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	2039197586	0	2025 8	INV	P	33.23	081325	279954	VARIOUS	TITLES-LIB			
006199 BAKER & TAYLOR BOOKS	H72892130	0	2025 8	INV	P	13.50	081325	279954	VARIOUS	TITLES-LIB			
						4,002.63							
007198 CHICAGO DISTRIBUTI	B012808015	0	2025 8	INV	P	41.65	081325	279967	VARIOUS	TITLES-LIB			
013800 DEMCO INC	7675313	0	2025 8	INV	P	360.37	081325	279974	BOOK	RPAIR SUPPLIES			
321672 HOOPLA	507536843	0	2025 8	INV	P	1,804.25	081325	279994	DIGITAL	MEDIA-LIB 7			
350982 T-MOBILE	970673785 JUL2025	0	2025 8	INV	P	613.21	081325	279913	INTERNET	HOTSPOTS-L			
361291 MIDWEST TAPE	507440284	0	2025 8	INV	P	98.96	081325	280023	VARIOUS	TITLES-LIB			
361291 MIDWEST TAPE	507491416	0	2025 8	INV	P	128.20	081325	280023	VARIOUS	TITLES-LIB			
361291 MIDWEST TAPE	507491418	0	2025 8	INV	P	86.22	081325	280023	VARIOUS	TITLES-LIB			
361291 MIDWEST TAPE	507518893	0	2025 8	INV	P	175.11	081325	280023	VARIOUS	TITLES-LIB			
						488.49							
ACCOUNT TOTAL						8,316.39							
ORG 15810000 TOTAL						13,404.30							
FUND 0010 GENERAL FUND						TOTAL :					13,404.30		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/8 TO 2025/8	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	PAYABLES	CHECK	DESCRIPTION
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** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 08									
ACCOUNTS FOR:	LIBRARY		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15810000	50010	SALARY-FULL TIME	515,954	0	515,954	329,332.68	.00	186,621.32	63.8%
15810000	50020	SALARY-PART TIME	451,464	0	451,464	275,039.07	.00	176,424.93	60.9%
15810000	51010	RETIREMENT	48,777	0	48,777	32,254.19	.00	16,522.81	66.1%
15810000	51020	FICA	75,808	0	75,808	45,695.13	.00	30,112.87	60.3%
15810000	51030	HEALTH INSURANCE	123,338	0	123,338	55,461.31	.00	67,876.69	45.0%
15810000	51060	LONG-TERM DISABI	81	0	81	.00	.00	81.00	.0%
15810000	51065	VISION/DENTAL IN	1,161	0	1,161	1,888.65	.00	-727.65	162.7%
15810000	51070	LIFE INSURANCE	861	0	861	611.18	.00	249.82	71.0%
15810000	53010	ELECTRICITY	70,000	0	70,000	29,560.38	.00	40,439.62	42.2%
15810000	53020	WATER/SEWER	3,876	0	3,876	2,001.16	.00	1,874.84	51.6%
15810000	53040	TELEPHONE/CELL P	3,756	0	3,756	3,420.33	.00	335.67	91.1%
15810000	53050	HEATING FUEL	19,500	0	19,500	10,031.51	.00	9,468.49	51.4%
15810000	54010	R&M BLDGS & GROU	40,000	0	40,000	30,237.89	.00	9,762.11	75.6%
15810000	54030	MAINTENANCE CONT	60,000	0	60,000	8,150.68	.00	51,849.32	13.6%
15810000	54040	R&M EQUIPMENT	0	0	0	950.00	.00	-950.00	100.0%
15810000	54060	MARKETING	1,000	0	1,000	.00	.00	1,000.00	.0%
15810000	54080	LEASES EQUIPMENT	48,000	0	48,000	7,700.54	.00	40,299.46	16.0%
15810000	54110	SUPPLIES	27,000	0	27,000	11,467.00	.00	15,533.00	42.5%
15810000	54170	POSTAGE	900	0	900	400.00	.00	500.00	44.4%
15810000	54180	HOUSEKEEPING SUP	0	0	0	827.15	.00	-827.15	100.0%
15810000	54230	LIBRARY MATERIAL	220,700	0	220,700	155,749.74	.00	64,950.26	70.6%
15810000	54330	TRAINING EXPENSE	500	0	500	.00	.00	500.00	.0%
15810000	54521	TECHNOLOGY/SOFTW	38,000	0	38,000	38,859.13	.00	-859.13	102.3%
15810000	55090	PROGRAMS-JUVENIL	1,200	0	1,200	635.67	.00	564.33	53.0%
15810000	55095	PROGRAMS-YOUNG A	1,800	0	1,800	882.62	.00	917.38	49.0%
15810000	55100	PROGRAMS-ADULT	1,200	0	1,200	1,304.25	.00	-104.25	108.7%
TOTAL LIBRARY			1,754,876	0	1,754,876	1,042,460.26	.00	712,415.74	59.4%
TOTAL EXPENSES			1,754,876	0	1,754,876	1,042,460.26	.00	712,415.74	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 08								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	

GRAND TOTAL	1,754,876	0	1,754,876	1,042,460.26	.00	712,415.74	59.4%	
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INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/8 TO 2025/8									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION	
22810000								LIBRARY DONATION	
22810000 55100								PROGRAMS-ADULT	
322253 MORRISSEY HANNAH	9/4/25LIB PROG	0	2025 8	INV	P	250.00 081325	280031	LIB PROG PRESENTER	
						ACCOUNT TOTAL		250.00	
22810000 55100 FOL								PROGRAMS-ADULT	
014053 RICE JIM	9/25/25NB PROG	0	2025 8	INV	P	250.00 081325	280060	FOL#2520/PROGRAM PR	
382051 MORAN MARK F	8/23/25NEWBERLIN	0	2025 8	INV	P	450.00 081325	280030	FOL#2512/PROG PRESE	
						ACCOUNT TOTAL		700.00	
						ORG 22810000 TOTAL		950.00	
FUND 0200 LIBRARY DONATION FUND						TOTAL:		950.00	

** END OF REPORT - Generated by Thu Van Hintz **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 08

ACCOUNTS FOR: 581 LIBRARY	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
22810000 48040 DONATIONS	0	0	0	-32,430.58	.00	32,430.58	100.0%
22810000 54110 SUPPLIES	0	0	0	2,170.54	.00	-2,170.54	100.0%*
22810000 54110 FOL SUPPLIES	0	0	0	8,245.47	.00	-8,245.47	100.0%*
22810000 54230 BOOKS/PAMPHLETS	0	0	0	335.16	.00	-335.16	100.0%*
22810000 54230 FOL BOOKS/PAMPHLE	0	0	0	281.56	.00	-281.56	100.0%*
22810000 55090 PROGRAMS-JUVENIL	0	0	0	351.59	.00	-351.59	100.0%*
22810000 55090 FOL PROGRAMS-JUVE	0	0	0	1,633.00	.00	-1,633.00	100.0%*
22810000 55095 FOL PROGRAMS-YOUN	0	0	0	2,382.35	.00	-2,382.35	100.0%*
22810000 55100 PROGRAMS-ADULT	0	0	0	250.00	.00	-250.00	100.0%*
22810000 55100 FOL PROGRAMS-ADUL	0	0	0	8,092.94	.00	-8,092.94	100.0%*
TOTAL LIBRARY	0	0	0	-8,687.97	.00	8,687.97	100.0%
TOTAL REVENUES	0	0	0	-32,430.58	.00	32,430.58	
TOTAL EXPENSES	0	0	0	23,742.61	.00	-23,742.61	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-8,687.97	.00	8,687.97	100.0%

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INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/8 TO 2025/8		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION
15810000			LIBRARY							
15810000	54060		MARKETING							
011840	US BANK	6/19/25	STICKERYOU-LI	0	2025	8	INV P	127.53	080825E	10136 STICKERYOU/TEMP TAT
ACCOUNT TOTAL								127.53		
15810000	54110		SUPPLIES							
011840	US BANK	6/17/25	AMZN3-LIB	0	2025	8	INV P	179.00	080825E	10136 AMZN/WIRELESS AMPLI
011840	US BANK	6/18/25	SUPERSUMMARY-	0	2025	8	INV P	36.00	080825E	10136 SUPERSUMMARY/LITERA
011840	US BANK	6/19/25	AMZN1-LIB	0	2025	8	INV P	329.99	080825E	10136 AMZN/COMPOST TUMBLE
011840	US BANK	6/20/25	AMZN1-LIB	0	2025	8	INV P	60.76	080825E	10136 AMZN/HMD1 CABLES/SI
011840	US BANK	6/20/25	AMZN3-LIB	0	2025	8	INV P	39.99	080825E	10136 AMZN/WIRELESS KEYBO
011840	US BANK	6/21/25	AMZN-LIB	0	2025	8	INV P	42.97	080825E	10136 AMZN/OFFICE SUPPLIE
011840	US BANK	6/22/25	AMZN1-LIB	0	2025	8	INV P	65.98	080825E	10136 AMZN/ACRYLIC SIGN H
011840	US BANK	6/22/25	AMZN2-LIB	0	2025	8	INV P	107.45	080825E	10136 AMZN/OFFICE SUPPLIE
011840	US BANK	6/23/25	ADOBE-LIB	0	2025	8	INV P	19.99	080825E	10136 ADOBE/LICENSE-LIB 6
011840	US BANK	6/26/25	AMZN1-LIB	0	2025	8	INV P	199.00	080825E	10136 AMZN/PEOPLE COUNTER
011840	US BANK	6/26/25	AMZN2-LIB	0	2025	8	INV P	13.95	080825E	10136 AMZN/MAGNETIC PHOTO
011840	US BANK	6/26/25	AMZN3-LIB	0	2025	8	INV P	45.97	080825E	10136 AMZN/PROG SUPPLIES-
011840	US BANK	6/26/25	AMZN4-LIB	0	2025	8	INV P	6.50	080825E	10136 AMZN/KEYBOARD COVER
011840	US BANK	7/11/25	AMZN3-LIB	0	2025	8	INV P	27.99	080825E	10136 AMZN/CLOCK-LIB 7/11
011840	US BANK	7/2/25	AMZN3-LIB	0	2025	8	INV P	151.40	080825E	10136 AMZN/SUPPLIES-LIB 7
011840	US BANK	7/3/25	AMZN2-LIB	0	2025	8	INV P	69.03	080825E	10136 AMZN/SUPPLIES -LIB
011840	US BANK	7/8/25	AMZN1-LIB	0	2025	8	INV P	8.99	080825E	10136 AMZN/SUPPLIES-LIB 7
								1,404.96		
ACCOUNT TOTAL								1,404.96		
15810000	54230		LIBRARY MATERIALS							
011840	US BANK	/19/25	VINYLVVAULT-LIB	0	2025	8	INV P	577.83	080825E	10136 VINYL VAULT/VARIOUS
011840	US BANK	6/16/25	AMZN2-LIB	0	2025	8	INV P	29.50	080825E	10136 AMZN/BOARD GAME-LIB
011840	US BANK	6/16/25	AMZN3-LIB	0	2025	8	INV P	81.92	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	6/17/25	AMZN1-LIB	0	2025	8	INV P	29.76	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	6/19/25	AMZN2-LIB	0	2025	8	INV P	30.01	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	6/19/25	NB PARKNREC-	0	2025	8	INV P	864.00	080825E	10136 ARC/GYM PASS MEMBER
011840	US BANK	6/23/25	AMZN-LIB	0	2025	8	INV P	29.99	080825E	10136 AMZN/VARIOUIS TITLE
011840	US BANK	6/24/25	AMZN-LIB	0	2025	8	INV P	16.57	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	6/24/25	TARGET-LIB	0	2025	8	INV P	69.99	080825E	10136 TARGET/NINTENDO GAM
011840	US BANK	6/26/25	AMZN-LIB	0	2025	8	INV P	15.97	080825E	10136 AMZN/XBOX GAME-LIB
011840	US BANK	7/1/25	AMZN1-LIB	0	2025	8	INV P	20.98	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/1/25	AMZN3-LIB	0	2025	8	INV P	159.48	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/10/25	DNRDEVILS LAK	0	2025	8	INV P	225.00	080825E	10136 DNR/DEVILS LAKE/STA
011840	US BANK	7/10/25	TARGET-LIB	0	2025	8	INV P	259.47	080825E	10136 TARGET/VARIOUS TITL
011840	US BANK	7/11/25	AMZN1-LIB	0	2025	8	INV P	109.41	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/11/25	AMZN2-LIB	0	2025	8	INV P	5.08	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/11/25	TARGET-LIB	0	2025	8	INV P	35.36	080825E	10136 TARGET/SUPPLIES-LIB
011840	US BANK	7/2/25	AMZN1-LIB	0	2025	8	INV P	39.99	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/2/25	AMZN2-LIB	0	2025	8	INV P	100.42	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/2/25	AMZN4-LIB	0	2025	8	INV P	164.45	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/3/25	AMZN1-LIB	0	2025	8	INV P	331.10	080825E	10136 AMZN/VARIOUS TITLES
011840	US BANK	7/3/25	AMZN4-LIB	0	2025	8	INV P	168.56	080825E	10136 AMZN/VARIOUS TITLES

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/8 TO 2025/8									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION	
011840 US BANK	7/9/25AMZN-LIB	0	2025 8	INV	P	16.18	080825E	10136 AMZN/VARIOUS TITLES	
						3,381.02			
						ACCOUNT TOTAL			3,381.02
15810000 55095								PROGRAMS-YOUNG ADULT	
011840 US BANK	6/27/25TARGET-LIB	0	2025 8	INV	P	73.54	080825E	10136 TARGET/TEEN PROG SU	
011840 US BANK	7/3/25AMZN5-LIB	0	2025 8	INV	P	61.29	080825E	10136 AMZN/TEEN PROG SUPP	
						134.83			
						ACCOUNT TOTAL			134.83
15810000 55100								PROGRAMS-ADULT	
011840 US BANK	7/11/25AMZN4-LIB	0	2025 8	INV	P	29.33	080825E	10136 AMZN/ADLT PROG SUPP	
						ACCOUNT TOTAL			29.33
						ORG 15810000 TOTAL			5,077.67
FUND 0010 GENERAL FUND						TOTAL:			5,077.67

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CASH ACCOUNT: 10 111000 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
10136	08/08/2025 EFT 11840 US BANK - CREDIT CAR				
	DOCUMENT	INVOICE DTL	DESC		
247787	06/16MIKE HOLT-F&G	08/08/2025	25513386	080825E	240.00
	Invoice: 06/16MIKE HOLT-F&G			MIKE HOLT ENT/TRAINING/ONLINE CEU-F&G 6/16/25	
247792	7/9/25HARBRFRGHT-EMR	08/08/2025	25524035	080825E	67.94
	Invoice: 7/9/25HARBRFRGHT-EMR			HARBOR FREIGHT/EQPMT-EMRGOV 7/9/25	
247793	6/18/25PICNSAV-MAYR	08/08/2025	25501037	080825E	35.65
	Invoice: 6/18/25PICNSAV-MAYR			PICNSAV/SNACKS/SODA-MAYR 6/18/25	
247794	6/26/25GANNETT-MAYR	08/08/2025	25501007	080825E	14.99
	Invoice: 6/26/25GANNETT-MAYR			GANNETT MEDIA/MILW JRNL DIGITAL-MAYR 6/26/25	
247801	6/16/25NCC GROUP-IT	08/08/2025	25515083	080825E	788.00
	Invoice: 6/16/25NCC GROUP-IT			NCC GROUP/TYLER TECH MUNIS CODE BACKUP-IT 6/16/25	
247803	6/24&6/27HOME DPOT	08/08/2025	25529068	080825E	414.93
	Invoice: 6/24&6/27HOME DPOT			HOME DEPOT/HAZMAT TOOLS-DCD 6/24&27	
247804	6/30/25FIREFLAME-DCD	08/08/2025	25529069	080825E	500.00
	Invoice: 6/30/25FIREFLAME-DCD			FIREFLAME CREATIVE/PROMO VIDEO-DCD 6/30/25	
247805	6/30/25APPLE-DCD	08/08/2025	25529027	080825E	.99
	Invoice: 6/30/25APPLE-DCD			APPLE/ICLOUD STORAGE SUBSCRIP-DCD 6/30/25	
247806	7/3/25BLAINS F&F-DCD	08/08/2025	25529070	080825E	302.44
	Invoice: 7/3/25BLAINS F&F-DCD			FARM&FLEET/DEWALT HEAD SHEARS/PLATES-DCD 7/3/25	
247807	7/13/25DIRECT TV-DCD	08/08/2025	25529004	080825E	129.99
	Invoice: 7/13/25DIRECT TV-DCD			ARC/DIRCT TV SUBSCRIP-DCD 7/13/25	
247808	6/16/25AM RED CROSS	08/08/2025	25592246	080825E	480.00
	Invoice: 6/16/25AM RED CROSS			AMERICAN RED CROSS/DAYCAMP-REC 6/16/25	
247809	6/17/25ROSATI-REC	08/08/2025	25592248	080825E	76.46
	Invoice: 6/17/25ROSATI-REC			ROSATIS/PLAYGROUND BIRTHDAY PARTY-REC 6/17/25	
247810	6/17/25WALMART-REC	08/08/2025	25592292	080825E	140.74
	Invoice: 6/17/25WALMART-REC			WALMART/DAYCAMP SUPPLIES-REC 6/17/25	

CASH ACCOUNT: 10 111000 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL	DESC			
247811	6/17/25CONSTANT-REC	08/08/2025	25592251	080825E	225.75
Invoice: 6/17/25CONSTANT-REC		CONSTANT CONTACT/NEWSLETTER RENEWAL-REC 6/17/25			
247812	6/17/25WALMART2-REC	08/08/2025	25592292	080825E	335.50
Invoice: 6/17/25WALMART2-REC		WALMART/DAYCAMP SUPPLIES-REC 6/17/25			
247813	6/18/25MILW ZOO-REC	08/08/2025	25592290	080825E	2,371.50
Invoice: 6/18/25MILW ZOO-REC		MILW ZOO/DAYCAMP FIELDTRIP-REC 6/18/25			
247814	6/19/25WALMART-REC	08/08/2025	25592257	080825E	189.45
Invoice: 6/19/25WALMART-REC		WALMART/SOFTBALL CONCESSIONS-REC 6/19/25			
247815	6/19/25SLVRSNKR-REC	08/08/2025	25592293	080825E	180.00
Invoice: 6/19/25SLVRSNKR-REC		SILVER SNEAKERS/PROG FEE-REC 6/19/25			
247816	6/20/25\$TREE-REC	08/08/2025	25592258	080825E	12.50
Invoice: 6/20/25\$TREE-REC		DOLLAR TREE /DAYCAMP SUPPLIES-REC 6/20/25			
247817	6/20/25KONA ICE-REC	08/08/2025	25592291	080825E	44.00
Invoice: 6/20/25KONA ICE-REC		KONA ICE/DAYCAMP ICECREAM TREATS-REC 6/20/25			
247818	6/23/25CRWNAWRDS-REC	08/08/2025	25592288	080825E	101.81
Invoice: 6/23/25CRWNAWRDS-REC		CROWN AWARDS/MEDALS/TROPHIES-REC 6/23/25			
247819	6/23/25WALMART-REC	08/08/2025	25592292	080825E	47.15
Invoice: 6/23/25WALMART-REC		WALMART/DAYCAMP SUPPLIES-REC 6/23/25			
247820	6/23/25WALMART2-REC	08/08/2025	25592257	080825E	103.94
Invoice: 6/23/25WALMART2-REC		WALMART/SOFTBALL CONCESSIONS-REC 6/23/25			
247821	6/23/25SAMSCLUB-REC	08/08/2025	25592289	080825E	80.44
Invoice: 6/23/25SAMSCLUB-REC		SAM'S CLUB/SOFTBALL CONCESSIONS-REC 6/23/25			
247822	6/25/25SAMSCLUB-REC	08/08/2025	25592289	080825E	30.64
Invoice: 6/25/25SAMSCLUB-REC		SAM'S CLUB/SOFTBALL CONCESSIONS-REC 6/25/25			
247823	6/25/25WALMART-REC	08/08/2025	25592259	080825E	43.41
Invoice: 6/25/25WALMART-REC		WALMART/SOFTBALL CONCESSIONS/OFFICE SUPPLIES-REC			

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VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL	DESC			
247824	6/26/25WALMART1-REC	08/08/2025	25592292	080825E	305.83
Invoice: 6/26/25WALMART1-REC				WALMART/DAYCAMP SUPPLIES-REC 6/26/25	
247825	6/26/25WALMART2-REC	08/08/2025	25592292	080825E	7.75
Invoice: 6/26/25WALMART2-REC				WALMART/DAYCAMP SUPPLIES-REC 6/26/25	
247826	6/26/25SAMSCLUB-REC	08/08/2025	25592262	080825E	983.40
Invoice: 6/26/25SAMSCLUB-REC				SAM'S CLUB/JLY4 ICE-REC 6/26/25	
247827	6/27/25KONA ICE-REC	08/08/2025	25592291	080825E	56.00
Invoice: 6/27/25KONA ICE-REC				KONA ICE/DAY CAMP ICECREAM TREATS-REC 6/27/25	
247828	6/27/25MILWMILKMEN-	08/08/2025	25592290	080825E	2,001.00
Invoice: 6/27/25MILWMILKMEN-				MILW MILKMEN/DAYCAMP FIELDTRIP-REC 6/27/25	
247829	6/28/25ROSATI-REC	08/08/2025	25592268	080825E	45.00
Invoice: 6/28/25ROSATI-REC				ROSATIS/PIZZA BIRTHDAY PARTY-REC 6/28/25	
247830	6/30/25AM RED CROSS	08/08/2025	25592265	080825E	216.00
Invoice: 6/30/25AM RED CROSS				AM RED CROSS/BABYSITTERS TRAINING-REC 6/30/25	
247831	6/30/25INGRAPE ESC-	08/08/2025	25592271	080825E	195.00
Invoice: 6/30/25INGRAPE ESC-				GRAPE ESCAPE LLC/PAINTING CLASSES-REC 6/30/25	
247832	6/30/25SAMSCLUB-REC	08/08/2025	25592278	080825E	664.24
Invoice: 6/30/25SAMSCLUB-REC				SAM'S CLUB/JLY4 VARIOUS BOTTLED DRINKS-REC 6/30/25	
247833	7/1/25WALMART-REC	08/08/2025	25592292	080825E	66.98
Invoice: 7/1/25WALMART-REC				WALMART/DANCE RECITAL CANDY-REC 7/1/25	
247834	7/3/25WALMART-REC	08/08/2025	25592292	080825E	382.66
Invoice: 7/3/25WALMART-REC				WALMART/DAYCAMP SUPPLIES-REC 7/3/25	
247835	7/3/25SAMSCLUB-REC	08/08/2025	25592276	080825E	258.56
Invoice: 7/3/25SAMSCLUB-REC				SAM'S CLUB/JLY4 SUPPLIES-REC 7/3/25	
247836	7/7/25SAMSCLUB-REC	08/08/2025	25592289	080825E	21.02
Invoice: 7/7/25SAMSCLUB-REC				SAM'S CLUB/SOFTBALL CONCESSIONS-REC 7/7/25	

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VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL	DESC			
247837	7/8/25	COLEHOLE-REC	08/08/2025	25592273 080825E	350.00
Invoice: 7/8/25	COLEHOLE-REC	CORNHOLE/JLY4TOURNEY EQPMT RNTAL-REC 7/8/25			
247838	7/10/25	WALMART-REC	08/08/2025	25592292 080825E	348.77
Invoice: 7/10/25	WALMART-REC	WALMART/DAYCAMP SUPPLIES-REC 7/10/25			
247839	7/10/25	SAMSCLUB-REC	08/08/2025	25592289 080825E	96.48
Invoice: 7/10/25	SAMSCLUB-REC	SAM'S CLUB/SOFTBALL CONCESSIONS-REC 7/10/25			
247840	7/10/25	DISCOVERY-REC	08/08/2025	25592290 080825E	1,911.00
Invoice: 7/10/25	DISCOVERY-REC	DISCOVERY WORLD/DAYCAMP FIELDTRIP-REC 7/10/25			
247841	7/10/25	SAMSINTERNET-	08/08/2025	080825E	-115.50
Invoice: 7/10/25	SAMSINTERNET-	RET PURCH CRDIT-REC JLY4			
247842	7/11/25	KONAICE-REC	08/08/2025	25592291 080825E	52.00
Invoice: 7/11/25	KONAICE-REC	KONA ICE/DAYCAMP ICECREAM TREATS-REC 7/11/25			
247843	7/11/25	INGRAPE ESC	08/08/2025	25592280 080825E	210.00
Invoice: 7/11/25	INGRAPE ESC	GRAPE ESCAPE/MALONE PRK PAINTING CLASSES-REC			
247887	7/2/25	COSTCO-HR	08/08/2025	25504070 080825E	113.83
Invoice: 7/2/25	COSTCO-HR	COSTCO/RECRUITING SUPPLIES-HR 7/2/25			
247888	7/7/25	PICNSAV-HR	08/08/2025	25504070 080825E	30.00
Invoice: 7/7/25	PICNSAV-HR	PICNSAV/RECRUITING SUPPLIES-HR 7/7/25			
247889	6/17/25	OPCWI-UT	08/08/2025	25800093 080825E	116.35
Invoice: 6/17/25	OPCWI-UT	OPC WI/TRAINING-UT 6/17/25			
247890	6/17/25	OPC WI2-UT	08/08/2025	25900166 080825E	116.35
Invoice: 6/17/25	OPC WI2-UT	OPC WI/TRAINING-UT 6/17/25			
247891	6/26/25	WWOA-UT	08/08/2025	25800098 080825E	72.45
Invoice: 6/26/25	WWOA-UT	WWOA/S E REGIONAL MTG/SEWR TRAINNG -UT 6/26/25			
247892	6/26/25	ZOROTOOLS -UT	08/08/2025	25900206 080825E	57.79
Invoice: 6/26/25	ZOROTOOLS -UT	ZORO/SEAMLESS KNIT GLOVES -UT 6/26/25			

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VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL DESC				
247893	6/26/25ZOROTOOL-UT	08/08/2025	25900175	080825E	226.08
Invoice: 6/26/25ZOROTOOL-UT	ZORO TOOLS/MECHANICS GLOVES -UT 6/26/25				
247894	6/27/25WVOA-UT	08/08/2025	25800099	080825E	56.93
Invoice: 6/27/25WVOA-UT	WVOA SE REGIONAL MTNG/SWR TRAINING-UT 6/27/25				
247895	6/28/25ZOROTOOLS-UT	08/08/2025	25900205	080825E	37.99
Invoice: 6/28/25ZOROTOOLS-UT	ZORO TOOLS/NITRILE COATED GLOVES-UT 6/28/25				
247896	7/1/25WVOA-UT	08/08/2025	25800100	080825E	72.45
Invoice: 7/1/25WVOA-UT	WVOA/SE REGIONAL MTNG-UT 7/1/25				
247897	7/2/25CROSSROADS-UT	08/08/2025	25900184	080825E	148.38
Invoice: 7/2/25CROSSROADS-UT	CROSSROADS PIZZA/TRAINING LUNCH -UT 7/2/25				
247898	6/18/25DMVVKSH-STR	08/08/2025	25562625	080825E	20.40
Invoice: 6/18/25DMVVKSH-STR	DMV/COMMERCIAL LICENSE -STREETS 6/18/25				
247899	6/18/25WOODYS CDL-ST	08/08/2025	25562625	080825E	150.00
Invoice: 6/18/25WOODYS CDL-ST	WOODY'S CDL/LICENSING -STREETS 6/18/25				
247900	7/1/25WI ARBORIST-PK	08/08/2025	25562661	080825E	140.00
Invoice: 7/1/25WI ARBORIST-PK	WI ARBORISTS ASSOC/MEMBERSHIP-PRKS 7/1/25				
247901	7/11/25EBAY-F&G	08/08/2025	25513438	080825E	656.25
Invoice: 7/11/25EBAY-F&G	EBAY/CIRCUIT BREAKER-F&G 7/11/25				
247902	6/27/25WALMART MUSK-	08/08/2025	25501039	080825E	82.02
Invoice: 6/27/25WALMART MUSK-	WALMART/MUSKEGO/OFFICE CANDY-MAYOR 6/27/25				
247903	6/19-6/25FACEBK-CLRK	08/08/2025	25516115	080825E	38.00
Invoice: 6/19-6/25FACEBK-CLRK	FACEBOOK/JLY4 ADS-CLRKS 6/19-6/25				
247904	6/16/25AMZN-FD	08/08/2025	25523223	080825E	1,016.11
Invoice: 6/16/25AMZN-FD	AMZN/JLY4 CANDY HUNT -FD 6/16/25				
247905	6/19/25AMZN-FD	08/08/2025	25523229	080825E	68.61
Invoice: 6/19/25AMZN-FD	AMZN/SD CARD READER/MIC CABLE-FD 6/19/25				

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VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL	DESC			
247906	6/21/25SQUARESIGN-FD	08/08/2025	25523249	080825E	33.42
Invoice: 6/21/25SQUARESIGN-FD	SQUARE SIGN/SIGNS-FD	6/21/25			
247907	6/23/25AMZN-FD	08/08/2025	25523211	080825E	91.98
Invoice: 6/23/25AMZN-FD	AMZN/DOCUMENT FRAMES-FD	6/23/25			
247908	6/23/25AMZN2-FD	08/08/2025	25523214	080825E	29.93
Invoice: 6/23/25AMZN2-FD	AMZN/OFFICE SUPPLIES-FD	6/23/25			
247909	6/23/25AMZN3-FD	08/08/2025	25523238	080825E	29.94
Invoice: 6/23/25AMZN3-FD	AMZN/JLY4 PARADE VEHICLE FLAGS-FD	6/23/25			
247910	6/23/25DRI ESIGNS-FD	08/08/2025	25523237	080825E	108.13
Invoice: 6/23/25DRI ESIGNS-FD	DRE ESIGNS/JLY4 DONOR BANNER/CANDY HUNT-FD	6/23			
247911	7/1/25AMZN-FD	08/08/2025	25523244	080825E	279.80
Invoice: 7/1/25AMZN-FD	AMZN/LAUNDRY DETERGENT FS#1-4-FD	7/1/25			
247912	7/1/25PICNSAV-FD	08/08/2025	25523246	080825E	239.52
Invoice: 7/1/25PICNSAV-FD	PICNSAV/H2O PALLET-FD	7/1/25			
247913	7/3/25PICNSAV-FD	08/08/2025	25523251	080825E	38.85
Invoice: 7/3/25PICNSAV-FD	PICNSAV/JLY4 ICE-FD	7/3/25			
247914	7/8/25ESO-FD	08/08/2025	25523259	080825E	2,848.57
Invoice: 7/8/25ESO-FD	ESO/ EPCR EXTENSION-FD	7/8/25			
247915	7/8/25SAMSCLUB-FD	08/08/2025	25523256	080825E	70.10
Invoice: 7/8/25SAMSCLUB-FD	SAMSCLUB/OFFICE/PLATES PLASTIC UTENSILS-FD	7/8/25			
247916	7/12/25SAMSCLUB-FD	08/08/2025	25523263	080825E	129.80
Invoice: 7/12/25SAMSCLUB-FD	SAMSCLUB/DISHWASHER PODS FS#1-4-FD	7/12/25			
247917	6/17/25AMZN-PD	08/08/2025		080825E	-32.27
Invoice: 6/17/25AMZN-PD	RET PURCH CRDIT -PD	6/17/25			
247918	6/17/25KMSPORTS-PD	08/08/2025	25521367	080825E	270.00
Invoice: 6/17/25KMSPORTS-PD	KMSPORTS/NEW OFFICER WCTC UNIFORM-PD	6/17/25			

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VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL	DESC			
247919	6/26/25WNOA-PD	08/08/2025	25521379	080825E	195.00
Invoice: 6/26/25WNOA-PD		PAYPAL/WNOA CONF REGIST-PD		6/26	
247920	6/30/25HANDCUFF-PD	08/08/2025	25521390	080825E	180.00
Invoice: 6/30/25HANDCUFF-PD		HANDUFF/BATON/TRAINING-PD		6/30/25	
247921	7/7/25STREAMLIGHT-PD	08/08/2025	25521447	080825E	88.56
Invoice: 7/7/25STREAMLIGHT-PD		STREAMLIGHT/SUPPLIES-PD		7/7/25	
247922	7/11/25RECONYX-PD	08/08/2025	25515015	080825E	10.00
Invoice: 7/11/25RECONYX-PD		RECONYX/CAMERA LICENSE-IT/PD		7/11/25	
247923	6/18/25FORMS-FINANCE	08/08/2025	25505080	080825E	1,030.36
Invoice: 6/18/25FORMS-FINANCE		FORMS FULFILLMENT/CHECK STOCK-FINANCE		6/18/25	
247924	7/2/25SCOTTWINTER	08/08/2025	25506013	080825E	695.00
Invoice: 7/2/25SCOTTWINTER		SCOTT WINTER/IAAO COURS-ASRS		7/2/25	
247925	6/16/25SPOTIFY-LIB	08/08/2025		080825E	17.84
Invoice: 6/16/25SPOTIFY-LIB		FOL#2429/SPOTIFY/MUSIC APP-LIB		6/16/25	
247926	6/16/25AMZN1-LIB	08/08/2025		080825E	57.98
Invoice: 6/16/25AMZN1-LIB		FOL#2513/AMZN/PROG SUPPLIES-LIB		6/16/25	
247927	6/16/25AMZN2-LIB	08/08/2025		080825E	29.50
Invoice: 6/16/25AMZN2-LIB		AMZN/BOARD GAME-LIB		6/16/25	
247928	6/16/25AMZN3-LIB	08/08/2025		080825E	81.92
Invoice: 6/16/25AMZN3-LIB		AMZN/VARIOUS TITLES-LIB		6/16/25	
247929	6/17/25AMZN1-LIB	08/08/2025		080825E	29.76
Invoice: 6/17/25AMZN1-LIB		AMZN/VARIOUS TITLES-LIB		6/17/25	
247930	6/17/25AMZN2-LIB	08/08/2025		080825E	30.00
Invoice: 6/17/25AMZN2-LIB		FOL#2515/AMZN/PROG SUPPLIES-LIB		6/17/25	
247931	6/17/25AMZN3-LIB	08/08/2025		080825E	179.00
Invoice: 6/17/25AMZN3-LIB		AMZN/WIRELESS AMPLIFIER/MIC -LIB		6/17/25	

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VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL DESC				
247932	6/17/25AMZN4-LIB	08/08/2025		080825E	89.98
Invoice: 6/17/25AMZN4-LIB	FOL#2521/AMZN/PROG SUPPLIES PINGPONG SET-LIB 6/17				
247933	6/18/25SUPERSUMMARY-	08/08/2025		080825E	36.00
Invoice: 6/18/25SUPERSUMMARY-	SUPERSUMMARY/LITERATURE GUIDES/SUMMARY-LIB 6/18/25				
247934	6/18/25AMZN1-LIB	08/08/2025		080825E	36.99
Invoice: 6/18/25AMZN1-LIB	FOL#2515/AMZN/PROG SUPPLIES-LIB 6/18/25				
247935	6/18/25AMZN2-LIB	08/08/2025		080825E	133.81
Invoice: 6/18/25AMZN2-LIB	FOL#2515/AMZN/PROG SUPPLIES-LIB 6/18/25				
247936	6/18/25AMZN3-LIB	08/08/2025		080825E	43.99
Invoice: 6/18/25AMZN3-LIB	FOL#2515/AMZN/PROG SUPPLIES-LIB 6/18/25				
247937	6/19/25AMZN1-LIB	08/08/2025		080825E	329.99
Invoice: 6/19/25AMZN1-LIB	AMZN/COMPOST TUMBLER-LIB 6/19/25				
247938	6/19/25AMZN2-LIB	08/08/2025		080825E	30.01
Invoice: 6/19/25AMZN2-LIB	AMZN/VARIOUS TITLES-LIB 6/19/25				
247939	/19/25VINYLVAULT-LIB	08/08/2025		080825E	577.83
Invoice: /19/25VINYLVAULT-LIB	VINYL VAULT/VARIOUS TITLES-LIB 6/19/25				
247940	6/19/25STICKERYOU-LI	08/08/2025		080825E	127.53
Invoice: 6/19/25STICKERYOU-LI	STICKERYOU/TEMP TATTOOS-LIB 6/19/25				
247941	6/19/25NB PARKNREC-	08/08/2025		080825E	864.00
Invoice: 6/19/25NB PARKNREC-	ARC/GYM PASS MEMBERSHIP-LIB 6/19/25				
247942	6/20/25TARGET-LIB	08/08/2025		080825E	1.99
Invoice: 6/20/25TARGET-LIB	FOL#2517/TARGET/PROG SUPPLIES-LIB 6/20/25				
247943	6/20/25AMZN1-LIB	08/08/2025		080825E	60.76
Invoice: 6/20/25AMZN1-LIB	AMZN/HMD1 CABLES/SIGN HOLDERS-LIB 6/20/25				
247944	6/20/25AMZN2-LIB	08/08/2025		080825E	45.98
Invoice: 6/20/25AMZN2-LIB	FOL#2504/AMZN/PROG SUPPLIES-LIB 6/20/25				

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DOCUMENT	INVOICE DTL	DESC			
247945	6/20/25AMZN3-LIB	08/08/2025		080825E	39.99
Invoice: 6/20/25AMZN3-LIB				AMZN/WIRELESS KEYBOARD & MOUSE-LIB 6/20/25	
247946	6/20/25AMZN4-LIB	08/08/2025		080825E	224.54
Invoice: 6/20/25AMZN4-LIB				FOL#2515/AMZN/PROG SUPPLIES-LIB 6/20/25	
247947	6/21/25AMZN-LIB	08/08/2025		080825E	42.97
Invoice: 6/21/25AMZN-LIB				AMZN/OFFICE SUPPLIES-LIB 6/21/25	
247948	6/22/25AMZN1-LIB	08/08/2025		080825E	65.98
Invoice: 6/22/25AMZN1-LIB				AMZN/ACRYLIC SIGN HOLDERS-LIB 6/22/25	
247949	6/22/25AMZN2-LIB	08/08/2025		080825E	107.45
Invoice: 6/22/25AMZN2-LIB				AMZN/OFFICE SUPPLIES-LIB 6/22/25	
247950	6/23/25AMZN-LIB	08/08/2025		080825E	29.99
Invoice: 6/23/25AMZN-LIB				AMZN/VARIOUIS TITLES-LIB 6/23/25	
247951	6/23/25ADOBE-LIB	08/08/2025		080825E	19.99
Invoice: 6/23/25ADOBE-LIB				ADOBE/LICENSE-LIB 6/23/25	
247952	6/24/25TARGET-LIB	08/08/2025		080825E	69.99
Invoice: 6/24/25TARGET-LIB				TARGET/NINTENDO GAMES-LIB 6/24/25	
247953	6/24/25AMZN-LIB	08/08/2025		080825E	16.57
Invoice: 6/24/25AMZN-LIB				AMZN/VARIOUS TITLES-LIB 6/24/25	
247954	6/26/25AMZN1-LIB	08/08/2025		080825E	199.00
Invoice: 6/26/25AMZN1-LIB				AMZN/PEOPLE COUNTER-LIB 6/26/25	
247955	6/26/25AMZN2-LIB	08/08/2025		080825E	13.95
Invoice: 6/26/25AMZN2-LIB				AMZN/MAGNETIC PHOTO PIC FRAME-LIB 6/26/25	
247956	6/26/25AMZN3-LIB	08/08/2025		080825E	45.97
Invoice: 6/26/25AMZN3-LIB				AMZN/PROG SUPPLIES-LIB 6/26/25	
247957	6/26/25AMZN4-LIB	08/08/2025		080825E	6.50
Invoice: 6/26/25AMZN4-LIB				AMZN/KEYBOARD COVER-LIB 6/26/25	

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DOCUMENT	INVOICE DTL DESC				
247958	6/26/25AMZN-LIB	08/08/2025		080825E	15.97
Invoice: 6/26/25AMZN-LIB	AMZN/XBOX GAME-LIB 6/26/25				
247959	6/27/25TARGET-LIB	08/08/2025		080825E	73.54
Invoice: 6/27/25TARGET-LIB	TARGET/TEEN PROG SUPPLIES-LIB 6/27/25				
247960	6/30/25AMZN-LIB	08/08/2025		080825E	93.95
Invoice: 6/30/25AMZN-LIB	FOL#2515/AMZN/PROG SUPPLIES-LIB 6/30/25				
247961	7/1/25AMZN1-LIB	08/08/2025		080825E	20.98
Invoice: 7/1/25AMZN1-LIB	AMZN/VARIOUS TITLES-LIB 7/1/25				
247962	7/1/25AMZN2-LIB/PLAN	08/08/2025		080825E	28.00
Invoice: 7/1/25AMZN2-LIB/PLAN	AMZN/SUPPLIES-NB /ENJOY NB 7/1/25				
247963	7/1/25AMZN3-LIB	08/08/2025		080825E	159.48
Invoice: 7/1/25AMZN3-LIB	AMZN/VARIOUS TITLES-LIB 7/1/25				
247964	7/2/25AMZN1-LIB	08/08/2025		080825E	39.99
Invoice: 7/2/25AMZN1-LIB	AMZN/VARIOUS TITLES-LIB 7/2/25				
247965	7/2/25AMZN2-LIB	08/08/2025		080825E	100.42
Invoice: 7/2/25AMZN2-LIB	AMZN/VARIOUS TITLES-LIB 7/2/25				
247966	7/2/25AMZN3-LIB	08/08/2025		080825E	151.40
Invoice: 7/2/25AMZN3-LIB	AMZN/SUPPLIES-LIB 7/2/25				
247967	7/2/25AMZN4-LIB	08/08/2025		080825E	164.45
Invoice: 7/2/25AMZN4-LIB	AMZN/VARIOUS TITLES-LIB 7/2/25				
247968	7/3/25AMZN1-LIB	08/08/2025		080825E	331.10
Invoice: 7/3/25AMZN1-LIB	AMZN/VARIOUS TITLES-LIB 7/3/25				
247969	7/3/25AMZN2-LIB	08/08/2025		080825E	69.03
Invoice: 7/3/25AMZN2-LIB	AMZN/SUPPLIES -LIB 7/3/25				
247970	7/3/25AMZN3-LIB	08/08/2025		080825E	50.00
Invoice: 7/3/25AMZN3-LIB	FOL#2511/AMZN/TEEN PROG SUPPLIES-LIB 7/3/25				

CASH ACCOUNT: 10 111000 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL DESC				
247971	7/3/25AMZN4-LIB AMZN/VARIOUS TITLES-LIB 7/3/25	08/08/2025		080825E	168.56
Invoice: 7/3/25AMZN4-LIB					
247972	7/3/25AMZN5-LIB AMZN/TEEN PROG SUPPLIES-LIB 7/3/25	08/08/2025		080825E	61.29
Invoice: 7/3/25AMZN5-LIB					
247973	7/3/25AMZN6-LIB FOL#2511/AMZN/TEEN PROG SUPPLIES-LIB 7/3/25	08/08/2025		080825E	143.34
Invoice: 7/3/25AMZN6-LIB					
247974	7/6/25AMZN-LIB FOL#2511/AMZN/TEEN PROG SUPPLIES-LIB 7/6/25	08/08/2025		080825E	54.12
Invoice: 7/6/25AMZN-LIB					
247975	7/8/25AMZN1-LIB AMZN/SUPPLIES-LIB 7/8/25	08/08/2025		080825E	8.99
Invoice: 7/8/25AMZN1-LIB					
247976	7/8/25AMZN2-LIB/PLAN AMZN/SUPPLIES-LIB/ENJOY NB 7/8/25	08/08/2025		080825E	34.99
Invoice: 7/8/25AMZN2-LIB/PLAN					
247977	7/9/25AMZN-LIB AMZN/VARIOUS TITLES-LIB 7/9/25	08/08/2025		080825E	16.18
Invoice: 7/9/25AMZN-LIB					
247978	7/10/25AMZN-LIB FOL#2506/AMZN RFND-LIB 7/10/25	08/08/2025		080825E	-179.99
Invoice: 7/10/25AMZN-LIB					
247979	7/10/25TARGET-LIB TARGET/VARIOUS TITLES-LIB 7/10/25	08/08/2025		080825E	259.47
Invoice: 7/10/25TARGET-LIB					
247980	7/10/25DNRDEVILS LAK DNR/DEVILS LAKE/STATE PARK PASSES-LIB 7/10/25	08/08/2025		080825E	225.00
Invoice: 7/10/25DNRDEVILS LAK					
247981	7/11/25TARGET-LIB TARGET/SUPPLIES-LIB 7/11/25	08/08/2025		080825E	35.36
Invoice: 7/11/25TARGET-LIB					
247982	7/11/25AMZN1-LIB AMZN/VARIOUS TITLES-LIB 7/11/25	08/08/2025		080825E	109.41
Invoice: 7/11/25AMZN1-LIB					
247983	7/11/25AMZN2-LIB AMZN/VARIOUS TITLES-LIB 7/11/25	08/08/2025		080825E	5.08
Invoice: 7/11/25AMZN2-LIB					

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 9740thin |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 10 111000 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	PAYABLES	NET
DOCUMENT	INVOICE DTL DESC				
247984	7/11/25AMZN3-LIB	08/08/2025		080825E	27.99
	AMZN/CLOCK-LIB 7/11/25				
	7/11/25AMZN4-LIB	08/08/2025		080825E	29.33
	AMZN/ADLT PROG SUPPLIES-LIB 7/11/25				
	CHECK 10136 TOTAL:				30,556.27
NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			30,556.27
		COUNT		AMOUNT	
TOTAL EFT'S		1		30,556.27	
				*** GRAND TOTAL ***	30,556.27

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|CITY OF NEW BERLIN
|A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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CLERK: 9740thin

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025	8	37								
APP	10-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		21,460.54	
APP	10-111000		08/08/2025 080825E	10136			CASH AP CASH DISBURSEMENTS JOURNAL			30,556.27
APP	218-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		562.99	
APP	231-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		129.99	
APP	205-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		539.95	
APP	204-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		2,140.70	
APP	80-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		553.29	
APP	90-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		351.48	
APP	225-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		1,124.24	
APP	223-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		2,848.57	
APP	200-200000		08/08/2025 080825E	10136			ACCOUNTS PAYABLE CLEARING AP CASH DISBURSEMENTS JOURNAL		844.52	
GENERAL LEDGER TOTAL									----- 30,556.27	----- 30,556.27
APP	10-150100		08/08/2025 080825E	10136			DUE TO/FROM		9,095.73	
APP	218-150100		08/08/2025 080825E	10136			DUE TO/FROM			562.99
APP	231-150100		08/08/2025 080825E	10136			DUE TO/FROM			129.99
APP	205-150100		08/08/2025 080825E	10136			DUE TO/FROM			539.95
APP	204-150100		08/08/2025 080825E	10136			DUE TO/FROM			2,140.70
APP	80-150100		08/08/2025 080825E	10136			DUE TO/FROM			553.29
APP	90-150100		08/08/2025 080825E	10136			DUE TO/FROM			351.48
APP	225-150100		08/08/2025 080825E	10136			DUE TO/FROM			1,124.24
APP	223-150100		08/08/2025 080825E	10136			DUE TO/FROM			2,848.57
APP	200-150100		08/08/2025 080825E	10136			DUE TO/FROM			844.52
									-----	-----

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|CITY OF NEW BERLIN
|A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC				
EFF DATE	JNL	DESC	REF 1	REF 2	REF 3					
						SYSTEM GENERATED ENTRIES	TOTAL		9,095.73	9,095.73
						JOURNAL 2025/08/37	TOTAL		39,652.00	39,652.00

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0010 GENERAL FUND	2025	8	37	08/08/2025			
10-111000					CASH		30,556.27
10-150100					DUE TO/FROM	9,095.73	
10-200000					ACOUNTS PAYABLE CLEARING	21,460.54	
					FUND TOTAL	30,556.27	30,556.27
0080 SEWER	2025	8	37	08/08/2025			
80-150100					DUE TO/FROM		553.29
80-200000					ACOUNTS PAYABLE CLEARING	553.29	
					FUND TOTAL	553.29	553.29
0090 WATER	2025	8	37	08/08/2025			
90-150100					DUE TO/FROM		351.48
90-200000					ACOUNTS PAYABLE CLEARING	351.48	
					FUND TOTAL	351.48	351.48
0200 LIBRARY DONATION FUND	2025	8	37	08/08/2025			
200-150100					DUE TO/FROM		844.52
200-200000					ACOUNTS PAYABLE CLEARING	844.52	
					FUND TOTAL	844.52	844.52
0204 FOURTH OF JULY	2025	8	37	08/08/2025			
204-150100					DUE TO/FROM		2,140.70
204-200000					ACOUNTS PAYABLE CLEARING	2,140.70	
					FUND TOTAL	2,140.70	2,140.70
0205 CONCESSION STAND	2025	8	37	08/08/2025			
205-150100					DUE TO/FROM		539.95
205-200000					ACOUNTS PAYABLE CLEARING	539.95	
					FUND TOTAL	539.95	539.95
0218 TOURISM COMMISSION	2025	8	37	08/08/2025			
218-150100					DUE TO/FROM		562.99
218-200000					ACOUNTS PAYABLE CLEARING	562.99	
					FUND TOTAL	562.99	562.99
0223 STATE EMS FUND	2025	8	37	08/08/2025			
223-150100					DUE TO/FROM		2,848.57
223-200000					ACOUNTS PAYABLE CLEARING	2,848.57	
					FUND TOTAL	2,848.57	2,848.57

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JOURNAL ENTRIES TO BE CREATED

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FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
0225 CANDY HUNT	2025	8	37	08/08/2025	DUE TO/FROM		
225-150100					ACOUNTS PAYABLE CLEARING	1,124.24	1,124.24
225-200000							
					FUND TOTAL	1,124.24	1,124.24
0231 RECREATION CENTER	2025	8	37	08/08/2025	DUE TO/FROM		
231-150100					ACOUNTS PAYABLE CLEARING	129.99	129.99
231-200000							
					FUND TOTAL	129.99	129.99

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JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FR
0010 GENERAL FUND	9,095.73	
0080 SEWER		553.29
0090 WATER		351.48
0200 LIBRARY DONATION FUND		844.52
0204 FOURTH OF JULY		2,140.70
0205 CONCESSION STAND		539.95
0218 TOURISM COMMISSION		562.99
0223 STATE EMS FUND		2,848.57
0225 CANDY HUNT		1,124.24
0231 RECREATION CENTER		129.99
	-----	-----
TOTAL	9,095.73	9,095.73

** END OF REPORT - Generated by Thu Van Hintz **



Director's Report – July -August 2025

Library Visitors: 21,006 (Up 12% July 2024, highest number of visitors since 2014)

Library Circulation: 39,035 (10.5% increase from July 2024)

MakerStudio Visits: 1,982 (13% increase from June 2025)

Strategic Highlights for July and August

Library Speaker's Consortium: We've subscribed to a new service which will feature celebrity author visits virtually. We are looking forward to this augmenting our popular programs to meet authors! (A1, C1)

Birding Grant: Tiffany Kelly was awarded a special grant to provide birding programs, resources and opportunities for Citizen Science for the community. We are currently collaborating with the Recreation staff to reach birding enthusiasts with resources. (A1, B1, C1)

Dewey-athlon: We are ready to roll with this fun walk for kids! The .5 mile course, held on Labor Day, from 9-10, will see over 100 itty-bitty walkers! After the walking challenge, we will invite participants for a snack, sponsored by Waukesha State Bank, followed by the selection of a book to read and take home. The Recreation Department donated raffle items, along with other community sponsors, Enjoy New Berlin, the City of New Berlin, Burghardt's and Library's YS Department (A1, B1, C1-C3, D2)

Stick Quilt: Our community art installation is gorgeous. Community members, along with staff decorated popsicle sticks and formed them into the shape of a stick quilt! (A1-2, B1-3, C1, C3, D2)

Speak Up For Libraries: About the Campaign

The state Marketing Cohort, composed of library system staff from across Wisconsin, has been collaborating with the System and Resource Library Administrators' Association of Wisconsin (SRLAAW) and other stakeholders to develop a unified campaign in response to the executive order affecting the Institute of Museum and Library Services (IMLS). 250 postcards from the NBPL

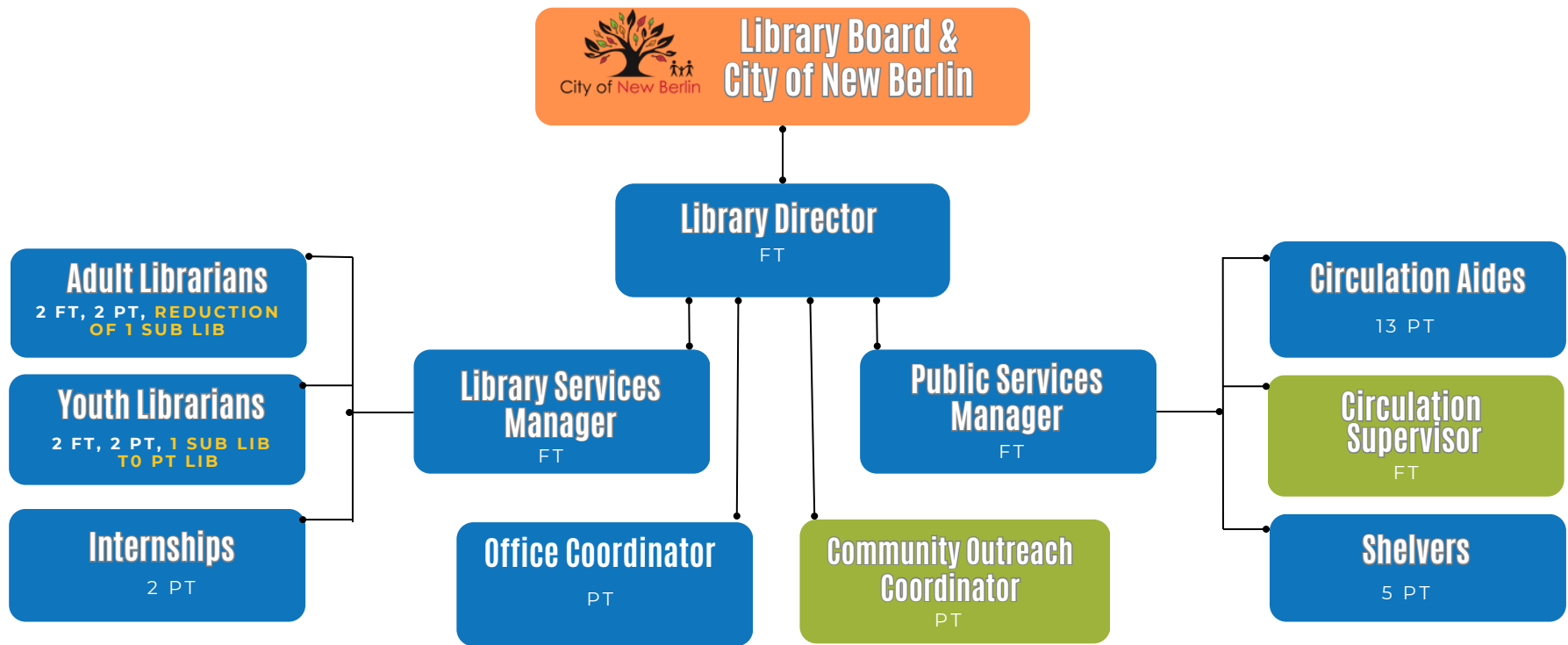
Senior Center Card Players: We are happy to welcome the New Berlin Senior Club Card players to the Library during the month of August! (A1-3 B2, C1-C3, D2)



Libby Digital Platform: With review of digital content platforms, August saw the change from hoopla services and move towards more sustainable eContent through Libby NBPL and the BLS System's primary eContent vendor. (A3 B2, B3)

Miss Wisconsin: We had a great month welcoming contestants from across Wisconsin to host their annual pageant in New Berlin! The Library was grateful to participate with a READ program, a morning stretch program and Maker Studio Wood Violet craft! (A1, B2, C1-3, D2)





2026 Library Organizational Chart

- Current and Proposed Staff: 7 FT, 26 PT, Adjustments yellow**
- Non-Funded in 2026**



Meeting Room and Grounds Use Policy and Procedures

The primary purpose of the **Library meeting rooms and grounds** are to enable the library to extend its own programs to the New Berlin community. As a further service, the library offers the use of its space and **grounds**, when available, for meetings and programs engaging in civic, educational, cultural, intellectual, or charitable activities.

Meeting room **and Grounds** use requires an application, which will be reviewed and approved by the Library Office Coordinator and may require approval from the Library Director. Meetings may be scheduled only during the hours the library is open. Groups may reserve the meeting room(s) **and/or the Library's green space, a maximum of 12 times within a calendar year**, with an option for six additional reservations, based on availability. Applications are considered on a first-come, first-served basis and no group shall have exclusive rights to library facilities.

To reserve a room, **An** online application must be submitted **a minimum of 5 business days** (Monday-Friday) prior to the meeting date to allow sufficient time for review and processing. The application is available on the Library's website: newberlinlibrary.org

The New Berlin Public Library does not advocate or endorse the viewpoints of meetings or meeting room users in our facility or grounds. Informational flyers, advertisements, or any other publications issued by the group must explicitly state: **"The New Berlin Public Library and its Board of Trustees do not endorse or sponsor this event."**

Use of facilities **and grounds** must be in compliance with Library policies and all Federal, State and local laws; ADA, safety standards, and building-code requirements. This would include, but not be limited to, promoting or engaging in seditious activities. To meet eligibility, the library, at its discretion, may require groups to provide proof of insurance, residency and/or tax exemption.

Prohibited Uses

- Activities which result in financial gain for the room user, group, or organization. This includes, but not limited to, fundraising, money-making events, charging admission, selling merchandise, soliciting donations, or the promotion, advertising, or selling of services, programs, or products. The only exceptions are Library programs, and events hosted by the Friends of New Berlin Public Library, Inc.
- The collection or compilation of mailing or contact lists for any type of future solicitation.
- Animals, except those designated as service animals by ADA, are not permitted in the Library. Service animals do not include emotional support animals. Programs sponsored by the Bridges Library System are exempt.
- Return engagement by a group or organization that has made any abuse of the facilities or regulations in an earlier use of the Library.
- Any purpose which in the opinion of the Library Director or Library Board, may interfere with the use of the Library or other Library functions.

Additional Regulations for Grounds Use

- **Reservable space on the Library's grounds is limited to the Library's "Green Space"**
- **Activities must remain 25 feet from all public entrances to the Library facility. Such activities must not interfere or restrict patron access to Library facilities or grounds at any time, regardless**

- Distribution of leaflets, flyers, or other written publications; distribution and circulation of petitions to collect signatures; public demonstrations; and verbal communication conveying information other than library business is allowed.
- The New Berlin Public Library is designated as a temporary polling place. During the election season all state and local statutes regarding electioneering and polling locations apply to all designated Library locations. On the day of the public election, the ballot box is considered a polling place. Therefore, electioneering may not take place within 100 feet of the Library.

In the event a question is raised as to the objectives and activities of any organization requesting the use of the Library spaces, the Library Board of Trustees, at their next regularly scheduled meeting, shall be the final authority in granting or refusing permission for the use of the room. Library personnel may ask for assistance in the enforcement of these regulations from the City of New Berlin Police Department.

Step 1: Do you qualify?

Eligible Groups:

- Waukesha County, non-profit:** Individuals, organizations, clubs, or groups must be based in Waukesha County. No fees required for room or Green Space use.
- Waukesha County, for-profit:** Individuals, organizations (including condo and/or homeowner associations) or businesses based in Waukesha County. Meetings are held for internal conferences, staff training, or evaluation sessions. *(These meetings are closed to the public and/or potential customers.* **Fees:** Community Room, \$50; Other rooms, \$25, Green Space, \$2000
- Outside Waukesha County, non-profit:** Individuals, organizations, clubs, or groups based outside Waukesha County who serve Waukesha County residents. No fees required for room or Green Space use.
- New Berlin Residents:** Residents of New Berlin may hold social functions that follow the guidelines of this policy. These functions may take place during the Library's operating hours and are limited to a maximum of four hours, to include room and Green Space set-up and take-down. **Fees:** Community Room, \$100; Heritage Center Meeting Room, \$50, Green Space, \$400

Step 2: Application

All applications must be completed in full, signed and submitted by the authorized adult representative of the group who will also be attending the meeting. Applicant must be at least 18 years of age to reserve a meeting room or grounds and accept responsibility for the conduct of the meeting or activity and for any damages incurred. Children and young adults are encouraged to use the meeting room and grounds, but only with the supervision of one or more adults at least 18 years of age is required.

Step 3: Fee Payment (if applicable)

The Library accepts cash or check made out to: *New Berlin Public Library*. Room and Equipment payment must be made at time of application if submitted in person, or within 5 business days by mail. If the application is not approved, payment will be returned. If a meeting or activity is cancelled, the fee will be refunded only if cancellation is made at least 2 weeks prior to the scheduled event.

Equipment & Cleaning Fees: Should groups require the use of projection equipment, microphones or

cables in the meeting space(s), there is a \$10 service fee. Non-Profit applicants are exempt from this fee. Items may not be hung on or posted to windows, walls or doors. ~~We ask that~~ Trash and recyclables **must be** taken to the Library's outdoor garbage area to the rear of the building and that users vacuum the floor as necessary. Any spills should be reported immediately to the front desk. **Placement of equipment, signage, barricades, staking, marking or chalking, or anything that may damage grass or trees on Library property is prohibited.**

Should there be any additional cleaning **or grounds keeping** required after a meeting by our **custodial or parks** staff, a cleaning fee shall be assessed to the applicant holder.

Step 4: Approval

Once the application status has been determined, the applicant will be contacted by email unless otherwise noted. This is generally done within 5 business days by the Library Office Coordinator.

Step 5: General information for Room Use

- The library reserves the right to reschedule confirmed meeting room reservations to accommodate library sponsored programs and events.
- The **Library's Code of Conduct** is enforced for all meeting room users and visitors. The Library retains the right to attend all meetings, programs and events conducted on the premises.
- Upon arrival and again at completion of your meeting, check-in or check-out at the following locations: **Community and Heritage Room use** – Front Circulation Desk
Marion Onesti Board Room use – Adult Services Reference Desk
Library Green Space– Front Circulation Desk
- ~~Your Meetings and activities must start and end at the times requested on your application.~~ **All meetings must end, with the rooms reset and green space cleared at least 15 minutes prior to the library closing time. An additional fee of \$50 will be charged, if registered spaces aren't vacated on time.**
- Materials may not be stored at the library before or after a room use. The library will not be responsible for any equipment or items left in the rooms **or outside.**
- Chairs and tables must be cleaned and returned to the standard configuration.
- **Unless it is a Library approved event, there is no alcohol consumption allowed in the Library facility or grounds.**
- Lighted candles, incense, any ignition device, **grilling, camp fires, smoking, vaping devices** or other sources of open flame and smoke are strictly prohibited.
- **If a projector or microphone has been requested on your application, a set-up time to test equipment must be arranged with the Library Office Coordinator by calling 262-754-1816 or by emailing roomreservations@newberlinlibrary.org at least one week prior to the meeting date. There is no technical support available during your meeting. There is no media or technical support available for green space reservations.**
- Two cancellations or failure to keep meeting reservations may result in denial of use for future meetings.
- In the event of severe weather, the library retains the right to cancel or limit the time a group or organization has reserved for meeting room **or grounds** use. If possible, the library will attempt to contact the applicant in advance of severe weather cancellations.
- **Amplified or excessive sound require a permit from the New Berlin Police Department.**
- **Overnight parking in the Library parking lot must be approved the Office Coordinator.**

Any group or individual who is refused permission to use the meeting room(s) or who has other objections may appeal to the Library Board of Trustees by filing out the Meeting Room Appeal form and submitting it to the Library Director. The Library Board will hear the appeal at its next regularly scheduled meeting.

We do hereby waive any claim demand action or cause of action which we may have against the City of New Berlin and the New Berlin Public Library arising from the use of meeting space within the library, including but not limited to claims for personal injury or property damage. We do hereby further agree to indemnify and hold harmless the City of New Berlin and the New Berlin Public Library it officers, employees and assigns (the Parties Released) as and against any and all claims, demands, actions, expenses, costs or causes of action including actual attorney fees arising from our use of the New Berlin public library. This indemnification shall include but not be limited to claims for personal injury or property damage by the participants in our use of New Berlin Public Library facilities. The aforesaid indemnity shall not extend to actions caused solely by the gross negligence or intentional conduct of the Parties Released. Library property is under video surveillance as defined in Wis. Stat. § 942.08.

Approved by the Library Board 2/17/25