

# Architectural Review Committee Meeting Agenda

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August 13, 2025 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

Published 8/6/2025

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. July 15, 2025 Meeting Minutes
4. **NEW BUSINESS**
  - A. (1) KH UA-2501052 LaMacchia Group on behalf of TruStone Financial Credit Union - 12800 W. National Ave - Use, Site and Architecture Approval for a 3,400 sq. ft. building
  - B. (1) GK/NJ UA-2500541 Nicholas Wimmer on behalf of The Conservancy, LLC (Wimmer Communities) - 1640 S. Moorland Road (includes Tax Keys #: 1158.989.001, 1158.989.002 & 1158.989.003) - Use, Site and Architecture Approval to construct a neighborhood development consistent with PUD Ordinance #2701, The Conservancy Neighborhood Development Plan.
  - C. (7) KW UA-2501124 John Horning with Shorewest Realtors - 3885 S. Moorland Road (Tax Key #: 1212.983.001) and 3875 S. Moorland Road (Tax Key #: 1212.984.001) - Use, Site and Architecture Approval to construct a new office building for Shorewest Realtors.
  - D. (5) KW UA-2501125 LaToya Moten with Christian Brothers Automotive - 15260 W. Beloit Road (Tax Key #: 1254.996) - Use, Site and Architecture Approval to construct an automotive service center.
5. **PENDING**
6. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

# Architectural Review Committee MEETING MINUTES

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July 15, 2025 - 5:00 PM  
Conference Room A/B  
3805 S. Casper Dr.

## MINUTES

### 1. CALL TO ORDER

DCD Director Greg Kessler called the meeting to order at 5:00 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Greg Kessler took the roll call as follows:

Present: Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Excused: Commissioner Brian Felda

Staff Present: Deputy DCD Director Nikki Jones, Principal Planner Kelly Wall, Community Relations Specialist Joelle Erickson

It was confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. June 2, 2025 Meeting Minutes

**MOTION:** Motion to Approve Minutes

**VOTE:** Motion by: Commissioner Schulpius  
Second by: Commissioner Anderson  
Motion Passes 3-0

### 4. NEW BUSINESS

#### A. (4) KW UA-2500927 Colin Carr with Hawthorne Hill Farm LLC - 16370 W. Small Road (Tax Key #: 1285.994.003) and 16380 W. Small Road (Tax Key #: 1285.994.002)- Use, Site, and Architecture Approval to convert the existing house and barn into an event venue.

**MOTION:** Motion to Approve as Presented

**VOTE:** Motion by: Commissioner Anderson  
Second by: Commissioner Schulpius  
Motion Passes 3-0

- B.** (5) NJ UA-2500894 Allison Spindler with Nice Bite Ice Cream - 15375 W. National Avenue (Tax Key #: 1207.965.006) - Use, Site, and Architecture Approval to construct an ice cream parlor with outdoor seating and event space.

**MOTION:** Motion to Approve as Presented

**VOTE:** Motion by: Commissioner Schulpus  
Second by: Commissioner Anderson  
Motion Passes 3-0

- C.** (3) NJ UA-2501185 Kyle Stuckert with Liban Landscape - 20090 W. Lincoln Avenue (Tax Key #: 1171.995) - Use, Site, and Architecture Approval to repaint the building.

**MOTION:** Motion to Approve as Presented

**VOTE:** Motion by: Commissioner Schulpus  
Second by: Commissioner Anderson  
Motion Passes 3-0

**5. PENDING**

None

**6. ADJOURN**

**MOTION:** Motion to Adjourn at 5:37 PM

**VOTE:** Motion by: Commissioner Anderson  
Second by: Commissioner Schulpus  
Motion Passes 3-0

**Respectfully Submitted,  
Joelle Erickson, Community Relations Specialist**