Committee of the Whole
MEETING MINUTES

July 22, 2025 - 6:00 PM
Council Chambers
3805 S. Casper Drive

MINUTES

1. CALL MEETING TO ORDER

Mayor Ament called the meeting to order at 6:00 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina R. Medina took the roll call as follows:
Present: Alderperson Hopkins, Alderperson La Fever, Alderperson Maxey, Alderperson Harenda, Alderperson Horbinski, Alderperson Kroupa
Excused: Alderperson Stribl

Staff Present: Mayor Dave Ament, City Attorney Thomas Schmitzer, Finance Director Ralph Chipman, City Clerk Rubina R. Medina

The City Clerk confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

3. APPROVAL OF MINUTES

A. June 24, 2025, Committee of the Whole Meeting Minutes

MOTION: Motion to approve

VOTE: Motion by: Kroupa
Second by: Maxey
Motion Passed 6-0

4. UTILITY & FINANCE

A. Discussion and possible recommendation to the Common Council to approve the July 9th, 2025, Sewer Utility claims in the amount of $18,205.13, Water Utility claims in the amount of $219,411.64, and General City claims in the amount of $536,391.69. Tax overpayment checks totaling $7,044.87 were also generated, and US Bank VISA EFT of $44,229.86

MOTION: Motion to approve

VOTE: Motion by: Maxey
Second by: La Fever
Motion Passed 6-0

B. Discussion and possible recommendation to the Common Council to approve the July 23rd, 2025, Sewer Utility claims in the amount of $793,042.74, Water Utility claims in the amount of $41,747.13, and General City claims in the amount of $660,701.38. We Energies EFT of $60,121.59, and Utility Water/Storm/Sewer EFT of $18,602.56 was also generated

MOTION: Motion to approve

VOTE: Motion by: La Fever
Second by: Horbinski
Motion Passed 6-0

5. LICENSES & PERMITS

A. Discussion and possible recommendation to the Common Council to approve the Class 'B' Beer and Class C Wine license application for Air City 360, located at 5320 S. Moorland Rd., including the designated agent and café area premise description, for the license year expiring June 30, 2026, as outlined in the submitted application and contingent upon the satisfaction of all City requirements

MOTION: Motion to approve

VOTE: Motion by: Kroupa
Second by: La Fever
Motion Passed 6-0

B. Discussion and possible recommendation to the Common Council to approve the Extension of Premise for The Varsity Club, located at 12400 W. Beloit Road, for the Fall Fest event to be held in the establishment’s parking lot on September 12th and 13th, 2025, contingent upon the satisfaction of all City requirements

MOTION: Motion to approve

VOTE: Motion by: Horbinski
Second by: La Fever
Motion Passed 6-0

6. MISCELLANEOUS

A. Discussion and possible recommendation to the Common Council to approve Resolution No. 2025-16, a resolution providing for the sale of approximately $11,580,000 in General Obligation Promissory Notes, Series 2025A

MOTION: Motion to approve

VOTE: Motion by: Hopkins
Second by: Horbinski
Motion Passed 6-0

B. Finance Department Update

Ralph Chipman, the Finance Director, provided a department update.

C. Discussion and possible recommendation to the Common Council to approve setting a Public Hearing for August 13, 2025, at 6:00 p.m., to be held before the Plan Commission, regarding the rezoning of the property located at Tax Key No. 1213.9964 (northwest corner of Coffee Road and Calhoun Road) from A-1 to R-1/R-2

MOTION: Motion to approve

VOTE: Motion by: Kroupa
Second by: Maxey
Motion Passed 6-0

D. Discussion and possible recommendation to the Common Council to authorize the Finance Department to contact the Wisconsin Department of Transportation and initiate the process of implementing a wheel tax in the City of New Berlin, as outlined in the Requested Action Statement

Finance Director Ralph Chipman presented an overview of the item, referencing the supporting documentation included in the agenda packet.

No motion was brought forward on this item.

E. Discussion and possible recommendation to the Common Council to approve Resolution No. 2025-17, a resolution amending the 2024 CIP budget by $55,000 for updates to the DPW Campus Master Plan, as outlined in the Requested Action Statement

Motion by Ald. Horbinski to approve the transfer of $55,000 for the DPW Campus Master Plan as presented. Seconded by Ald. Hopkins.

During the discussion, Ald. Harenda requested that the funding source for the $55,000 transfer be changed to the Malone Park project fund, citing excess funds in that account. He also reiterated that the Nice Bites revenue should be used to reduce the ARC debt, as previously agreed upon by the Council.

Finance Director Ralph Chipman stated he could prepare an amended resolution reflecting the revised funding source, transferring $55,000 from the Malone Park 2025 CIP to the DPW Campus Master Plan.

In light of this proposed change, the City Clerk asked Ald. Horbinski, if he wished to withdraw his motion, he agreed. The Clerk then asked Ald. Hopkins if he would withdraw his second, he also agreed.

No action was taken on the item.

F. Discussion and possible recommendation to the Common Council to approve an agreement with the Professional Firefighters of Wisconsin Charitable Foundation, Inc., for use of the area near Fire Station No. 1 and the Streets building parking lot for the 2025 Ride to Burn Camp on August 12, 2025, contingent upon receipt of a signed agreement and Certificate of Insurance

Mayor Ament clarified that the Fire Station No. 1 facility is now designated as Fire Station No. 7.

MOTION: Motion to approve

VOTE: Motion by: Maxey
Second by: Hopkins
Motion Passed 6-0

G. Discussion and possible recommendation to the Common Council to authorize the IT Department to recommend to the Mayor the most financially sound option for a 5-year copier lease agreement, as outlined in the Requested Action Statement

MOTION: Motion to approve

VOTE: Motion by: Harenda
Second by: Maxey
Motion Passed 6-0

H. Discussion and possible action to recommend to Common Council approval of the Professional Services Contract in the amount of $9,500 with raSmith, Inc. for the development of ball field standards

MOTION: Motion to approve

VOTE: Motion by: Harenda
Second by: Hopkins
Motion Passed 6-0

I. Discussion and possible recommendation to the Common Council to authorize staff to initiate the process of placing a levy limit referendum question on the April 2026 ballot

Finance Director Ralph Chipman presented an overview of the item, referencing the supporting documentation included in the agenda packet.

The Council directed the Finance Director to prepare the necessary information for their review, with a focus on public safety.

No motion was brought forward on this item.

7. ADJOURN

MOTION: Motion to adjourn the meeting at 7:20 PM

VOTE: Motion by: Kroupa
Second by: La Fever
Motion Passed 6-0

Respectfully Submitted,
Rubina R. Medina, City Clerk