

**MINUTES OF THE LANDMARKS COMMISSION MEETING
JULY 17, 2025
CITY HALL
CONFERENCE ROOM A/B**

- I. **Meeting was called to order by Chairperson Orzel at 6:00 PM.**
Present: Chairperson Orzel, Alderman Harenda, Commissioners Ament, Marquardt, Tyskiewicz and Warczak.
- II. **Declaration of Quorum; Public Notice.**
- III. **Introduction of Guests:** Matt Ryno, President of Milwaukee Astronomical Society, and Tim Mills, Board of Directors Member of Milwaukee Astronomical Society.
 - A. **Chairperson Orzel asked for a MOTION to AMEND the Agenda Item NEW BUSINESS 7A – Discussion and Possible Nomination of the Milwaukee Astronomical Society for Historical Landmark Status, to allow the above-mentioned guests to present their request as our first order of business.**
MOTION: Motion to Approve.
VOTE: Motion by Commissioner Tyskiewicz.
Second by Commissioner Warczak.
Motion passed unanimously.
 - B. Chairperson Orzel explained the steps and obligations of achieving City of New Berlin Landmark status, National Historic Register status, Waukesha County Landmark status, and Informational Marker Designation, all of which the Milwaukee Astronomical Society and its parcel would qualify for.
 - C. Our guests are interested in pursuing the nomination process and are interested in signage to make the community aware of their existence on Observatory Road, their open houses and educational presentations.
- IV. **Approval of Minutes.**
April 17, 2025 Landmark Commission Minutes.
MOTION: Motion to Approve.
VOTE: Motion by Commissioner Warczak.
Second by Commissioner Marquardt.
Motion passed unanimously with Commissioner Ament stating “Present” due to her excused absence at the last meeting.
- V. **Treasurer’s Report – Commissioner Warczak.**
 - A. Commissioner Warczak asked for a **MOTION** to be made to reimburse Commissioner Marquardt \$60.00 for her attendance at the WAHPC Conference in Racine, WI in April.
MOTION: Motion to Approve.
VOTE: Motion by Commissioner Warczak.
Second by Commissioner Tyskiewicz.
Motion passed unanimously.
 - B. Commissioner Warczak reports that we have had expenditures of \$208.99 from the 2025 budget, with a remaining balance of \$1,791.01.

- C. She has proposed \$2,000.00 for the 2026 budget based on planned expenditures of \$40.00 for WAHPC dues, \$560.00 for attendance at conferences, and \$800.00 to replace aging Landmarks signage. If approved, this proposal will be sent to Ralph Chipman, City Director of Finance.

MOTION: Motion to Approve.

VOTE: Motion by Alderman Harenda.

Second by Commissioner Marquardt.

Motion passed unanimously.

VI. Communications.

A. Report from the Chair – Chairperson Orzel.

1. Chairperson Orzel reports that she has been unable to contact any city department that has a complete list of signage locations for Landmarks and Informational Markers.
 - a. a listing of these will need to be worked on by the Commission, along with a current photo of the property.
 - b. it was suggested that a letter be sent to Landmark owners requesting a recent photo. Chairperson Orzel and Commissioner Tyskiewicz will work on this letter.

B. Update on Archived Information – Commissioners Tyskiewicz and Warczak.

1. Commissioners Tyskiewicz and Warczak reported on what was found in a box of Landmark documents that had been given to the City Clerk's Office by former Chairperson DeMoss.
 - a. minutes and agendas going back to the 1990's.
 - b. some photos and documents relating to various Landmarks or Landmark projects or concerns.
 - c. the information described in "b" will be brought to the next meeting so that a decision can be made on keeping or where to store the information in question.

C. WAHPC Conference – Commissioner Marquardt – reported on various sessions that were offered in Racine, WI in April. Sessions included Racine Cream Brick Structures, Designating Local Landmarks, and Certified Local Government Grant Projects.

VII. Old Business.

A. Replacement of Landmark Signs in New Berlin Center, Holy Apostles, Sunny Side and German Evangelical Protestant Cemeteries – Commissioner Ament will obtain firm prices from the sign printers, now that the text of each sign has been finalized and approved.

VIII. New Business.

A. Discussion and possible nomination of the Milwaukee Astronomical Society for Historical Landmark Status – see III-A above.

B. 2026 Budget – see V-C above.

C. Possible Future Commission Projects – to include work on the Commission's Strategic Plan.

D. Information from former Chairperson Laurie DeMoss – see VI- B above.

- E. Recognition of Service for former Chairperson Laurie DeMoss –**
Commissioners Tyskiewicz and Warczak will compose a letter to nominate former Chairperson Laurie DeMoss for Citizen of the Year.
- IX. NEXT MEETING: THURSDAY, AUGUST 21, 2025 at 6:00 PM CITY HALL
CONFERENCE ROOM A/B.**
- X. ADJOURNMENT AT 8:29 PM.**
MOTION: Motion to Adjourn.
VOTE: Motion by Commissioner Warczak.
Second by Commissioner Ament.
Motion passed unanimously.

Respectfully submitted,
Jennifer Tyskiewicz
Landmarks Commission Secretary