

Police and Fire Commission MEETING MINUTES



July 22, 2025 - 1:00 PM
Public Safety Building
16300 W. National Avenue

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:01 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Lanser, Commissioner O'Donnell, Commissioner Palechek, Commissioner Piontek

Staff Present: Fire Chief Mark Polzin, Police Chief Jeff Hingiss

3. APPROVAL OF MINUTES

A. June 17, 2025 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Lanser
Motion Passed 4-0

4. COMMUNICATIONS

None

5. BILLS

A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.

A. Organization Development Consultants, Invoice No. 14285, dated May 30, 2025, in the amount of \$775 for new officer assessment-Police Department

B. Organization Development Consultants, PO 25521397 dated July 14, 2025, in the amount of \$1,550.00 for two (2) new officer assessments-Police Department

C. Fire and Police Selection, Invoice No. 22467, dated July 1, 2025, (PO 25521393) in the

amount of \$900.00 for annual PACT testing fees-Police Department
D. Fire and Police Selection, Invoice No. 22466, dated July 1, 2025, (PO 25523258) in the amount of \$900.00 for annual FACT testing fees-Fire Department
E. Froedtert Health, Inc./Workforce Health, PO 25521356 dated July 14, 2025, in the amount of \$214.00 for new hire officer medical testing-Police Department

MOTION: Motion to Approve the above invoices which have already been processed for payment

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek
Motion Passed 4-0

6. OLD BUSINESS

None

7. NEW BUSINESS

None

8. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 1:08 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner O'Donnell
Motion Passed 4-0

A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

B. Interview selectee for the position of Police Sergeant-Police Department

C. Interview selectee for the position of Police Captain-Police Department

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 2:05 PM

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek

Motion Passed 4-0

- A.** Discussion and possible action regarding Chief Hingiss' recommendation for selected personnel to be promoted to the rank of Sergeant-Police Department

Motion to ratify the recommendation of Chief Hingiss to promote Officer Kyle Kegley to the rank of Sergeant, effective July 26, 2025. All sworn personnel promoted within the Department shall serve a probationary period consistent with the prevailing Rules & Regulations of the City of New Berlin Police and Fire Commission.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Piontek
Second by: Commissioner Lanser
Motion Passed 4-0

- B.** Discussion and possible action regarding Chief Hingiss' recommendation for selected personnel to be promoted to the rank of Captain-Police Department

Motion to ratify the recommendation of Chief Hingiss to promote Sergeant Noah Phillips to the rank of Captain, effective July 26, 2025. All sworn personnel promoted within the Department shall serve a probationary period consistent with the prevailing Rules & Regulations of the City of New Berlin Police and Fire Commission.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Piontek
Motion Passed 4-0

10. ADJOURN

MOTION: Motion to Adjourn at 2:06 PM

VOTE: Motion by: Commissioner Piontek
Second by: Commissioner Lanser
Motion Passed 4-0

**Respectfully Submitted,
Michael D. O'Donnell
PFC Recording Secretary**