



# Utility Committee Meeting Agenda

July 22, 2025 - 4:45 PM  
Council Chambers  
3805 S. Casper Drive

**Published: July 17, 2025**

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. June 24, 2025 Meeting Minutes
4. **NEW BUSINESS**
  - A. UT 12-25 Recommend to the Common Council to amend the 2025 Water Capital Budget in the amount of \$89,900.00 for the Moorland Road Watermain Crossings - Lining Project. The additional funds will be used to offset an increase in contractor labor, material costs and a 5% contingency for the relining project. With a total project cost not to exceed \$1,150,500.00.
  - B. UT 13-25 Recommend to the Common Council to award the construction contract for the Moorland Road Watermain Crossings - Lining Project to the lowest responsive bidder, Mid City Corporation, in the amount of \$1,096,535.00.
5. **OLD BUSINESS**
6. **CLOSED SESSION**
  - A. The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:
  - B. Discussion and possible recommendations regarding continuing lease agreement proposals from MD7/AT&T for AT&T Sunny Slope Tower #2 and Calhoun Tower #1.
7. **RECONVENE TO OPEN SESSION**
  - A. Discussion and possible recommendations regarding continuing lease agreement proposals from MD7/AT&T for AT&T Sunny Slope Tower #2 and Calhoun Tower #1.
8. **UPDATES**
9. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.

- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.



# Utility Committee MEETING MINUTES

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June 24, 2025 - 4:45 PM  
Council Chambers  
3805 S. Casper Drive

## MINUTES

### 1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:45 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Aldersperson Harenda, Commissioner Nissen Jr., Commissioner Anderson, Aldersperson Kroupa

Excused: Aldersperson John Hopkins

Staff Present: Accounting Supervisor John Sughroue, City Attorney Thomas Schmitzer, Assistant Deputy City Clerk Sarah Holtz

Sarah Holtz confirmed that a quorum had been established and that the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. April 22, 2025 Meeting Minutes

**MOTION:** Motion to Approve

**VOTE:** Motion by: Aldersperson Kroupa  
Second by: Commissioner Anderson  
Motion Passed 4-0

### 4. NEW BUSINESS

#### A. UT 11-25 Recommend to the Common Council to approve Resolution #25-14 Compliance Maintenance Annual Report (CMAR) for reporting year 2024.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Alderperson Kroupa  
Second by: Commissioner Nissen Jr.  
Motion Passed 4-0

**5. OLD BUSINESS**

None

**6. CLOSED SESSION**

**A.** The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:

**B.** MD7/AT&T updated proposal for amendments of lease agreements for AT&T Sunny Slope Tower #2 and Calhoun Tower #1.

**MOTION:** Motion to Enter Closed Session

**VOTE:** Motion by: Alderperson Kroupa  
Second by: Commissioner Anderson  
Motion Passed 4-0

A roll call vote was taken and the meeting entered Closed Session at 4:48 PM.

**7. RECONVENE TO OPEN SESSION**

**MOTION:** Motion to Return to open session

**VOTE:** Motion by: Commissioner Nissen Jr.  
Second by: Commissioner Anderson  
Motion Passed 4-0

A roll call vote was taken and the meeting reconvened to Open Session at 4:55 PM.

**A.** Discussion and possible action regarding MD7/AT&T updated proposal for amendments of lease agreements for AT&T Sunny Slope Tower #2 and Calhoun Tower #1.

No action was taken coming out of Closed Session.

**8. UPDATES**

**A. Update on Milwaukee Water Rate Case.**

Accounting Supervisor John Sughroue provided an update on the Milwaukee Water Rate Case.

**9. ADJOURN**

**MOTION:** Motion to Adjourn at 5:02 PM

**VOTE:** Motion by: Alderperson Kroupa  
Second by: Commissioner Nissen Jr.  
Motion Passed 4-0

**Respectfully Submitted,  
Sarah Holtz, Assistant Deputy City Clerk**

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# UTILITY STAFF REPORT EXECUTIVE SUMMARY

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**CUSTOMER/PROJECT:** Moorland Road Watermain Crossings – Lining Project

**LOCATION:** Crossings of Moorland & Overland, Moorland & Lincoln, Moorland & Rogers,  
Moorland & Robin

**REQUEST:** Amend the 2025 Water Capital Budget in the amount of \$144,700 for the Moorland Road Watermain Crossings – Lining Project

**UTILITY MANAGER RECOMMENDATION:**

Recommend to the Common Council to amend the 2025 Water Capital Budget in the amount of \$89,900.00 for the Moorland Road Watermain Crossings – Lining Project. The additional funds will be used to offset an increase in contractor labor, material costs and a 5% contingency for the relining project. With a total project cost not to exceed \$1,150,500.00.

**DETAILS IN ATTACHED STAFF REPORT**

**CITY OF NEW BERLIN  
UTILITIES DEPARTMENT  
STAFF REPORT**

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**Moorland Road Watermain Crossings – Lining Project**

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**DATE STAFF REPORT CREATED:** July 15, 2025

**CUSTOMER/PROJECT NAME:** Moorland Road Watermain Crossings – Lining project

**ISSUE/DESCRIPTION OF PROJECT:** Relining the Crossings of Moorland & Overland, Moorland & Lincoln, Moorland & Rogers, Moorland & Robin

**REQUESTED ACTION:**  
Recommend to the Common Council to amend the 2025 Water Capital Budget in the amount of \$89,900.00 for the Moorland Road Watermain Crossings – Lining Project. The additional funds will be used to offset an increase in contractor labor, material costs and a 5% contingency for the relining project. With a total project cost not to exceed \$1,150,500.00.

**FISCAL IMPACT:** \$ 89,900.00

**SOURCE OF FUNDS:** Water Reserves

**RATIONALE:**  
The additional funds will be used to offset an increase in contractor labor, material costs and a 5% contingency for the relining project.

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# UTILITY STAFF REPORT EXECUTIVE SUMMARY

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**CUSTOMER/PROJECT:** Moorland Road Watermain Crossings – Lining Project

**LOCATION:** Crossings of Moorland & Overland, Moorland & Lincoln, Moorland & Rogers,  
Moorland & Robin

**REQUEST:** Award Construction Contract for Moorland Road Watermain Crossings – Lining Project  
to the Lowest Responsive Bidder

**UTILITY MANAGER RECOMMENDATION:**

Recommend to the Common Council to award the construction contract for the Moorland Road Watermain Crossings – Lining Project to the lowest responsive bidder, Mid City Corporation, in the amount of \$1,096,535.00.

**DETAILS IN ATTACHED STAFF REPORT**

**CITY OF NEW BERLIN  
UTILITIES DEPARTMENT  
STAFF REPORT**

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**Moorland Road Watermain Crossings – Lining Project**

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**DATE STAFF REPORT CREATED:** July 15, 2025

**CUSTOMER/PROJECT NAME:** Moorland Road Watermain Crossings – Lining project

**ISSUE/DESCRIPTION OF PROJECT:** Relining the Crossings of Moorland & Overland, Moorland & Lincoln, Moorland & Rogers, Moorland & Robin

**REQUESTED ACTION:**  
Recommend to the Common Council to award the construction contract for the Moorland Road Watermain Crossings – Lining Project to the lowest responsive bidder, Mid City Corporation, in the amount of \$1,096,535.00.

**FISCAL IMPACT:** \$ 1,096,535.00

**SOURCE OF FUNDS:** Water Capital Budget

**RATIONALE:**  
The project is to reline the watermain under the crossings of Moorland Road at the intersections of Overland, Lincoln, Rogers, and Robin before Waukesha reconstructs Moorland Road past those intersections.

**ATTACHMENTS:** Bid Award Recommendation Letter