

Police and Fire Commission Meeting Agenda



July 22, 2025 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Published: July 11, 2025

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. June 17, 2025 Meeting Minutes
4. **COMMUNICATIONS**
5. **BILLS**
 - A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.
6. **OLD BUSINESS**
7. **NEW BUSINESS**
8. **CLOSED SESSION**
 - A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:
 - B. Interview selectee for the position of Police Sergeant-Police Department
 - C. Interview selectee for the position of Police Captain-Police Department
9. **RECONVENE TO OPEN SESSION**
 - A. Discussion and possible action regarding Chief Hingiss' recommendation for selected personnel to be promoted to the rank of Sergeant-Police Department
 - B. Discussion and possible action regarding Chief Hingiss' recommendation for selected personnel to be promoted to the rank of Captain-Police Department
10. **ADJOURN**

Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.

- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.

Police and Fire Commission MEETING MINUTES



June 17, 2025 - 1:00 PM
Public Safety Building
16300 W. National Avenue

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:01 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Lanser, Commissioner Palechek, Commissioner Piontek, Commissioner O'Donnell

Staff Present: Fire Chief Mark Polzin

Excused: Chief Jeff Hingiss

3. APPROVAL OF MINUTES

A. May 23, 2025 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Piontek
Motion Passed 3-0 (Commissioner Lanser abstained)

4. COMMUNICATIONS

Commissioner O'Donnell circulated a Letter of Appreciation, written on June 17, 2025, that he and Commissioner Piontek signed on behalf of the Commission recognizing the services of the New Berlin Police Department Honor Guard at the memorial for former Commissioner Larry Myers.

5. BILLS

A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.

A. Natalie Kolesari, police officer candidate, reimbursement of physical fitness test conducted by the YMCA on May 6, 2025 (PO25521340) in the amount of \$65.00-Police Department

B. Thomas Showers, police officer candidate, reimbursement of physical fitness test conducted by the YMCA on May 27, 2025 (PO25521349) in the amount of \$65.00-Police Department

C. Sean Patyk, police officer candidate, reimbursement of physical fitness test conducted by the YMCA on May 30, 2025 (PO25521350) in the amount of \$65.00-Police Department

D. Froedtert Health, Inc./Workforce Health, Invoice No. 00020869-00 (PO 25521356) dated May 31, 2025, in the amount of \$107.00 for new hire officer medical testing-Police Department

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek
Motion Passed 4-0

6. OLD BUSINESS

None

7. NEW BUSINESS

A. Election of Commission Officers

MOTION: Motion to nominate and elect Richard Piontek as chairperson

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Lanser
Motion Passed 4-0

MOTION: Motion to nominate and elect Michael O'Donnell as secretary

VOTE: Motion by: Commissioner Piontek
Second by: Commissioner Palechek
Motion Passed 4-0

8. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 1:10 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner O'Donnell
Motion Passed 4-0

A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

B. Review recommendation of Fire Chief to remove probationary status from Firefighter/EMS personnel-Fire Department.

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 1:35 PM

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Palechek
Motion Passed 4-0

A. Discussion and possible action regarding the Fire Chief's recommendation to remove probationary status from Firefighter/EMS personnel-Fire Department

A motion was made to ratify the recommendation of Chief Polzin to remove Lieutenants Jason Kubiszewski and Marco Pelicaric from probation and grant them permanent status, effective immediately.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Lanser
Motion Passed 4-0

10. ADJOURN

MOTION: Motion to Adjourn at 1:36 PM

VOTE: Motion by: Commissioner O'Donnell

Second by: Commissioner Lanser
Motion Passed 4-0

**Respectfully Submitted,
Michael D. O'Donnell
PFC Recording Secretary**