

# Committee of the Whole MEETING MINUTES

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June 10, 2025 - 6:00 PM  
Council Chambers  
3805 S. Casper Drive

## MINUTES

### 1. CALL MEETING TO ORDER

Mayor Ament called the meeting to order at 6:00 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina R. Medina took the roll call as follows:

Present: Alderperson Hopkins, Alderperson La Fever, Alderperson Harenda, Alderperson Horbinski, Alderperson Kroupa

Excused: Alderperson Dave Maxey, Alderperson Joseph Stribl

Staff Present: Mayor Dave Ament, City Attorney Thomas Schmitzer, Human Resources Director Melissa Beck, Code Compliance Specialist Dan Hogan, and City Clerk Rubina R. Medina

The City Clerk confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. May 27, 2025 Meeting Minutes

**MOTION:** Motion to approve

**VOTE:** Motion by: Kroupa  
Second by: La Fever  
Motion Passed 5-0

### 4. UTILITY & FINANCE

A. Discussion and possible action to recommend to the Common Council approval of the June 11th, 2025, Water Utility claims in the amount of \$132,239.61. Sewer Utility claims in the amount of \$4,847.18 and General City claims in the amount of \$489,275.69. US Bank VISA EFT of \$24,892.52

**MOTION:** Motion to approve

**VOTE:** Motion by: La Fever  
Second by: Harenda  
Motion Passed 5-0

**5. LICENSES & PERMITS**

- A.** Discussion and possible action to approve the renewal of alcohol licenses, designated agents, and corresponding premise descriptions as outlined in the attached list, for the license year July 1, 2025, through June 30, 2026, contingent upon the satisfaction of all City requirements, including but not limited to the completion of all required inspections and full payment of applicable fees

**MOTION:** Motion to approve

**VOTE:** Motion by: Harenda  
Second by: La Fever  
Motion Passed 5-0

**6. MISCELLANEOUS**

- A.** Human Resources Department Update

Melissa Beck, Human Resources Director, provided an update to the Council and those in attendance.

- B.** Discussion and possible action to recommend approval to the Common Council of a Memorandum of Understanding between the City of New Berlin and the New Berlin School District, establishing the Activity and Recreation Center (ARC) as a designated student reunification site and outlining the terms of its use, as detailed in the Requested Action Statement

**MOTION:** Motion to approve

**VOTE:** Motion by: Harenda  
Second by: La Fever  
Motion Passed 5-0

- C.** Discussion and possible action to recommend that the Common Council authorize the New Berlin Fire Department to enter into a revised contract with its ambulance billing provider, EMS Management Consultants (EMS|MC), as outlined in the Requested Action Statement and reviewed by the City Attorney

**MOTION:** Motion to approve

**VOTE:** Motion by: Hopkins  
Second by: Horbinski  
Motion Passed 5-0

- D.** Discussion and possible action to recommend that the Common Council approve Ordinance No. 2712, an ordinance repealing Section 6-26 of the City of New Berlin Municipal Code relating to the Communications Committee

**MOTION:** Motion to approve

**VOTE:** Motion by: Horbinski  
Second by: Kroupa  
Motion Passed 5-0

- E.** Update on the code compliance matter regarding the clear-cutting of trees within the C-1 district on the property located at 6035 S Karrington Ln

Code Compliance Specialist Dan Hogan provided an update to the Council.

**7. ADJOURN**

**MOTION:** Motion to adjourn at 6:43 PM

**VOTE:** Motion by: La Fever  
Second by: Kroupa  
Motion Passed 5-0

**Respectfully Submitted,  
Rubina R. Medina, City Clerk**