



# Utility Committee Meeting Agenda

June 24, 2025 - 4:45 PM  
Council Chambers  
3805 S. Casper Drive

*Published: June 17, 2025*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. April 22, 2025 Meeting Minutes
4. **NEW BUSINESS**
  - A. UT 11-25 Recommend to the Common Council to approve Resolution #25-14 Compliance Maintenance Annual Report (CMAR) for reporting year 2024.
5. **OLD BUSINESS**
6. **CLOSED SESSION**
  - A. The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:
  - B. MD7/AT&T updated proposal for amendments of lease agreements for AT&T Sunny Slope Tower #2 and Calhoun Tower #1.
7. **RECONVENE TO OPEN SESSION**
  - A. Discussion and possible action regarding MD7/AT&T updated proposal for amendments of lease agreements for AT&T Sunny Slope Tower #2 and Calhoun Tower #1.
8. **UPDATES**
  - A. Update on Milwaukee Water Rate Case.
9. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.
- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.



# Utility Committee MEETING MINUTES

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April 22, 2025 - 4:45 PM  
Council Chambers  
3805 S. Casper Drive

## MINUTES

### 1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:47 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Aldersperson Harenda, Commissioner Nissen Jr., Commissioner Anderson, Aldersperson Kroupa

Staff Present: Utility Manager Alex Parker, City Attorney Thomas Schmitzer, Assistant Deputy City Clerk Sarah Holtz

Sarah Holtz confirmed that a quorum was present and that the meeting was properly noticed.

### 3. APPROVAL OF MINUTES

#### A. March 25, 2025 Meeting Minutes

**MOTION:** Motion to Approve

**VOTE:** Motion by: Aldersperson Kroupa  
Second by: Aldersperson Hopkins  
Motion Passed 5-0

### 4. NEW BUSINESS

#### A. UT 10-25 Recommend to the Common Council to award the construction contract for 2025 Private Property I/I Dye Water Testing Project to the lowest responsive bidder,

Visu-Sewer, Inc., in the amount of \$394,520.08. Total project cost not to exceed \$394,520.08.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Alderperson Hopkins  
Second by: Commissioner Nissen Jr.  
Motion Passed 5-0

**5. OLD BUSINESS**

**6. CLOSED SESSION**

**MOTION:** Motion to Enter Closed Session at 4:51 PM

**VOTE:** Motion by: Commissioner Anderson  
Second by: Alderperson Hopkins  
Motion Passed 5-0

**A.** The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:

**B.** MD7/AT&T proposal for amendment of lease agreement for AT&T Sunnyslope Tower #2.

**7. RECONVENE TO OPEN SESSION**

**MOTION:** Motion to Return to open session at 4:57 PM

**VOTE:** Motion by: Alderperson Kroupa  
Second by: Commissioner Anderson  
Motion Passed 5-0

**A.** Discussion and possible action regarding MD7/AT&T proposal for amendment of lease agreement for AT&T Sunnyslope Tower #2.

There was no action taken coming out of Closed Session.

**8. UPDATES**

**A.** Discussion on Milwaukee Water Rate Case.

Utility Manager Alex Parker provided an update on the Milwaukee Water Rate Case.

**9. ADJOURN**

**MOTION:** Motion to Adjourn at 5:01 PM

**VOTE:** Motion by: Alderperson Kroupa  
Second by: Alderperson Hopkins  
Motion Passed 5-0

**Respectfully Submitted,  
Sarah Holtz, Assistant Deputy City Clerk**

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# UTILITY STAFF REPORT EXECUTIVE SUMMARY

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**CUSTOMER/PROJECT:** 2024 Compliance Maintenance Annual Report

**LOCATION:** N/A

**REQUEST:** Approval of Resolution # 25-14

**UTILITY MANAGER RECOMMENDATION:**

Recommend to the Common Council to approve Resolution #25-14 Compliance Maintenance Annual Report (CMAR) for reporting year 2024.

**DETAILS IN ATTACHED STAFF REPORT**

**CITY OF NEW BERLIN  
UTILITIES DEPARTMENT  
STAFF REPORT**

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**2024 Compliance Maintenance Annual Report**

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**DATE STAFF REPORT CREATED:** June 13, 2025

**CUSTOMER/PROJECT NAME:** Compliance Maintenance Annual Report

**ISSUE/DESCRIPTION OF PROJECT:** Approve Resolution #25-14

**DATE OF COMPLETENESS DETERMINATION:** Due by June 30, 2025

**REQUESTED ACTION:**  
Recommend to the Common Council to approve Resolution #25-14, Compliance Maintenance Annual Report (CMAR) for reporting year 2024.

**FISCAL IMPACT:** N/A

**SOURCE OF FUNDS:** N/A

**RATIONALE:**  
The CMAR report needs to have the City of New Berlin Common Council approval annually by June 30<sup>th</sup> of the following year to be accepted by the Wisconsin Department of Natural Resources (WDNR) for 2024

**PREVIOUS ACTION:** N/A

**UTILITY MANAGER RECOMMENDATION:**  
Recommend to the Common Council to approve Resolution #25-14, Compliance Maintenance Annual Report (CMAR) for reporting year 2024.

**ATTACHMENTS:**  
Resolution #25-14 Resolution accepting the Compliance Maintenance Annual Report for the City of New Berlin Wastewater Utility.

**RESOLUTION NO. 2025-14**

**A RESOLUTION ACCEPTING THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE CITY OF NEW BERLIN WASTEWATER UTILITY**

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**WHEREAS**, the City of New Berlin has fully completed and compiled the data for the 2024 Wastewater Utility Compliance Maintenance Annual Report per the State of Wisconsin Department of Natural Resources requirement, and;

**WHEREAS**, the City of New Berlin Common Council is required to approve this report and all of its contents as related to the City's Wastewater Utility.

**NOW THEREFORE BE IT RESOLVED THAT**, the City of New Berlin Common Council approves and accepts the Compliance Maintenance Report as related to the City's Wastewater Utility for the 2024 year.

Passed and adopted by the Common Council this 25<sup>th</sup> day of June, 2024

APPROVED:

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David A. Ament, Mayor

Countersigned/Certified:

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Rubina R. Medina, City Clerk