



# Tourism Commission MEETING MINUTES

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June 11, 2025 - 3:00 PM  
Council Chambers  
3805 S. Casper Drive

## MINUTES

### 1. CALL TO ORDER

Alderman Horbinski called the meeting to order at 3:01 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Joelle Erickson took the roll call as follows:

Present: Alderperson Horbinski, Commissioner Szpara, Commissioner Rocco, Commissioner Anderson, Commissioner O'Loughlin

Staff Present: City Attorney Tom Schmitzer, Principal Planner Kelly Wall, Community Relations Specialist Joelle Erickson

It was confirmed that a quorum was present and that the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. May 7, 2025 Meeting Minutes

**MOTION:** Motion to Approve Minutes with Correction of Commissioner Szpara marked as absent from 5/7/2025 Meeting

**VOTE:** Motion by: Commissioner Szpara  
Second by: Commissioner Rocco  
Motion Passes 4-0\*

\*Commissioner Anderson arrived at 3:03 PM and wasn't present for this item.

### 4. NEW BUSINESS

#### A. Update by DCD Staff

Principal Planner Kelly Wall provided an update to the Commission.

- B.** RAS - Discussion and recommendation to the Tourism Commission for approval of the 2026 Room Tax Grant timeline and application amendments.

**MOTION:** Motion to Approve as Presented

**VOTE:** Motion by: Commissioner Rocco  
Second by: Commissioner Horbinski  
Motion Passes 5-0

**5. ADJOURN**

**MOTION:** Motion to Adjourn at 3:09 PM

**VOTE:** Motion by: Commissioner Szpara  
Second by: Commissioner O'Loughlin  
Motion Passes 5-0

**Respectfully Submitted,**  
**Joelle Erickson, Community Relations Specialist**