

MINUTES OF THE LANDMARKS COMMISSION MEETING
APRIL 17, 2025
CITY HALL
CONFERENCE ROOM A/B

I. Meeting was called to order by Chairperson Orzel at 6:05 PM.

Present: Chairperson Orzel, Alderman Harenda, Commissioners Marquardt, Tyskiewicz and Warczak.

Excused: Vice-Chairperson Ament.

II. Declaration of Quorum; Public Notice.

III. Approval of Minutes

March 20, 2025 Landmarks Commission Minutes.

MOTION: Motion to Approve.

VOTE: Motion by Commissioner Warczak.

Second by Commissioner Marquardt.

Motion passed unanimously.

IV. Treasurer's Report – Commissioner Warczak.

A. Commissioner Warczak reports that there is currently \$1,915.00 in the Treasury.

B. Commissioner Warczak asked for reimbursement for ink cartridges used to print out Chapter 4 of the 2030 Comprehensive Plan for use in proofreading.

MOTION: Motion to Approve Reimbursement to Commissioner Warczak for Ink Cartridges.

VOTE: Motion by Commissioner Tyskiewicz.

Second by Commissioner Marquardt.

Motion passed unanimously.

V. Communications.

A. Alderman Harenda passed out a chart detailing responsibilities of the Landmarks Commission and the Clerk's Office regarding Meeting Agendas and Minutes. Also, included in the chart are the responsibilities of the DCD regarding Permitting, Mapping and Asset Management.

B. Alderman Harenda will take charge of sending the formal certificate of Landmark Status to the current owners of the Gilbert/Shroeder/Hofmann Home, as this certificate was recently found in storage.

C. An informational handout pertaining to the "Landmark Application and Presentation Process" was distributed to all attendees.

VI. OLD BUSINESS.

A. Replacement of Landmark signs in New Berlin Center, Holy Apostles, Sunny Side and German Evangelical Protestant Cemeteries.

B. Discussion and possible approval of Chapter 4 of the 2030 Comprehensive Plan.

MOTION: Motion to Remove Tabled Item.

VOTE: Motion by Commissioner Warczak.

Second by Commissioner Tyskiewicz.

Motion passed unanimously.

1. The Commission went page-by-page through the chapter to make certain that all the information was correct and correctly presented with applicable photos.

MOTION: Motion to Approve Chapter 4.

VOTE: Motion by Commissioner Marquardt.
Second by Commissioner Warczak.

Motion passed unanimously.

VII. NEW BUSINESS.

VIII. NEXT MEETING: JUNE 19, 2025 AT 6:00 PM – CITY HALL CONFERENCE ROOM A/B.

IX. ADJOURNMENT at 9:16 PM.

MOTION: To Adjourn.

VOTE: Motion by Commissioner Tyskiewicz.
Second by Commissioner Marquardt.

Motion passed unanimously.

**Respectfully submitted,
Jennifer Tyskiewicz
Landmarks Commission Secretary**