



# Utility Committee Meeting Agenda

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April 22, 2025 - 4:45 PM  
Council Chambers  
3805 S. Casper Drive

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. March 25, 2025 Meeting Minutes
4. **NEW BUSINESS**
  - A. UT 10-25 Recommend to the Common Council to award the construction contract for 2025 Private Property I/I Dye Water Testing Project to the lowest responsive bidder, Visu-Sewer, Inc., in the amount of \$394,520.08. Total project cost not to exceed \$394,520.08.
5. **OLD BUSINESS**
6. **CLOSED SESSION**
  - A. The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:
  - B. MD7/AT&T proposal for amendment of lease agreement for AT&T Sunnyslope Tower #2.
7. **RECONVENE TO OPEN SESSION**
  - A. Discussion and possible action regarding MD7/AT&T proposal for amendment of lease agreement for AT&T Sunnyslope Tower #2.
8. **UPDATES**
  - A. Discussion on Milwaukee Water Rate Case.
9. **ADJOURN**

### Additional Information

- The agenda packet, including supplemental information related to agenda items, is available online at [www.NewBerlinWI.gov](http://www.NewBerlinWI.gov). Once finalized by the governing body, approved meeting minutes will also be posted online.
- Agenda items may be taken out of order at the governing body's discretion.
- Members, and possibly a quorum, of other municipal governmental bodies may attend this meeting to gather information. However, no action will be taken by any governmental body other than the one referenced in this notice.

- Accommodations will be provided under the Americans with Disabilities Act (ADA) to meet the needs of individuals with disabilities. If you require assistance or appropriate aids and services, please contact the Office of the City Clerk at (262) 786-8610 with reasonable notice.



# Utility Committee MEETING MINUTES

March 25, 2025 - 4:45 PM  
Conference Room A/B  
3805 S. Casper Drive

## MINUTES

### 1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:50 PM

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Aldersperson Harenda, Commissioner Anderson

Excused: Commissioner Howard Nissen Jr., Aldersperson Charlotte Kroupa

Staff Present: Utility Manager Alex Parker, Assistant Deputy City Clerk Sarah Holtz, Attorney Mark Blum

Sarah Holtz confirmed that a quorum was established and that the meeting was properly noticed.

### 3. APPROVAL OF MINUTES

#### A. February 25, 2025 Meeting Minutes

**MOTION:** Motion to Approve

**VOTE:** Motion by: Aldersperson Hopkins  
Second by: Commissioner Anderson  
Motion Passed 3-0

### 4. NEW BUSINESS

#### A. UT 07-25 Recommend to Common Council to amend Sections 267-8 and 267-9 to reflect current Wisconsin legislation statutes.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Aldersperson Hopkins  
Second by: Commissioner Anderson

Motion Passed 3-0

- B. UT 08-25 Recommend to the Common Council the awarding of a Professional Services contract to Clark Dietz, Inc., for consulting services related to the plan, design and bidding phase of the Jacobs Ridge Lift Station Upgrade for an amount not to exceed \$81,000.00, pending final approval from the City Attorney.

**MOTION:** Motion to Approve

**VOTE:** Motion by: Alderperson Hopkins  
Second by: Commissioner Anderson  
Motion Passed 3-0

**5. CLOSED SESSION**

**MOTION:** Motion to Enter Closed Session at 4:54 PM

**VOTE:** Motion by: Alderperson Hopkins  
Second by: Commissioner Anderson  
Motion Passed 3-0

- A. The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:
- B. UT 09-25 Discussion regarding Ferguson meter proposal.

**6. RECONVENE TO OPEN SESSION**

**MOTION:** Motion to Return to open session at 5:18 PM

**VOTE:** Motion by: Alderperson Hopkins  
Second by: Commissioner Anderson  
Motion Passed 3-0

- A. UT 09-25 Discussion and possible action regarding Ferguson meter proposal.

The Ferguson meter proposal, to remediate the existing meter problem, was approved.

**7. UPDATES**

**8. ADJOURN**

**MOTION:** Motion to Adjourn at 5:20 PM

**VOTE:** Motion by: Alderperson Hopkins  
Second by: Commissioner Anderson  
Motion Passed 3-0

**Respectfully Submitted,  
Sarah Holtz, Assistant Deputy City Clerk**

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# UTILITY STAFF REPORT EXECUTIVE SUMMARY

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**CUSTOMER/PROJECT:** City of New Berlin 2025 Private Property I/I Dye Water Testing Project (PPII)

**LOCATION:** Northeast Corner of the City

**REQUEST:** Award Construction Contract for 2025 Private Property I/I Dye Water Testing Project

**UTILITY MANAGER RECOMMENDATION:**

Recommend to the Common Council to award the construction contract for 2025 Private Property I/I Dye Water Testing Project to the lowest responsive bidder, Visu-Sewer, Inc., in the amount of \$394,520.08. Total project cost not to exceed \$394,520.08.

1. In April 2025, the City of New Berlin Utility solicited bids for Private Property I/I Dye Water Testing Investigation in the northwest corner of the City.
2. On April 16, 2025, the Utility received 2 bids for the PP I/I Project. Staff reviewed the bids and determined that Visu-Sewer, Inc., was the lowest responsive bidder.
3. A bid award recommendation and summary of the bid job is attached to the staff report.

**DETAILS IN ATTACHED STAFF REPORT**

**CITY OF NEW BERLIN  
UTILITIES DEPARTMENT  
STAFF REPORT**

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**2025 Private Property I/I Dye Water Testing Project**

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**DATE STAFF REPORT CREATED:** April 17, 2025

**CUSTOMER/PROJECT NAME:** City of New Berlin

**ISSUE/DESCRIPTION OF PROJECT:** This project consists of cleaning, CCTVing and inspection of approximately 56,292 lineal feet of sanitary sewers in the northeast corner of the City.

**DATE OF COMPLETENESS DETERMINATION:**

**REQUESTED ACTION:**  
Recommend to the Common Council to award the construction contract for 2025 Private Property I/I Dye Water Testing Project to the lowest responsive bidder, Visu-Sewer, Inc., in the amount of \$394,520.08. Total project cost not to exceed \$394,520.08.

**FISCAL IMPACT:** \$394,520.08

**SOURCE OF FUNDS:** MMSD Private Property I/I Grant

**RATIONALE:**  
To investigate our system for I/I and Private Property I/I. We need to continue using funds available for cleaning, testing and inspections. MMSD will reimburse funds used to the City of New Berlin for all costs associated with the project.

**UNIQUE SITE CHARACTERISTICS:** N/A

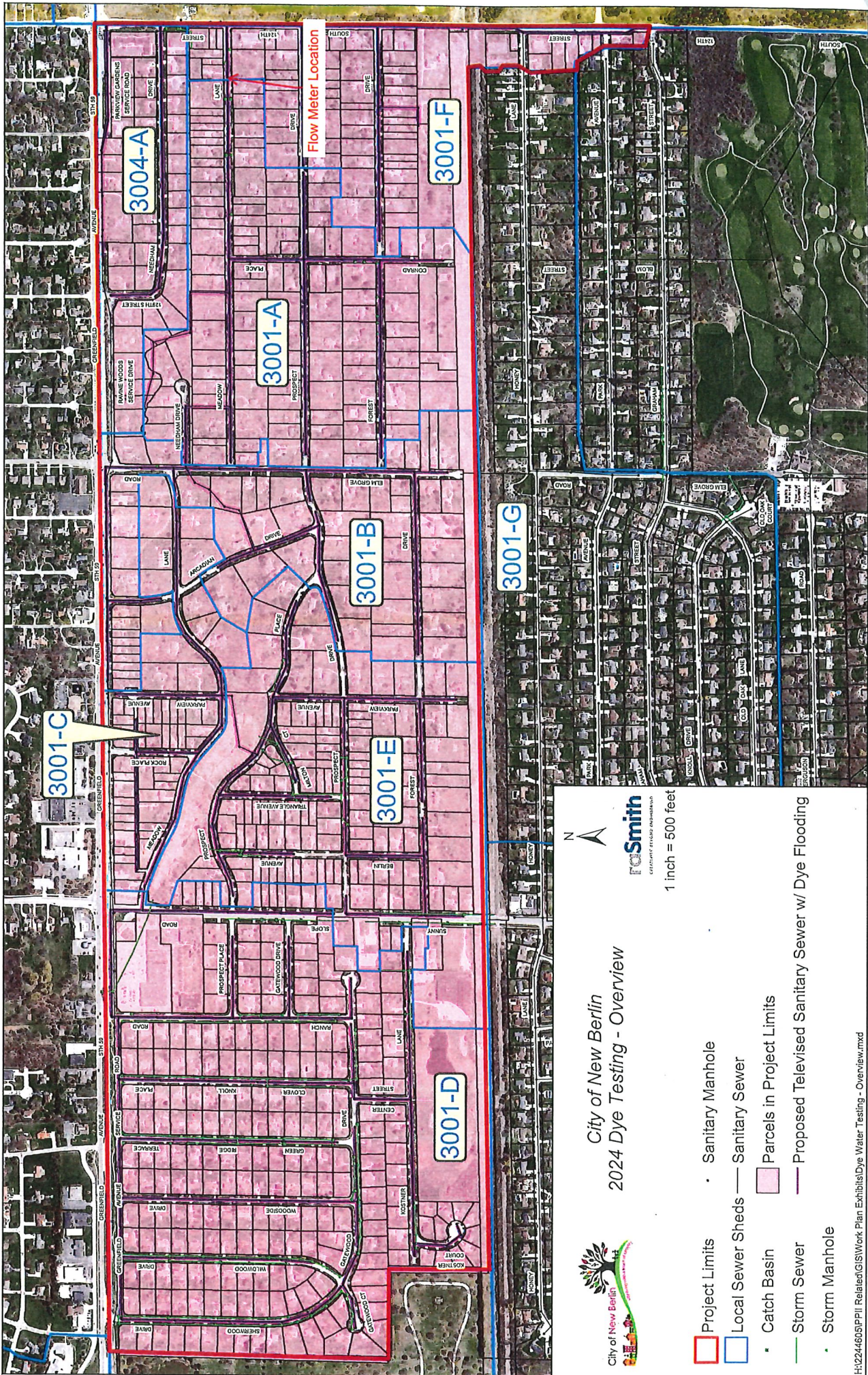
**SANITARY SEWER PROVISION:** N/A

**WATER USAGE CALCULATION:** N/A

**ENVIRONMENTAL IMPACT:** N/A

**PLANNING COMMISSION APPROVAL:** N/A

**TRAFFIC IMPACT:** N/A



City of New Berlin  
2024 Dye Testing - Overview



1 inch = 500 feet

- Project Limits
- Local Sewer Sheds
- Catch Basin
- Storm Sewer
- Storm Manhole
- Sanitary Manhole
- Sanitary Sewer
- Parcels in Project Limits
- Proposed Televised Sanitary Sewer w/ Dye Flooding

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CREATIVITY BEYOND ENGINEERING

R.A. Smith, Inc.  
16745 W. Bluemound Road  
Brookfield, WI 53005-5938  
(262) 781-1000 | [rasmith.com](http://rasmith.com)

April 16, 2025

Alex Parker, Utility Manager  
City of New Berlin  
4000 S Casper Drive  
New Berlin, WI 53151

Re: 2025 Dye Water Testing Project Award Recommendation

Dear Alex Parker:

Bids were opened at 11:00 a.m. on April 16, 2025, via the secure online Quest vBid site for the above-referenced project. A summary of the bids are as follows (also enclosed is a detailed bid summary):

<u>Bidder</u>	<u>Bid</u>
Visu-Sewer	\$394,520.08
National Power Rodding	\$1,079,130.00

Our engineer's estimate for construction was \$256,716.00. We believe that the price from Visu-Sewer is reasonable and was submitted competitively and in good faith.

Therefore, we recommend that the City of New Berlin award the project to the lowest responsive, responsible bidder, Visu-Sewer in the amount of \$394,520.08.

Please feel free to call me if you have any questions or comments regarding the above.

Sincerely,  
raSmith, Inc

Benjamin High, P.E.  
Village Engineer – Butler  
Enclosure

**2025 New Berlin Dye Testing Project (#9604647)**

**Owner: City of New Berlin**

**raSmith Project Number: 2254600**

**MMSD Funding Agreement: M10005NB04**

**Bid Opening: 04/16/2025 11:00 AM CST**

Bid Item	Item Description	UofM	Quantity	Visu-Sewer		National Power Rodding Corp	
				Unit Price	Extension	Unit Price	Extension
1	Traffic Control	LS	1	\$25,000.00	\$25,000.00	\$75,000.00	\$75,000.00
2	Televise Sanitary Lateral	EA	213	\$350.00	\$74,550.00	\$750.00	\$159,750.00
3	Clean & Televise Sanitary Sewer with Storm Sewer/Ditch Dye Water Testing	LF	56,292	\$5.24	\$294,970.08	\$15.00	\$844,380.00
<b>BID TOTAL</b>					<b>\$394,520.08</b>		<b>\$1,079,130.00</b>