

Minutes
New Berlin Public Library Board Meeting
February 17, 2025 at 6:00 P.M.
New Berlin Public Library
Marion Onesti Board Room

Call to Order

The meeting was called to order by President Marek at 6:00 P.M.

Attendance:

Members Present: Ruth Bock, Chuck Garrigues, Dolores Greenawalt, Nate Jung, Jill Kawala, Charlotte Kroupa, John Marek, Barb Uhen and Patti Orzel

Staff Members Present: Natalie Beacom, Director

Friends of the Library:

Due to last Saturday's snowstorm, the Pop-up Booksale is rescheduled for next Saturday, February 22nd.

Consent Agenda Items:

The following items were presented on the consent agenda for approval:

- A. Minutes from Monday, January 20, 2025
- B. Next meeting date: Monday, March 17, 2025
- C. Bills and Invoices through January 22, 2025

Trustee Kawala made a motion to approve the consent agenda items. It was seconded by Trustee Bock. The motion passed 9-0.

Administrative Reports:

President's Report: None

Director's Report: No written report was submitted. Director Beacom announced that approximately 200 patrons attended the Library's 20th birthday party on Monday, February 17th. The date of the celebration was moved from Friday, February 14th, due to hazardous weather. The Squeezettes, who were scheduled to perform on Friday evening, will perform at a later date.

OLD BUSINESS:

Code of Conduct Policy Revisions – The policy as revised by the Board and City Attorney was reviewed. A motion was made by Trustee Kawala to approve the policy as submitted. It was seconded by Trustee Jung. The motion was approved 9 – 0.

NEW BUSINESS

- A. *Review Annual Value of Collection* – Director Beacom distributed a chart comparing the estimated value of the Library's collection in 2023 to 2024. The chart is included with the agenda packet, and is available on line at the City of New Berlin's website.

- B. *Meeting Room Policy and Procedures* – In order to be consistent with other municipal-owned facilities, the City Attorney recommended that all activities which result in financial gain for the room user, group, or organization including but not limited to, fundraising, money-making events, charging admission, selling merchandise, soliciting donations, or the promotion, advertising, or selling of services, programs, or products be prohibited. The only exceptions are Library programs and events hosted by the Friends of New Berlin Public Library, Inc.

it was further noted that a return engagement by a group or organization that has made any abuse of the facilities or regulations in an earlier use of the Library or any group which in the opinion of the Library Director or Library Board, may interfere with the use of the Library or other Library functions is prohibited. Appeals may be made directly to the Library Board; their decision is final.

A motion was made by Trustee Bock to approve the *Meeting Room Policy and Procedures* as presented. It was seconded by Trustee Garrigues. The motion was approved 9 – 0 .

- C. *Strategic Planning Committee* – Director Beacom invited interested Board members to participate in the Strategic Planning Process. There will be three meetings: specific dates will be provided at the next regularly scheduled meeting in March.

- D. *Trustee Essentials: Understanding Wisconsin Library Law (Chapter 43)*

- E. *Circulation Policy Revisions* – Revisions to the policy include a 1-week loan for new fiction books that are less than 350 pages (formerly 400 pages) and the addition of “Lucky Day” items. A motion to approve was made by Trustee Kroupa. It was seconded by Trustee Kawala. The motion was approved 9 – 0.

ANNOUNCEMENTS: None

ADJOURNMENT

Trustee Kroupa made a motion to adjourn. It was seconded by Trustee Bock. The motion passed on a vote of 9-0. The meeting was adjourned at 6:40 P.M.

Respectfully submitted,

Patti Orzel, Secretary