



Utility Committee MEETING MINUTES

March 25, 2025 - 4:45 PM
Conference Room A/B
3805 S. Casper Drive

MINUTES

1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:50 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Aldersperson Harenda, Commissioner Anderson

Excused: Commissioner Howard Nissen Jr., Aldersperson Charlotte Kroupa

Staff Present: Utility Manager Alex Parker, Assistant Deputy City Clerk Sarah Holtz, Attorney Mark Blum

Sarah Holtz confirmed that a quorum was established and that the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. February 25, 2025 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Hopkins
Second by: Commissioner Anderson
Motion Passed 3-0

4. NEW BUSINESS

A. UT 07-25 Recommend to Common Council to amend Sections 267-8 and 267-9 to reflect current Wisconsin legislation statutes.

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Hopkins
Second by: Commissioner Anderson

Motion Passed 3-0

- B.** UT 08-25 Recommend to the Common Council the awarding of a Professional Services contract to Clark Dietz, Inc., for consulting services related to the plan, design and bidding phase of the Jacobs Ridge Lift Station Upgrade for an amount not to exceed \$81,000.00, pending final approval from the City Attorney.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Commissioner Anderson
Motion Passed 3-0

5. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 4:54 PM

VOTE: Motion by: Alderperson Hopkins
Second by: Commissioner Anderson
Motion Passed 3-0

- A.** The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:
- B.** UT 09-25 Discussion regarding Ferguson meter proposal.

6. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 5:18 PM

VOTE: Motion by: Alderperson Hopkins
Second by: Commissioner Anderson
Motion Passed 3-0

- A.** UT 09-25 Discussion and possible action regarding Ferguson meter proposal.

The Ferguson meter proposal, to remediate the existing meter problem, was approved.

7. UPDATES

8. ADJOURN

MOTION: Motion to Adjourn at 5:20 PM

VOTE: Motion by: Alderperson Hopkins
Second by: Commissioner Anderson
Motion Passed 3-0

Respectfully Submitted,
Sarah Holtz, Assistant Deputy City Clerk