



# Tourism Commission MEETING MINUTES

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April 2, 2025 - 3:00 PM  
A/B Conference Room  
3805 S. Casper Drive

[MINUTES\_INFO]

## MINUTES

### 1. CALL TO ORDER

Alderman Horbinski called the meeting to order at 3:00 PM.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Community Relations Specialist Joelle Erickson took the roll call as follows:

Present: Alderperson Horbinski, Commissioner Szpara, Commissioner Rocco, Commissioner Anderson, Commissioner O'Loughlin

Staff Present: Principal Planner - Kelly Wall, Deputy Director of Community Development - Nikki Jones, Community Relations Specialist - Joelle Erickson

A quorum was present and the meeting was properly posted in compliance with open meetings law.

### 3. APPROVAL OF MINUTES

#### A. November 13, 2024 Meeting Minutes

**MOTION:** Motion to Approve Minutes

**VOTE:** Motion by: Commissioner Szpara  
Second by: Commissioner Rocco  
Motion Passes 4-0\*

\*Commissioner O'Loughlin arrived at 3:07 PM so he was not present for voting.

### 4. NEW BUSINESS

#### A. Update by DCD Staff

**B.** RAS - Discussion and recommendation to the Tourism Commission for approval of the 2026 Room Tax Grant timeline and application amendments.

**C.** 2024 Room Tax Update by Finance Director

**5. ADJOURN**

**MOTION:** Motion to Adjourn at 3:37PM

**VOTE:** Motion by: Commissioner Anderson  
Second by: Commissioner Szpara  
Motion Passes 5-0

**Respectfully Submitted,  
Joelle Erickson, Community Relations Specialist**