Safety Commission
MEETING MINUTES

March 12, 2025 - 6:00 PM
Conference Room A/B
3805 S. Casper Drive

[MINUTES_INFO]

MINUTES

1. CALL TO ORDER
The meeting was called to order at 6:00 PM, by Caleb Manske.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE
Present: Mary English, Chuck Garrigues, Charlotte Kroupa (Alderwoman), Mitchell Lataille, Caleb Manske (Chair), Matt Newman (SDNB), Dave Rocklewitz (NBPD), Justin Schulpius (NBFD), Tammy Simonson (Engineering), Anne-Marie St. John

Absent (excused): Lucas Pichler (DPW)

3. APPROVAL OF MINUTES

A. January 8, 2025 Meeting Minutes

MOTION: Motion to Approve Minutes

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Garrigues
Motion Passed 10-0

4. OLD BUSINESS

A. None

5. NEW BUSINESS

A. 25-2 Alderman Stribl (via a citizen) has requested consideration for the installation of speed humps and/or additional signage on Rachel Lane, due to the speeding vehicles.

Tammy Simonson provided a summary of the complaint and displayed an overview map of the area. Simonson noted that drivers might opt to utilize Rachel Lane to cut between Mayflower Drive and Camrose Avenue because of the three-way stop at the intersection of Mayflower Drive and Mayflower Court. Caleb Manske inquired if Simonson had any knowledge of the history of the three-way stop, including why it was installed. Simonson advised that she had attempted to find any historical documentation on the three-way stop but could not find anything. Mitchell Lataille asked if it would be appropriate to conduct a

traffic study to gather data related to vehicles using Rachel Lane. Simonson advised that a traffic study could be appropriate but also advised that the three-way stop could also be assessed to determine if it was appropriate for the intersection of Mayflower Drive and Mayflower Court. Simonson also added that due to pending traffic studies, a traffic study would have to be conducted during a timeframe that could be several weeks or months out. Lataille advised that he believed a traffic study on Rachel Lane should be conducted and an additional assessment of the three-way stop could be considered later.

MOTION: Motion to have the Engineering Department conduct of traffic/speed study of Rachel Lane

VOTE: Motion by: Board Member Lataille
Second by: Alderperson Kroupa
Motion Passed 10-0

B. 25-3 Alderman Stribl (via a citizen) has requested the removal of the “No Parking” signs on the dead end of Armour Avenue (14600 block).

Tammy Simonson provided a summary of the complaint and displayed an overview map of the area. Simonson noted that the cul-de-sac was a small bulb cul-de-sac. Simonson also advised that the “No Parking” signs were installed in 2020, based on a recommendation to the Safety Commission. Simonson further added that there was a request to have the “No Parking” signs removed in 2022, and that the Safety Commission voted to not have the signs removed. Charlotte Kroupa advised that she recalled the previous request to have the “No Parking” signs removed. Kroupa further added that at that time, as well for the current request, she believed it was reasonable to have the “No Parking” signs removed, specifically due to the parking limitations that it created for anyone visiting one of the residences on the Armour Avenue cul-de-sac. Mitchell Lataille advised that he also recalled the previous request and had concerns about the removal of the “No Parking” signs creating a precedent.

Dave Rocklewitz provided additional details on the current request, as he had received the request from Alderman Stribl, via email. Rocklewitz noted that the request indicated that one of the individuals who had previously requested that the “No Parking” signs be added appeared to now be the individual who was requesting that the “No Parking” signs be removed. Rocklewitz further added that according to past Safety Commission minutes, when the “No Parking” signs were added, emergency vehicle access and the general inability for vehicles to be able to turn around was cited as a reason for the need for the “No Parking” signs, which resulted in the installation of the “No Parking” signs. Kroupa then asked if vehicles parking on Armour Avenue created issues for emergency vehicle access. Justin Schulpius advised that vehicles parked on both sides of the roadway could create difficulties for some fire department vehicles to turn around, but also added that the fire department vehicles could just back out. Rocklewitz also noted that according to the past Safety Commission minutes, concerns were expressed about the removal of the “No Parking” signs creating a precedent for future similar requests and the request to have the “No Parking” signs was not approved. Rocklewitz further added that the current request noted that one of the residences on Armour Avenue had reportedly changed owners and that the new owner had erected fencing and cameras to restrict pedestrian traffic in the area of just west of the cul-de-sac, which was now the reason for the request removal of the “No Parking” signs. Simonson confirmed that one of the residences at the end of the cul-de-sac had changed ownership but also added that nothing had changed geometrically with the roadway. Simonson also noted that construction of additional residence was planned on the property west of the cul-de-sac and south of Maple Ridge Road, with driveway access off Mayflower Drive. Caleb Manske asked if anyone had any additional opinions on if the “No Parking” signs should be removed or not removed. Kroupa again advised that she believed

the “No Parking” signs should be removed. Chuck Garrigues advised that he believed that the “No Parking” signs should not be removed because of concerns with setting a precedent. Simonson added that there were other similar cul-de-sacs in the City that had “No Parking” signs. Simonson also asked if the current request was related to a safety concern or something else. Mankse asked if anyone would like to make a motion, either way, at which time Kroupa made a motion.

MOTION: Motion to recommend the following items be moved on to the Common Council for consideration/approval:

- Remove the “No Parking” signs based on fire department personnel confirming that fire department vehicles could still access the cul-de-sac of Armour Avenue and because the new residence being constructed would limit pedestrian access to the trails at the end of the cul-de-sac.

VOTE: Motion by: Alderperson Kroupa
Second by: NBSD Representative Newman
Motion Failed 2-8; the following voted NO, Commissioner Manske, Commissioner Lataille, Commissioner St. John, PD Designee Rocklewitz, Commissioner English, City Engineer Simonson and Commissioner Garrigues, with FD Designee Schulpius abstaining.

C. 25-4: A resident has requested “No Parking” signs be installed on the north side of Library Lane, west of Wall Street, due to concerns about cars obstructing the view for drivers and pedestrians traveling on Wall Street.

Karen Lindemann (resident) spoke about the concern, noting that the intersection has become more dangerous, specifically at the stop sign at Wall Street and Library Lane. Lindemann added that the dangerousness had increased, specifically due to increased traffic, both vehicular and pedestrian, and the vision obstructions that were created by hill on Wall Street and vehicles parked on Library Lane, near the intersection. Photos of parked vehicles and the obstructions that they created were provided, and a map, which displayed an overview of the area, was also reviewed.

Matt Newman noted that there appeared to be a bike lane on Library Lane and inquired about his observations. Tammy Simonson confirmed that when the roadway was installed, a bike lane was also added; however, the bike lane was no longer an official bike lane. Charlotte Kroupa asked if the roadway was regulation width to allow for parked vehicles. Simonson advised that the roadway was not sufficiently wide enough to allow for parked vehicles but also added that if that reasoning was used as justification to have “No Parking” signs installed, “No Parking” signs would be required for nearly all of the City Center’s roadways. Simonson asked if this particular area in question was unique, particularly because of the hill on Wall Street. Kroupa then asked if vehicles parking on both sides of Library Lane, and especially on the south side of the roadway, between the crosswalks, created issues for emergency vehicle access. Justin Schulpius advised that vehicles parked on both sides of the roadway, and especially vehicles parked on the south side of the roadway, between the crosswalks, would create difficulties for some fire department vehicles to make the turn from Wall Street to head west on Library Lane. Caleb Manske asked if there were any reasons to not install “No Parking” signs. Mary English asked for clarification, inquiring if the justification for installing “No Parking” signs was for emergency vehicle access. Manske advised the primary justification for installing “No Parking” signs would be sight distance and obstructions.

MOTION: Motion to recommend the following items be moved on to the Common Council for consideration/approval:

- Install “No Parking” signs on Library Lane, near the intersection of Wall Street, based on sight line distance, as determined by the Engineering Department
- Install “No Parking” signs on the south side of Library Lane, at Wall Street, between the crosswalks

VOTE: Motion by: Commissioner Garrigues
Second by: Alderperson Kroupa
Motion Passed 10-0

- Citizens providing comments on this issue:
- Karen Lindemann, 15295 W. Library Lane

6. TABLED ITEMS

No tabled items were discussed

A. 24-16 Multiple residents have requested consideration for the installation of stop signs or yield signs at the intersection of Pleasant Hill Drive and Greenhill Road, due to the dangerousness of the intersection. (Tabled for traffic study in Spring 2025)

B. 24-18 A resident has requested consider for the installation of speed humps on Horizon Drive, due to speeding vehicles. (Tabled for traffic study)

C. 25-1: A resident has requested a three-way stop be installed at the intersection of Ranch Road and Gatewood Drive, specifically because of the safety issues created by vehicles using Gatewood Drive as a cut-through between Greenfield Avenue and Sunny Slope Road. (Tabled for traffic study in Spring 2025)

7. SET MEETING DATE

A. Wednesday, April 9, 2025

8. ADJOURN