

Architectural Review Committee Meeting Agenda



February 3, 2025 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

Published 1/24/2025

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. January 8, 2025 Meeting Minutes
4. **NEW BUSINESS**
 - A. (2) KH UA-2402791 Rob Sterr with Anderson Ashton on behalf of Crosswind Preserve LLC - 14300 W. National Avenue - Use, Site and Architectural Approval for a 14,043 sq. ft. building.
5. **PENDING**
6. **ADJOURN**

Additional Information

- The agenda packet with supplemental information related to the agenda items is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes are also posted online.
- The governing body may consider agenda items out of order
- Members, and potentially a quorum of other governmental bodies of the municipality, may be present at the meeting to gather information. No action will be taken by any governmental body other than the one referenced in this notice.
- With reasonable notice, accommodations will be provided under the Americans with Disabilities Act to meet the needs of individuals with disabilities through appropriate aids and services. For more information or to request assistance, please contact the Office of the City Clerk at (262) 786-8610.



Architectural Review Committee MEETING MINUTES

January 8, 2025 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:01PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Commissioner Felda took the roll call as follows:

Present: Commissioner Felda, Commissioner Anderson, Commissioner Schulpius, Deputy Director of Community Development Nikki Jones

Excused: Director of Community Development Kessler

Staff Present: Principal Planner Kelly Wall, Principal Planner Kristen Hogan, Community Relations Specialist Joelle Erickson

3. APPROVAL OF MINUTES

A. December 2, 2024 Meeting Minutes

MOTION: Motion to Approve Minutes

VOTE: Motion by: Commissioner Schulpius
Second by: Commissioner Felda
Motion Passes 3-0

*Commissioner Anderson arrived at 5:06PM and wasn't present for the motion to approve minutes from December 2, 2024.

4. NEW BUSINESS

A. (3) KW UA-2402668 Mark Lewandowski with EUA - 15775 W. Overland Dr (Tax Key #: 1189-012) - Use, Site and Architecture for the construction of a ~37,000 square foot industrial building.

MOTION: Motion to Approve As Presented

VOTE: Motion by: Commissioner Schulpius
Second by: Commissioner Anderson
Motion Passes 4-0

B. (3) NJ UA-2402730 Nathan Remitz with Patera - 16401 W. Greenfield Avenue (Tax Key #: 1162-182) - Use, Site and Architecture for the construction of a ~242 square foot building addition.

MOTION: Motion to Approve As Presented

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Schulpius
Motion Passes 4-0

- C.** (1) KH UA-2402702 Luke Sebald with Keller, Inc. on behalf of On Time Promo & Apparel - 12860 W. National Avenue - Use, Site and Architecture Approval for a 7,200 sq. ft. building

MOTION: Motion to Approve As Presented

VOTE: Motion by: Commissioner Schulpus
Second by: Commissioner Anderson
Motion Passes 4-0

5. PENDING

None

6. ADJOURN

MOTION: Motion to Adjourn at 5:21PM

VOTE: Motion by: Commissioner Felda
Second by: Commissioner Schulpus
Motion Passes 4-0

*Respectfully Submitted,
Joelle Erickson, Community Relations Specialist*