



Plan Commission MEETING MINUTES

January 8, 2025 - 6:00 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. PUBLIC HEARING(S)

None

2. PRIVILEGE OF THE FLOOR

None

3. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mayor Ament called the meeting to order at 6:02PM and led the Pledge of Allegiance.

4. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Community Relations Specialist Joelle Erickson took the roll call as follows:

Present: Commissioner Schulpius, Commissioner Felda, Commissioner Anderson, Commissioner Rafel, Alderperson Stribl, Mayor Ament

Excused: Commissioner Brian McGrath

Staff Present: Deputy DCD Director Nikki Jones, City Attorney Mark Blum, Principal Planner Kristen Hogan, Community Relations Specialist Joelle Erickson

5. APPROVAL OF MINUTES

A. December 2, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Schulpius
Second by: Commissioner Rafel
Motion Passes 5-0

*Commissioner Anderson abstained from voting

6. PLAN COMMISSION SECRETARY'S REPORT

None

7. CONTINUED BUSINESS

None

8. NEW BUSINESS

A. (1) KH Discussion and possible action to recommend to Common Council approval of LD-2402701 Luke Sebald with Keller, Inc. - 12860 and 12900 W. National Avenue - 1 Lot Certified Survey Map

MOTION: Motion to Approve As Presented

VOTE: Motion by: Alderman Stribl
Second by: Commissioner Rafel

Motion Passes 6-0

- B.** (1) KH UA-2402702 Luke Sebald with Keller, Inc. on behalf of On Time Promo & Apparel - 12860 W. National Avenue - Use, Site and Architecture Approval for a 7,200 sq. ft. building

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Anderson
Second by: Alderman Stribl
Motion Passes 6-0

Mayor Ament discussed lighting concerns in the back of the building and wanted to ensure lights would not impede on the residential homes behind the property. Keller, Inc. to work with City Staff to verify placement of lights and the amount of light being distributed to neighboring homes.

9. PENDING

None

10. COMMUNICATIONS

None

11. ADJOURN

MOTION: Motion to Adjourn at 6:16PM

VOTE: Motion by: Alderman Stribl
Second by: Commissioner Rafel
Motion Passes 6-0

*Respectfully Submitted,
Joelle Erickson, Community Relations Specialist*