Architectural Review Committee Meeting Agenda

January 8, 2025 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

Published 12/30/2024

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
   - **A.** December 2, 2024 Meeting Minutes
4. **NEW BUSINESS**
   - **A.** (3) KW UA-2402668 Mark Lewandowski with EUA - 15775 W. Overland Dr (Tax Key #: 1189-012) - Use, Site and Architecture for the construction of a ~37,000 square foot industrial building.
   - **B.** (3) NJ UA-2402730 Nathan Remitz with Patera - 16401 W. Greenfield Avenue (Tax Key #: 1162-182) - Use, Site and Architecture for the construction of a ~242 square foot building addition.
   - **C.** (1) KH UA-2402702 Luke Sebald with Keller, Inc. on behalf of On Time Promo & Apparel - 12860 W. National Avenue - Use, Site and Architecture Approval for a 7,200 sq. ft. building
5. **PENDING**
6. **ADJOURN**

Additional Information

- The agenda packet with supplemental information related to the agenda items is available online at www.NewBerlinWi.gov. Once finalized by the governing body, approved meeting minutes are also posted online.
- The governing body may consider agenda items out of order
- Members, and potentially a quorum of other governmental bodies of the municipality, may be present at the meeting to gather information. No action will be taken by any governmental body other than the one referenced in this notice.
- With reasonable notice, accommodations will be provided under the Americans with Disabilities Act to meet the needs of individuals with disabilities through appropriate aids and services. For more information or to request assistance, please contact the Office of the City Clerk at (262) 786-8610.

Architectural Review Committee
MEETING MINUTES

December 2, 2024 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:02PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Commissioner Felda took the roll call as follows:
Present: Commissioner Felda, Commissioner Schulpius, Director of Community Development Kessler
Excused: Commissioner Theodore Anderson

Staff Present: DCD Deputy Director Nikki Jones, Principal Planner Kelly Wall, Community Relations Specialist Joelle Erickson

3. APPROVAL OF MINUTES

A. October 7, 2024 Meeting Minutes

MOTION: Motion to Approve Minutes

VOTE: Motion by: DCD Director Kessler
Second by: Commissioner Schulpius
Motion Passes 3-0

4. NEW BUSINESS

A. (1) NJ UA-2402528 John Jewell with Jewell Homes LLC on behalf of Douglas Meinen -12412 & 12414 W. Graham St. (Tax Key #: 1156.097) - Use, Site and Architecture to construct a duplex.

MOTION: Motion to Approve with Conditions Listed Below

VOTE: Motion by: Commissioner Schulpius
Second by: Commissioner Felda
Motion Passes 3-0

Conditions for the property located at 12412 & 12414 W. Graham Street:
1.) Hearty Plank or LP Siding. Color to be approved by staff prior to issuance of zoning permit.
2.) Lower section of South elevation to be brick or stone in a neutral color. Material and color to be approved by Planning Staff.
3.) Architectural enhancement on South end above garage to break up horizontal siding. Suggested details including gable vent, wider trim or scalloping. Details to be approved by staff prior to issuance of zoning permit.

5. PENDING

None.

6. ADJOURN

MOTION: Motion to Adjourn at 5:17PM

VOTE: Motion by: Commissioner Felda
Second by: DCD Director Kessler
Motion Passes 3-0

Respectfully Submitted,
Joelle Erickson, Community Relations Specialist