



Joint Review Board MEETING MINUTES

December 4, 2023 - 4:00 PM

Meeting held via Zoom

<https://us02web.zoom.us/j/83898767234>

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

The Joint Review Board meeting was called to order by Finance Director Ralph Chipman at 4:02 PM.

City Clerk Rubina R. Medina confirmed that the Joint Review Board meeting complies with the requirements set forth by the Common Council and Ordinance No. 2651 to be conducted electronically. She noted that public comments could have been submitted via email at citizencomments@newberlin.org before the meeting. However, no comments were received as of the meeting time. Interested parties were able to join the meeting using the Zoom app with meeting ID 838 9876 7234.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina R. Medina took the roll call as follows:

Present: Joint Review Board Members Chipman, Kittel, Lanser, Thelke & Miller

Excused: None

Others Present: Director of Community Development Greg Kessler, Deputy Director of Community Development Nikki Jones, City Attorney Thomas Schmitzer, City Clerk Rubina R. Medina

The City Clerk announced that a quorum was present and confirmed that the meeting agenda was published on the City website on November 16, 2023. Additionally, the agenda was posted at City Hall, the New Berlin Public Library, and the New Berlin Safety Building and was published in the City's official newspaper, *The Freeman*, on November 29, 2023.

3. APPROVAL OF MINUTES

A. December 21, 2022 Joint Review Board Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Thelke
Second by: Chipman
Motion 5-0

4. NEW BUSINESS

A. Appointments (as needed):

1. Public member
2. Chairperson

No action was taken, as the public member and Chairperson of the Joint Review Board remained unchanged, with no objections from any members.

B. Review Annual PE-300 Reports and the performance and status of the City's active Tax Incremental Districts as required by Wis. Stat. § 66.1105(4m)(f)

Greg Johnson, Senior Municipal Advisor with Ehlers, presented an overview to the Board and attendees.

5. ADJOURN

MOTION: Motion to adjourn at 4:12 PM.

VOTE: Motion by: Thelke
Second by: Lanser
Motion 5-0

Respectfully Submitted by:
Rubina R. Medina, City Clerk