



Utility Committee MEETING MINUTES

December 3, 2024 - 4:45 PM
A/B Conference Room
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:47 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Aldersperson Harenda, Commissioner Nissen Jr., Commissioner Anderson, Aldersperson Kroupa

Staff Present: Utility Manager Alex Parker, Accounting Supervisor John Sughrue, Attorney Thomas Schmitzer, Assistant Deputy City Clerk Sarah Holtz

3. APPROVAL OF MINUTES

A. October 15, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Kroupa
Second by: Aldersperson Hopkins
Motion Passed 5-0

4. NEW BUSINESS

A. UT 18-24 – Recommend to the Common Council to award the construction contract for the Valley View Pumphouse low-slope roof replacement to the lowest responsive bidder, Kaschak Roofing, Inc., in the amount of \$24,900.00 with a contingency of \$10,000.00 for a total project cost of \$34,900.00.

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Hopkins
Second by: Aldersperson Kroupa
Motion Passed 5-0

- B.** UT 19-24 - Recommend to the Common Council to award the construction contract for the Grange and Greenridge Pumphouses steep-slope roof replacement to the lowest responsive bidder, D & H Royale Construction, LLC, in the amount of \$63,800.00 with a contingency of \$20,000.00 for a total project cost of \$83,800.00.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion 5-0

5. OLD BUSINESS

6. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 4:53 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 5-0

- A.** The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e) : Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:

- B.** Amendment of lease agreement with AT&T for the Calhoun Tower

7. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 5:00 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion Passed 5-0

- A.** Discussion and possible action re: Amendment of lease agreement with AT&T for the Calhoun Tower.

MOTION: Motion to Approve (subject to the Utility Manager and City Attorney's final approval)

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion Passed 5-0

8. UPDATES

9. ADJOURN

MOTION: Motion to Adjourn at 5:01 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Nissen Jr.
Motion Passed 5-0