



Architectural Review Committee Meeting Agenda

December 2, 2024 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

Published 11/25/2024

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. October 7, 2024 Meeting Minutes
4. **NEW BUSINESS**
 - A. (1) NJ UA-2402528 John Jewell with Jewell Homes LLC on behalf of Douglas Meinen -12412 & 12414 W. Graham St. (Tax Key #: 1156.097) - Use, Site and Architecture to construct a duplex.
5. **PENDING**
6. **ADJOURN**

Additional Information

- The agenda packet with supplemental information related to the agenda items is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes are also posted online.
- The governing body may consider agenda items out of order
- Members, and potentially a quorum of other governmental bodies of the municipality, may be present at the meeting to gather information. No action will be taken by any governmental body other than the one referenced in this notice.
- With reasonable notice, accommodations will be provided under the Americans with Disabilities Act to meet the needs of individuals with disabilities through appropriate aids and services. For more information or to request assistance, please contact the Office of the City Clerk at (262) 786-8610.

Architectural Review Committee MEETING MINUTES



October 7, 2024 - 5:00 PM
Conference Room A/B
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Director of Community Development Greg Kessler called the meeting to order at 5:02PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Director of Community Development Greg Kessler took the roll call as follows:

Present: Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Excused: Commissioner Brian Felda

Staff Present: Principal Planner Kelly Wall, Deputy Director of Community Development Nikki Jones, Community Relations Specialist Joelle Erickson

3. APPROVAL OF MINUTES

A. August 19, 2024 Meeting Minutes

MOTION: Motion to Approve Minutes

VOTE: Motion by: Commissioner Schulpius
Second by: DCD Director Kessler
Motion Passes 2-0*

*Commissioner Anderson abstained from voting due to not being present at the August 19, 2024 Architectural Review Meeting.

4. NEW BUSINESS

A. (3) KH UA-2402027 Stephen Adamczyk with Adamczyk Heating - Tax Key #: 1162.153 (165th Street and Greenfield Avenue) - Use, Site and Architecture approval for Adamczyk Heating.

MOTION: Motion to Approve Item as Presented

VOTE: Motion by: Commissioner Schulpius
Second by: Commissioner Anderson
Motion Passes 3-0

B. (5) NJ UA-2400449 Austin Workman with Workman Enterprises LLC - 19000 W. Lincoln Avenue (Tax Key #'s: 1172-994, 1172-998-003, 1172-998 and 1167-996-001) - Request to amend the approved architecture - Use, Site and Architecture to construct a 4,896 sq. ft. office building and outdoor storage areas. (Approved 6/3/2024)

MOTION: Motion to Approve Item as Presented

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Schulpius
Motion Passes 3-0

- C.** (4) NJ UA-2402249 Deborah Dettmann with Ascent AirParks LLC on behalf of Air City 360 - 5320 S. Moorland Rd. - Use, Site and Architecture approval to paint the accent walls.

MOTION: Motion to Approve Item as Presented

VOTE: Motion by: Commissioner Schulpus
Second by: DCD Director Kessler
Motion Passes 3-0

5. PENDING

None

6. ADJOURN

MOTION: Motion to Adjourn at 5:21PM

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Schulpus
Motion Passes 3-0

***Respectfully Submitted,
Joelle Erickson, Community Relations Specialist***