

Parks, Buildings and Grounds Commission MEETING MINUTES



October 14, 2024 - 5:30 PM
Mayor's Conference Room
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Mayor Ament called the meeting to order at 5:30pm.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Mayor Ament took the roll call as follows:

Present: Mayor Ament, Commissioner Ferrante, Commissioner Rafel, Commissioner Wicihowski, Alderperson La Fever

Excused:

Staff Present: Recreation Director Katie Roth, Parks Supervisor Josh Fabian, Facilities Supervisor Bob Loohauis, & Mike Eder

3. APPROVAL OF MINUTES

A. August 20th, 2024 PB&G Meeting Minutes

MOTION: Motion to Approve August 20, 2024 Meeting Minutes

VOTE: Motion by: Commissioner Ferrante
Second by: Ald. La Fever
Motion 5-0

4. NEW BUSINESS

A. Discussion and possible recommendation to Common Council to authorize the removal of three dead trees on private property located at 12508 W. Meadow Ln.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson La Fever
Second by: Commissioner Wicihowski
Motion Passed 5-0

B. Discussion and possible recommendation to Common Council to award the Malone Park Diamond #6 Lighting Project to the most responsive and responsible bidder, Pieper Electric, Inc., for the Base Bid and Alternate 1 in the amount of \$300,940.00, and to reject alternates 2, 3, and 4. The total project cost, including contingencies, is not to exceed \$346,000.00 from account 04252900 61118 C2024.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Rafel

Second by: Commissioner Ferrante
Motion Passed 5-0

- C.** Discussion and possible recommendation to Common Council to award the Fire Training Tower Rehabilitation Design Contract to the most qualified consultant, Perspective Design, Inc, in the amount of \$96,000.00 from account 04251300 61319 C2024.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Rafel
Second by: Commissioner Wicichowski
Motion Passed 5-0

- D.** Discussion and possible recommendation to the Common Council for the approval of Resolution 24-23 - A Resolution Amending the 2024 Capital Projects Budget to accomplish the Rehabilitation of the Fire Training Tower.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Ferrante
Motion Passed 5-0

- E.** Discussion and possible recommendation to Common Council for vendor agreement with Kowalske Brewing, LLC to conduct beer garden events on selected Saturdays and Sundays between January 2025 and October 2025, at Malone Park. This approval is subject to consent by the vendor and is further subject to the approval as to final form by staff and the Mayor.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Ferrante
Motion Passed 5-0

- F.** Discussion and possible recommendation to Common Council to to award the New Berlin Public Library Chiller Replacement Design Contract to the most qualified consultant, IBC Engineering Services, Inc. in the amount of \$58,155.00 from account 04251300 61477 C2024.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Rafel
Second by: Commissioner Ferrante
Motion Passed 5-0

5. UPDATES

Josh & Bob provided verbal updates on the following ongoing projects:

- Ed Bartz Memorial
- Tree conditions post Ash Bore
- Hickory Grove demo and rehab
- Completion of Golf Course roof
- Roof replacement project at Prospect Hill

6. ADJOURN

MOTION: Motion to Adjourn at 6:07pm.

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Rafel
Motion Passed 5-0

Respectfully Submitted,

Robert T. Rafel MBA
PB & G Commission Secretary