



Police and Fire Commission Meeting Agenda

November 19, 2024 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Published: November 11, 2024

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. October 8, 2024 Meeting Minutes
4. **COMMUNICATIONS**
5. **BILLS**
 - A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting.
6. **OLD BUSINESS**
 - A. Discussion and possible action related to recommended changes to the PFC Rules & Regulations.
7. **NEW BUSINESS**
8. **CLOSED SESSION**
 - A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:
 - B. Interview police officer applicants - Police Department
 - C. Recruitment and personnel update - Fire Department
9. **RECONVENE TO OPEN SESSION**
 - A. Discussion and possible establishment of an eligibility list for the position of police officer - Police Department
 - B. Discussion and possible action regarding recruitment and personnel update - Fire Department
10. **ADJOURN**

Additional Information

- The agenda packet with supplemental information related to the agenda items is available online at www.NewBerlinWI.gov. Once finalized by the governing body, approved meeting minutes are also posted online.
- The governing body may consider agenda items out of order

- Members, and potentially a quorum of other governmental bodies of the municipality, may be present at the meeting to gather information. No action will be taken by any governmental body other than the one referenced in this notice.
- With reasonable notice, accommodations will be provided under the Americans with Disabilities Act to meet the needs of individuals with disabilities through appropriate aids and services. For more information or to request assistance, please contact the Office of the City Clerk at (262) 786-8610.



Police and Fire Commission MEETING MINUTES

October 8, 2024 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:00 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Myers, Commissioner Lanser, Commissioner O'Donnell, Commissioner Palechek, Commissioner Piontek
Excused: Fire Chief Mark Polzin

Staff Present: Mayor David Ament, Police Chief Jeff Hingiss

3. APPROVAL OF MINUTES

A. September 17, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek
Motion Passed 4-0

B. August 13, 2024 Special Session Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Myers
Motion Passed 3-0

4. COMMUNICATIONS

None

5. BILLS

A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting

A. Organization Development Consultants, Inc., Invoice No. 14138 dated September 2, 2024 (PO 24523371) in the amount of \$1,175.00 for managerial/supervisory job trait assessment-Fire Department

B. Froedtert Health/Workforce Health, Invoice No. 00018595-00 dated August 31, 2024 (PO 24523376) in the amount of \$784.00 for new hire physicals-Fire Department

C. Fire & Police Selection, Inc., Invoice No. 21916 dated October 2, 2024 (PO 24521530) in the amount of

\$340.00 for Police Aptitude and Character Test (PACT) credits-Police Department
D. Wisconsin Department of Justice, August 2024 billing statement for Account No. G1047T (PO 24523373) in the amount of \$70 for new hire CIB background checks-Fire Department

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Myers
Second by: Commissioner Palechek
Motion Passed 5-0

6. OLD BUSINESS

None

7. NEW BUSINESS

None

8. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 1:06 PM

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek
Motion Passed 5-0

- A.** The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:
- B.** Recommendation of Chief Hingiss regarding possible termination of probationary period for police officer - Police Department
- C.** Discussion and possible action regarding public safety planning and resources

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 2:58 PM

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Palechek
Motion Passed 5-0

- A.** Discussion and possible ratification of Chief Hingiss' recommendation for termination of probationary period for police officer-Police Department

Motion to ratify the recommendation of Chief Hingiss to terminate the probationary period of Officer Lisette Ceballos and grant her permanent status effective November 12, 2024.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Myers
Second by: Commissioner Piontek
Motion Passed 5-0

- B.** Discussion and possible action regarding public safety planning and resources
No action taken

10. ADJOURN

MOTION: Motion to Adjourn at 2:59 PM

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Lanser
Motion Passed 5-0

***Respectfully Submitted,
Michael D. O'Donnell
PFC Secretary***