



Utility Committee MEETING MINUTES

September 24, 2024 - 4:45 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Alderman Harenda called the meeting to order at 4:45 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina R. Medina took the roll call as follows:

Present: Alderperson Hopkins, Alderperson Harenda, Commissioner Anderson, Alderperson Kroupa

Excused: Commissioner Howard Nissen Jr.

Staff Present: City Attorney Mark Blum, City Clerk Rubina R. Medina, Utility Manager Alex Parker, Utility Accounting Supervisor John Sughroue

City Clerk Medina stated that a quorum was established and the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. August 27, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 4-0

4. UPDATES

A. Lead and Copper Rules Revisions

Utility Manager Alex Parker provided an update to the Committee.

5. OLD BUSINESS

A. AT&T cell tower lease negotiations

City Attorney Mark Blum provided an update to the Committee.

6. NEW BUSINESS

A. UT-10-24 – Recommend to Common Council the awarding of a two-year professional services contract to Hydro Corp for Cross Connection Inspection of industrial and commercial properties in the Utility Service area not to exceed \$67,968.00 (\$2,832 per month)

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Commissioner Anderson
Motion Passed 4-0

- B.** UT-11-24 - Recommend to Common Council to accept proposal from Visu-Sewer LLC to clean and televise sanitary lines in three locations throughout the city in the amount of \$37,375.00

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Kroupa
Motion Passed 4-0

- C.** UT 12-24 – Recommend to the Common Council to award the maintenance contract for Westward Manor sewer lining to the lowest responsive bidder, Visu-Sewer LLC in the amount of \$127,667.00 with a ten percent contingency of \$12,767.00 or a total project cost of \$140,434.00.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion Passed 4-0

- D.** UT 13-24 – Recommend to the Common Council to award the maintenance contract for Kelly Pointe manhole lining to the lowest responsive bidder, Hydro-Klean LLC, in the amount of \$54,573.60 with a ten percent contingency of \$5,457.36 for a total project cost of \$60,030.96.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 4-0

7. CLOSED SESSION

- A.** The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e) : Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:

The City Clerk read the basis for entering into a closed session. A roll call vote was taken as follows:

MOTION: Motion to Enter Closed Session at 4:56 PM

VOTE: Motion by: Alderperson Hopkins
Second by: None
Motion Passed 4-0

- B.** Amendment to the Sunnyslope lease with AT&T

8. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 5:01 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Hopkins
Motion Passed 4-0

A. Amendment to the Sunnyslope lease with AT&T

9. ADJOURN

MOTION: Motion to Adjourn at 5:01 PM

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Kroupa
Motion Passed 4-0

Respectfully Submitted by:
Rubina R. Medina, City Clerk